

NHamp  
F  
44  
• E64  
2012

# Town of Epping

## New Hampshire



2012 Town and School  
**Annual Report**



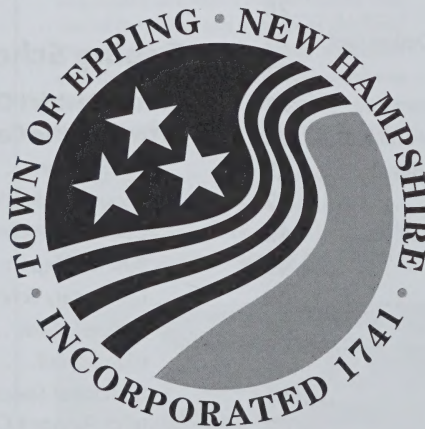
# Epping, New Hampshire: A Profile

---

<b>Settled:</b>	Incorporated 1741
<b>County:</b>	Rockingham
<b>Population:</b>	6411
<b>Area:</b>	26.2 square miles – total 26.0 square miles – land 0.2 square miles – water
<b>Elevation:</b>	155 Feet
<b>Highest Elevation:</b>	472 feet above sea level
<b>Miles of Road:</b>	77 miles
<b>Area Code:</b>	603
<b>Zip Code:</b>	03042
<b>Government:</b>	Town Elected 5 member Board of Selectmen, part-time Town Administrator, Gregory C. Dodge, full-time Open Board of Selectmen Meetings Warrant Articles by official Ballot Town Election, second Tuesday of March
<b>FY 2012 Tax Rate, Residential:</b>	24.27 – Town Rate 4.61, School Rate 16.23, State School Rate 2.42, County Rate 1.01
<b>Public Schools:</b>	Epping Elementary School (K–5) ..... 463 students Epping Middle/Junior High School (6–8) ..... 229 students Epping High School (9–12) ..... 275 students
<b>Public Safety:</b>	Full-Time Police and Fire Department (with ambulance service)
<b>Public Library:</b>	Harvey-Mitchell Memorial Library, established 1892, new building built 1964
<b>Utilities:</b>	Electric – PSNH/Electric Coop. Telephone – Fair Point Communications Natural Gas – None Water – Epping Water District Sanitation – Sewer, Municipal Cable TV & High Speed Internet – Verizon ..... 800-870-9999 Comcast ..... 800-COMCAST
<b>Nearby Hospital:</b>	Exeter Hospital ..... 778-7311
<b>Churches:</b>	St. Joseph Parish, Epping Bible Baptist Church, Epping Community Church, Epping United Methodist Church, Providence Baptist Church and Society of Friends
<b>History:</b>	Epping was named for Epping Forest, a suburb of London, England. First Commercial Brick Yard established 1840
<b>Notable Inhabitants:</b>	David L. Morrill, Governor of New Hampshire (1824–1827); William Plumer, Governor of New Hampshire (1812–1813 and 1816–1819); Benjamin Franklin Prescott, Governor of New Hampshire (1877–1879)
<b>Nickname(s):</b>	“Home of three Governors” and “The Center of the Universe”

# Town and School Annual Report

Epping, New Hampshire



Fiscal Year Ending  
December 31, 2012

# Table of Contents

## Town of Epping

<b>Dedication</b> .....	<b>3</b>
<b>Government and Administration</b> .....	<b>4</b>
Federal, State and County Elected Officials .....	<b>4</b>
Elected Officials .....	<b>4</b>
Appointed Officials .....	<b>5</b>
2013 Town Meetings .....	<b>5</b>
<b>Governmental Reporting</b> .....	<b>6</b>
Board of Selectmen .....	<b>6</b>
2012 Wages of Town Employees .....	<b>8</b>
Town Owned Properties .....	<b>10</b>
2012 Deliberative Session and Ballot Results .....	<b>12</b>
<b>Financial Reporting</b> .....	<b>18</b>
Tax Collector's Report MS-61 .....	<b>18</b>
2012 Cash Flow Reconciliation .....	<b>20</b>
Bank Balances .....	<b>20</b>
Where Do Your Property Tax Dollars Go? .....	<b>21</b>
Interfund Balances .....	<b>21</b>
Balance of Bonds, Loans & Leases .....	<b>21</b>
Statement of Expenditures (Unaudited) .....	<b>22</b>
Statement of Revenues (Unaudited) .....	<b>29</b>
MS-1 .....	<b>32</b>
MS-2 .....	<b>42</b>
2012 Tax Rate Calculation .....	<b>45</b>
MS-4 .....	<b>46</b>
Report of the Trust Funds MS-9 .....	<b>48</b>
Report of the Common Trust Fund Investments MS-10 .....	<b>51</b>
Auditor's Report .....	<b>52</b>
<b>Departmental Reporting</b> .....	<b>54</b>
Building Department .....	<b>54</b>
Fire Department .....	<b>54</b>
General Assistance (Welfare) Department .....	<b>55</b>
Harvey-Mitchell Memorial Library .....	<b>55</b>
Police Department .....	<b>56</b>
Public Works .....	<b>57</b>

Refuse & Recycling .....	<b>58</b>
Recreation Department .....	<b>59</b>
Town Clerk's Report .....	<b>61</b>

<b>Vitals</b> .....	<b>62</b>
Births .....	<b>62</b>
Marriages .....	<b>63</b>
Deaths .....	<b>64</b>

<b>Boards, Commissions and Committees Reporting</b> .....	<b>65</b>
Budget Committee .....	<b>65</b>
Cemetery Trustees .....	<b>65</b>
Conservation Commission .....	<b>66</b>
Historical Society .....	<b>66</b>
Parks & Recreation Commission .....	<b>67</b>
Planning Board .....	<b>68</b>
Zoning Board of Adjustment .....	<b>69</b>
<b>2013 Town Warrant and Budget</b> .....	<b>71</b>

## Epping School District

<b>School District Officers 2012–2013</b> .....	<b>86</b>
<b>Letters to the Community</b> .....	<b>87</b>
School Board .....	<b>87</b>
Superintendent's Message .....	<b>87</b>
Director of Professional Learning .....	<b>88</b>
Business Report .....	<b>89</b>
Elementary School .....	<b>90</b>
Middle School .....	<b>92</b>
High School .....	<b>95</b>
Director of Special Services .....	<b>98</b>
<b>District Report Card</b> .....	<b>99</b>
<b>2011–2012 School Salaries</b> .....	<b>101</b>
<b>2012 Ballot Results</b> .....	<b>104</b>
<b>2013–2014 School District Budget</b> .....	<b>105</b>
<b>2013–2014 Warrant Article Info</b> .....	<b>115</b>
<b>Deliberative Session Minutes</b> .....	<b>121</b>
<b>Auditor's Report</b> .....	<b>125</b>
<b>Detailed Expenditure</b> .....	<b>129</b>



## Past Annual Report Dedications

- 1955 Jerry L. Thayer and John J. Tilton
- 1968 Phil Marcotte
- 1969 Edmond Blair and Paul Evans
- 1973 Claude Goodrich and Henry Holt
- 1977 Fred Coffin and Harris Hatfield
- 1978 Thomas Fecteau
- 1979 Dr. Blaisdell
- 1985 William Parker
- 1986 Estelle Dearborn
- 1987 Priscilla Estey
- 1988 Beatrice Gage Marcotte
- 1989 Willis A. Baker
- 1990 Lionel Fecteau
- 1991 Martha (Rusty) McGrath
- 1992 Richard F. Sanborn
- 1993 Edward T. Lavoie
- 1994 Irene Cote
- 1995 Dan and Louise Harvey
- 1997 Donald R. Sanborn
- 1998 EYAA and all Epping Volunteers
- 1999 Alphee Levesque
- 2000 Roger Gauthier
- 2001 Robert K. Dodge and Greg Dodge
- 2002 Andrew and Marguerite Vallone
- 2003 Robert and Amogene Kimball
- 2004 Hank Letourneau
- 2005 Madelyn Williamson and Joy True
- 2006 Goodrich Family
- 2007 H. Clifton Cray
- 2008 Chris Murphy
- 2009 The McPhee Family
- 2010 Joe and Linda Foley
- 2011 Matt Jordan

# Dedication

## Epping Community Care, Inc.

- Food Pantry
- Coats of Caring
- Thursday Soup Café

In 1991 the membership of Epping Community Church founded the Epping Community Church Food Pantry. It was felt that Epping residents who found themselves in difficult circumstances often needed basic necessities, one of which was food. From that small beginning with volunteers Lorraine Redden and Barbara Brison Camire volunteering their time and efforts began an important and very much needed program that has served thousands of individuals over the ensuing years.

In 2005 the Food Pantry efforts with the help of many church volunteers, Boy Scouts and other local residents who shared the vision and mission of the Food Pantry expanded to include collection and distribution of coats, hats, mittens and scarves, as well as an emphasis on inviting people once a week to share a meal together.

With the invitation to share lunch together Thursday's became known as, Thursday Soup of the Day Café. With this new addition the Epping Food Pantry

program had developed three specific avenues for meeting needs.

As the economy has waxed and waned, the needs of our community have increased. Beginning with tens of individuals on a monthly basis needing assistance in 1991, this past year (2012) the Food Pantry assisted a little over 3300 families and individuals with food and sundry needs.

Believing that the Food Pantry was truly a community effort, community mission, and greatly needed, The Epping Community Church Food Pantry incorporated and is now Epping Community Care, Inc. organized under its own by laws as a 501c3 organization.

The Epping Community Care program has many partners who are committed to helping those in need. Some of those partners are: The membership of the Epping Community Church, St. Joseph Catholic Church, the Boy Scouts annual food drive, The Epping Elementary School, Epping Middle School, Epping High School, Epping Post Office Food Drive, Epping Fire Department Explorers, Starbucks of Epping, Hannaford's of Raymond, Shaw's Supermarkets, Walmart, The Blackberry Bakery of Londonderry and many local residents who donate eggs, garden vegetables and monetary donations.



# Government and Administration

## Federal, State and County Elected Officials

**President of the United States**  
Barack Obama, 2017

**Vice President of the United States**  
Joe Biden, 2017

**New Hampshire United States Senators**  
Kelly Ayotte, 2017  
Jeanne Shaheen, 2015

**United States Congress (1st District)**  
Carol Shea-Porter, 2015

**United States Congress (2nd District)**  
Ann McLane Kuster, 2015

**Governor of New Hampshire**  
Maggie Hassan, 2015

**New Hampshire Executive Councilor**  
Christopher T. Sununu, 2015

**New Hampshire State Senator**  
Russell E. Prescott, 2015

**New Hampshire State Representatives**  
Jeffrey F. Harris, 2015  
Barbara S. Helmstetter, 2015

**Rockingham County Officials**  
James M. Reams, County Attorney, 2015  
Michael Downing, County Sheriff, 2015  
Cathy Ann Stacey, Register of Deeds, 2015  
Edward "Sandy" Buck, Treasurer, 2015  
Andrew Christie, Register of Probate, 2015  
Thomas Tombrello, County Commissioner (District 2), 2015  
Kevin L. Coyle, County Commissioner (District 3), 2015

## Elected Officials

**Selectmen**  
Karen Falcone, Chair, 2014  
Dianne Gilbert, 2013  
Robert Jordan, 2013  
James P. McGeough, 2015  
Thomas Gauthier, 2015

**Town Clerk**  
Linda Foley, 2013  
Deputy: Erika L. Robinson

**Tax Collector**  
Linda Foley, 2013  
Deputy: Erika L. Robinson

**Treasurer**  
Melinda Stanley, 2014  
Deputy: Joseph Foley

**Fire Wards**  
Charles Goodspeed, 2015  
Cliff Cray, 2013  
Paul Spidle, 2014  
Robert Jordan, Selectmen's Representative

**Cemetery Trustees**  
Paul Ladd 2013  
Gerald Langdon, 2014  
Daniel Harvey, 2015

**Moderator**  
Robert Goodrich, 2014

**Planning Board**  
Joseph Foley, 2015, Chair  
David Crowell, 2013  
David Reinhold, 2014  
Bruce Chapman, 2015  
Robert Jordan, Selectmen's Representative  
James P. McGeough, Selectmen's Alternate  
Paul Spidle, Alternate



**Town Hall Employees:** Bottom Row — Lisa Fogg, Nichole Bizzaro, Linda Foley, Michele Murphy; Middle Row — Brittany Howard, Paula Brown, Erika Robinson, Joyce Blanchard; Top Row — Phyllis McDonough, Dennis Pelletier, Dennis Koch, Gregory Dodge



## Library Trustees

Heather Clark, 2013, Chair  
Simmons Murphy, 2013, resigned  
June 2012  
Paul Miliotis, appointed July 2012  
Laurie Dudley, 2014  
Lynn Reinhard, 2015  
G. Michael Vose, 2015

## Budget Committee

Thomas Dwyer, Jr., 2013, Chair  
Lise Carr, 2013, resigned  
September 2012  
Ryan Boccelli, appointed  
November 2012  
Matthew Killen, 2013  
Noreen Cloutier, 2014, resigned  
October 2012  
Christopher Sousa, appointed  
November 2012  
Adam Munguia, 2014  
Michael King, 2014  
Philip Gamache, 2015  
Kellie DeBoer, 2015  
Paul Spidle, 2015  
James McGeough, Selectmen's  
Representative  
Tom Gauthier, Alternate Selectmen's  
Representative  
Jeffrey Harris, School Board  
Representative

## Trustees of Trust Fund

Joe Denoncour, 2013, Chair  
Mark Kucera, 2014  
Daniel Harvey, 2015

## Supervisors of Checklist

Grace Lavoie, 2016, Chair  
Pamela Holmes, 2018  
Kim Gauthier, 2014

## Water and Sewer Commission

Henry DeBoer, 2014, Chair  
Michael King, 2013  
Paul Langdon Jr., 2015  
Dennis Koch, Appointed Administrator  
Thomas Gauthier, Selectmen's  
Representative

## Zoning Board of Adjustment

Dave Mylott, 2015, Chair  
Robert Silva, 2013  
Mark Vallone, 2013  
Philip Gamache, 2014  
Michael Yergeau, 2015  
Alternate, Kim Sullivan, 2013

# Appointed Officials

## Selectmen's Office

Town Administrator, Gregory Dodge  
Assessing Clerk, Administrative  
Assistant: Joyce Blanchard  
Assistant: Erika L. Robinson  
Town Accountant: Lisa Fogg  
Community Development  
Coordinator: Phyllis McDonough  
Code Enforcement Officer: Brittany  
Howard  
Building Inspector: Dennis Pelletier  
Code Enforcement Secretary: Paula  
Brown

## Police Department

Chief of Police: Michael Wallace  
Secretary: Carol Ann Bonenfant  
Captain: Jason Newman  
Sergeants: Richard Cote, Richard  
McFadden  
Detectives: Marc Turner, Sean Gallagher  
Patrol Officers: Ray Fluet, David Loader,  
Matthew Blonigen, Russell Hero,  
Stephen Soares, Ann Kyzer, Donald  
Ross, Jonathan Swift  
Part-Time Officers: Sgt. Richard  
Newman, Sr., Jeffrey Leduc, Kevin  
Kelley, Shannon Cote  
Animal Control Officer: William Hansen  
Prosecutor: Attorney Heather Newell

## Fire Department

Chief of Department: Donald  
DeAngelis  
Emergency Management Director:  
Donald DeAngelis  
Deputy Emergency Management  
Director: Jason Newman

## Welfare Administrator

Phyllis McDonough

## Library Director

Bradley Green

## Recreation Director

Nicole Bizzaro

## Recreation Advisory Commission

Patricia Sutcliffe, 2013  
Kimberly Milliken, 2014  
Jeanette Hauschel, 2014  
Sandra Cray, 2013  
Jeanne Fitzpatrick, 2014  
Kati Leombruno, 2015  
Candice Schmitz, 2015  
Dianne Gilbert, Selectmen's  
Representative

## Ballot Clerks

Patricia Sutcliffe, 2014  
Barbara MacDonald, 2014  
Abby Constantineau, 2014  
Patricia Vanwagoner, 2014

# 2013 Town Meetings

*All meetings are held at the Epping Town Hall.*

Selectmen's Meetings	Mondays (every 2 weeks)	7 P.M.
Planning Board	2nd & 4th Thursdays	6 P.M.
Zoning	As needed	7 P.M.
Conservation	1st & 3rd Thursdays	7 P.M.
Water & Sewer	1st Tuesday	7 P.M.
School Board	1st & 3rd Thursdays	7 P.M.
Budget	3rd Wednesday (Oct. – Jan. every Wednesday)	7 P.M.
Recreation	1st Wednesday	7 P.M.
Library	3rd Tuesday	7:15 P.M.

## Conservation Commission

Scott Pim, Chair, 2011

Jeff Conrad, 2011

John Bennett, 2012

Larry Young, 2015

Louis Lanseigne, 2015

Jerry Langdon, Forestry Committee

Robert Kimball, Forestry Committee

Kevin Martin, Forestry Committee

Isobel Parke, Honorable Member

Karen Falcone, Selectmen's

Representative

## Lamprey River Advisory Committee

Joseph Foley, 2014

Jennifer Rowden, 2014

## Historic District Commission

Jim Rogier, 2015

Amy Goodrich, 2015

Michelle King, 2014

Scott LaPointe, 2014

Robert Jordan, Selectmen's

Representative

# Governmental Reporting

## Board of Selectmen

As 2012 comes to a close the Board of Selectmen look back at some of our accomplishments. The long awaited renovations and upgrades to the Town Hall have begun. The new elevator is set to be operational shortly after the first of the year, given those with disabilities access to the second floor. Once this project is complete, the Town will be able to maximize the use of its Town Hall. Future plans are to move Planning/Building/Zoning to the second floor where the meeting room is now and to move the meeting room to the third floor auditorium. The time line to complete these moves is unknown but will be considered within a short time frame. The Board of Selectmen has also selected a contractor to begin expanding the Town Clerk and Tax Collector's office. Construction is due to begin in February of 2013 and when the work is complete, residents will be able to enjoy the efficiencies of a new Town Clerk and Tax Collector's office.

Many of you we know were inconvenienced by the upgrading of lower Main Street this past year, but I am sure you are as pleased as we are with the outcome. The Board is asking the voters to approve continuing the road bond so that we can continue making improvements not only to Main Street but to other areas of Town as well. We do plan to upgrade and improve upper Main Street in 2013 in conjunction with the improvement of the Academy St. and Main St. intersection. Infrastructure is so vitally important and we are committed to not only maintain but improve what we currently have.

The Board of Selectmen asked the Town Departments to keep their budgets as close to a zero percent increase as possible. The Department heads were very diligent in doing so and as a result the tax rate did not increase for the upcoming year. The Board will strive to keep your Town tax dollars low and at the same time insure that services are not impacted.

Many new commercial businesses opened in 2012 and there are more planned in 2013. The biggest and newest addition was the opening of O'Neil Cinemas. This magnificent theater will bring many people in from around the region to enjoy a movie in this state of the art facility, we welcome the O'Neil family to Epping. Soon residents will be able to shop at Michaels® and enjoy eating at the Red Iguana and Hibachi's. Commercial growth has "exploded" in the past few years and many of you can now do most of all of your shopping right here in Town. We understand the Bank of America® will be closing the Epping branch in February. This bank, under many different names, has been doing business in Epping for many years and we thank them for maintaining a branch here for as long as they have.

The Board welcomes and wishes our new Police Chief, Michael J. Wallace much success. Chief Wallace succeeded the retiring Chief and now Town Administrator Gregory C. Dodge. Chief Wallace has also promoted Jason S. Newman to the rank of Captain and we wish him well in his new position.



Board of Selectmen: (front row) Chairman Karen Falcone, Dianne Gilbert, James P. McGough; (back row) Robert Jordan and Thomas Gauthier.



Our long serving Town Clerk and Tax Collector, Linda Foley, is not seeking reelection and will be retiring in March. Linda has been a familiar face to all of us for the past twenty years and though we hate to see her go, we wish her well in the retirement years. Mrs. Foley has agreed to help transition our new Town Clerk and Tax Collector in the months following the election. Be sure to stop in to say thank you and good luck.

Most of you know that the Town lost the use of Watson Academy in October of 2012. Natural aging of the building and a minor earthquake contributed to the building having to be shut down. The Board has received a report that details the damage and estimated costs of repair and plans are underway to see how best to deal with this problem. It will take time and careful planning before we go forward. The Board is committed to letting the taxpayers make a decision on the future of Watson Academy. In the meantime our Recreation Department and Senior Citizen group has been displaced and are seeking alternatives to continue their programming. The Epping School District has been very responsive to our needs and most of the programs will be maintained throughout the school year. What is uncertain is how long the School District can continue to help us support the Recreation Department. Long term remedies have been discussed but no decisions have yet been made. This has become an important priority for the Board of Selectmen and time is needed to make some important decisions.

The Board of Selectmen welcomes comments from its residents and if you have any suggestions on how to do something better or maybe offer something we don't currently offer, please let us know. On behalf of the Board we wish you all a safe and happy 2013.

*Respectfully Submitted,  
Board of Selectmen*



*Daniel Harvey has the first ride in the new elevator at the town hall.*

## Selectmen of Epping — 1840

(The first Epping Town Report we have)

### Interesting Facts:

Horse and buggy ride to Exeter .....	\$ 1.00
Tax Collector Yearly Service .....	\$17.00
To open, shut, clean meeting house for town meeting.....	\$ 1.00
Measuring the road from Kingston To Epping .....	\$ 2.00
3 dinners and 3 horses to hay.....	\$ 2.50
Non Resident Labor on the Highway.....	\$ .43
1258 feet of hemlock plank for bridge.....	\$ 1.28
4 Oxen for Folsom Bridge.....	\$ .67
Teachers Salary in District 7.....	\$10.00
Black Board and repair stove funnel.....	\$ 1.00
Three cords of wood .....	\$ 4.50
Cash paid to officers and soldiers .....	\$35.00
1-2 days taking clothes to the poor.....	\$ .50
4 days taking horse inventory.....	\$ 6.00
Attending to pauper .....	\$ .50
Est. value for one acre .....	\$10.00
Law Suits and legal advice.....	\$16.28
Expenses of purchasing the Poor Farm.....	\$47.54
Donation to the ministry .....	\$ 6.00
Total Town Taxes Due for 1840 .....	\$3,442.37

## 2012 Wages of Town Employees

Employee	Department	Type	2012 Salary	Amount Earned*
Bizarro, Nicole	Rec	FT	\$47,736.00	\$48,855.38
Blanchard, Joyce	Admin Assist	FT	\$22.95	\$47,483.04
Blonigen, Matthew	Police	FT	\$19.47	\$52,182.27
Bonenfant, Carol	Police Sec.	FT	\$18.98	\$40,389.82
Chapman, Bruce	Fire/AM	FT	\$19.92	\$53,053.00
Cole, Timothy	Fire/AM	FT	\$17.19	\$24,834.68
Cote, Richard	Police	FT	\$29.81	\$65,016.93
DeAngelis, Donald	Fire/AM	FT	\$67,122.00	\$67,824.90
Dionne, Norman	Water	FT	\$27.36	\$65,178.40
Dodge, Gregory	Town Admin	FT	\$70,200.00	\$71,566.80
Fluet, Raymond	Police	FT	\$25.97	\$61,138.62
Fogg, Lisa	Finance	FT	\$24.77	\$54,261.23
Foley, Linda	Tax Clerk	FT	\$56,701.00	\$57,342.48
Gallagher, Sean	Police	FT	\$28.38	\$75,239.18
Green, Bradley	Library	FT	\$44,762.00	\$45,148.44
Hanley, Paul	Fire/AM	FT	\$20.12	\$48,268.47
Hero, Russell	Police	FT	\$19.47	\$49,208.38
Howard, Brittany	Code	FT	\$53,456.00	\$53,030.00
Kilham, Robert	Sewer	FT	\$25.38	\$53,427.16
Koch, Dennis	W&S Admin	FT	\$27.51	\$63,710.04
Kyzer, Ann	Police	FT	\$18.72	\$49,504.32
Loader, David	Police	FT	\$24.87	\$57,787.20
McDonough, Phyllis	Planning	FT	\$24.19	\$50,202.37
McFadden, Richard	Police	FT	\$29.81	\$69,423.29
Moorenovich, Charles	Fire/AM	FT	\$19.54	\$10,944.52
Newman, Jason	Police	FT	\$31.90	\$68,535.23
Pethic-Robinson, Erika	Deputy Clerk	FT	\$15.45	\$32,259.65
Reinhold, David	Highway	FT	\$27.26	\$64,876.07
Ross, Donald	Police	FT	\$18.00	\$28,234.50
Ruest, Joseph	Highway	FT	\$22.23	\$50,229.42
Sanborn, George	Highway	FT	\$15.31	\$36,626.17
Soares, Stephen	Police	FT	\$23.55	\$55,758.65
Swift, Jonathan	Police	FT	\$19.47	\$32,301.10
Turner, Marc	Police	FT	\$28.38	\$70,964.72
Wallace, Mike	Police	FT	\$34.23	\$74,892.94
<b>Total Full Time Wages</b>			<b>\$1,849,699.37</b>	

\*Includes overtime pay, police detail pay and retirement payout.

Employee	Department	Type	2012 Salary	Amount Earned*
Anderson, Roger	Fire/AM	PT	\$7.25	\$12,985.98
Archambault, Christopher	Fire/AM	PT	\$7.25	\$447.98
Arneil, Amanda	Fire/AM	PT	\$7.25	\$9,656.88
Arneil, Steven	Fire/AM	PT	\$7.25	\$2,550.60
Bentley, Amanda	Fire/AM	PT	\$7.25	\$809.40
Booker-Janvrin, Joyce	Fire/AM	PT	\$7.25	\$9,562.54
Brousseau, Michael	Fire/AM	PT	\$7.25	\$656.90
Castine, Heather	Fire/AM	PT	\$7.25	\$3,442.70
Challinor, Adinara	Fire/AM	PT	\$7.25	\$28.40
Cray, Clifton	Fire/AM	PT	\$7.25	\$177.50
Desoto, John	Fire/AM	PT	\$7.25	\$28.40
Desoto, Nancy	Fire/AM	PT	\$7.25	\$122.50
Eldridge, Robert	Fire/AM	PT	\$7.25	\$71.00
Felch, Peter	Fire/AM	PT	\$7.25	\$4,632.10
Floyd, Michael	Fire/AM	PT	\$7.25	\$13,352.43
Forbes, Felicia	Fire/AM	PT	\$7.25	\$8,136.40
Frederick, Crystal	Fire/AM	PT	\$7.25	\$6,032.49
Frederick, Glenn	Fire/AM	PT	\$7.25	\$2,085.31
Frederick, Joshua	Fire/AM	PT	\$7.25	\$21.30
Gatchell, Paul	Fire/AM	PT	\$7.25	\$63.90
Kallock, David	Fire/AM	PT	\$7.25	\$7,881.40
Kendall, Jacqueline	Fire/AM	PT	\$7.25	\$92.30
Larochelle, Amanda	Fire/AM	PT	\$7.25	\$7,187.78
Larochelle, Steven	Fire/AM	PT	\$7.25	\$563.90
Lawrence, James	Fire/AM	PT	\$7.25	\$404.70
Leader, Jessica	Fire/AM	PT	\$7.25	\$49.70
Louis, Karen	Fire/AM	PT	\$7.25	\$85.20
Marcotte, Richard	Fire/AM	PT	\$7.25	\$390.50
Mirasola, John	Fire/AM	PT	\$7.25	\$3,193.23
Oakes, Donald	Fire/AM	PT	\$7.25	\$4,797.50
Page, Joan	Fire/AM	PT	\$7.25	\$1,207.81
Passon, Russell	Fire/AM	PT	\$7.25	\$1,890.10
Pickering, Suzanne	Fire/AM	PT	\$7.25	\$216.60
Porter, James	Fire/AM	PT	\$7.25	\$326.60
Prince, Jeffrey	Fire/AM	PT	\$7.25	\$106.50
Requarth, Bryanna	Fire/AM	PT	\$7.25	\$14.20
Rodier, Laurel	Fire/AM	PT	\$13.13	\$20,851.01
Rodier, Richard	Fire/AM	PT	\$7.25	\$5,640.40
Ronaghan, Bridget	Fire/AM	PT	\$7.25	\$241.40
Saunders, Julianna	Fire/AM	PT	\$7.25	\$8,473.40
Silva, Robert	Fire/AM	PT	\$7.25	\$56.80
Stowell, Lori	Fire/AM	PT	\$7.25	\$49.70
Vensel, Bonnie	Fire/AM	PT	\$7.25	\$1,639.95
Wells, Scott	Fire/AM	PT	\$7.25	\$545.80
Woithe, Janet	Fire/AM	PT	\$7.25	\$5,263.40
Zukas, Danielle	Fire/AM	PT	\$7.25	\$1,934.50
<b>Total Fire &amp; Ambulance Part Time Wages</b>			<b>\$147,969.09</b>	



Employee	Department	Type	2012 Rate	Amount Earned*
Murphy, Michele	T Clerk	PT	\$14.01	\$14,628.57
Clements, Paul	Custodian	PT	\$12.59	\$14,014.64
Brown, Paula	Code/Sec	PT	\$15.15	\$20,709.73
Pelletier, Dennis	B Insp	PT	\$21.86	\$20,765.83
Bennis, Daniel	ETV	PT	\$9.89	\$1,593.39
Cray, Sandra	ETV	PT	\$8.50	\$1,778.16
Denoncour, Joseph	ETV	PT	\$10.99	\$2,594.54
Frederick, Crystal	ETV	PT	\$7.25	\$81.57
Frederick, Glenn	ETV	PT	\$10.61	\$3,188.62
Frederick, Jaymie	ETV	PT	\$8.76	\$56.94
Frederick, Jocelyn	ETV	PT	\$8.50	\$97.75
Frederick, Joshua	ETV	PT	\$9.89	\$932.83
Frost, Johnathan	ETV	PT	\$8.24	\$1,341.22
Allen, Deborah	Library	PT	\$10.75	\$7,723.89
Drew, David	Library	PT	\$17.50	\$35.00
Grimes, Debra	Library	PT	\$10.25	\$8,005.27
Harrington, Angela	Library	PT	\$10.00	\$1,785.00
Hinkle, Mary	Library	PT	\$10.00	\$3,095.00
Johnson, Carissa	Library	PT	\$7.25	\$1,442.75
King, Morgan	Library	PT	\$7.61	\$3,877.30
Semprini, Dorothy	Library	PT	\$27.32	\$4,261.92
Wilkins, Tracie	Library	PT	\$13.17	\$19,544.29
Cote, Shannon	Police	PT	\$19.00	\$7,619.25
Hansen, William	Police	PT	\$12.70	\$3,537.87
Kelley, Kevin	Police	PT	\$19.00	\$3,100.50
Leduc, Jeffrey	Police	PT	\$19.00	\$6,252.75
Newell, Heather	Police	PT	\$36.05	\$37,193.80
Newman, Richard	Police	PT	\$19.69	\$9,486.15
Beary, Kaylen	Rec	PT	\$8.00	\$310.00
Boomhower, Kristen	Rec	PT	\$10.00	\$3,675.00
Brink, Janelle	Rec	PT	\$10.00	\$4,957.50
Brown/Fiescher, Robyn	Rec	PT	\$10.00	\$3,386.00
Chodor, Michael	Rec	PT	\$10.00	\$3,385.00
Coakley, Jenna	Rec	PT	\$9.00	\$2,058.75
Cohon, Suzanne	Rec	PT	\$10.00	\$2,122.50
Dennison, Sara	Rec	PT	\$10.00	\$4,875.00
Gardella, Richard	Rec	PT	\$10.00	\$2,205.00
Gill, Ann	Rec	PT	\$12.00	\$2,850.00
Grieve, Brian	Rec	PT	\$12.00	\$480.00
Kidd, Tyler	Rec	PT	\$8.00	\$278.00
Kinsvater, Mikayla	Rec	PT	\$10.00	\$2,125.00
Kotkowski, Manon	Rec	PT	\$15.00	\$6,600.00
Madiera, Emily	Rec	PT	\$10.00	\$885.00
McKevitt, Erin	Rec	PT	\$12.00	\$13,740.00

Employee	Department	Type	2012 Rate	Amount Earned*
McPhee, Abigale	Rec	PT	\$8.00	\$4,002.00
Mihailidis, Kelly	Rec	PT	\$10.00	\$30.00
Monkewics, Shannon	Rec	PT	\$9.00	\$1,361.25
Murphy, Patricia	Rec	PT	\$10.00	\$3,290.00
Nollet, Shannon	Rec	PT	\$9.00	\$2,484.00
Osborne, Patricia	Rec	PT	\$10.00	\$1,492.50
Richards, Nina	Rec	PT	\$10.00	\$5,003.75
Rogalski, John	Rec	PT	\$10.00	\$200.00
Sable, Sarah	Rec	PT	\$10.00	\$5,599.52
Skinner, Joshua	Rec	PT	\$11.00	\$2,796.75
St. James, Silas	Rec	PT	\$12.00	\$3,030.00
Trethaway, William	Rec	PT	\$10.00	\$3,297.50
Weaver, Rebekah	Rec	PT	\$9.00	\$3,425.50
Young, Amanda	Rec	PT	\$9.00	\$2,310.75
Bilodeau, Bruce	Snow	PT	\$18.00	\$477.00
Hill, William	Snow	PT	\$18.00	\$279.00
McKenna, Michael	Snow	PT	\$18.09	\$217.08
Cote, Gerard	Tr Station	PT	\$10.54	\$14,319.06
Criss, Peter	Tr Station	PT	\$10.54	\$11,244.95
Gomez, William	Tr Station	PT	\$10.23	\$2,718.62
Tilbe, Donald	Tr Station	PT	\$10.23	\$4,347.76
Valencia, Joseph	Tr Station	PT	\$10.85	\$2,924.08
Walters, Patricia	Tr Station	PT	\$10.23	\$8,089.38
Victoria, John	W/S	PT	\$22.46	\$5,031.04

**Total Part Time Wages** **\$340,648.77**

Employee	Department	Type	2012 Salary	Amount Earned*
Falcone, Karen	Select	Elected	\$2,200.00	\$2,200.00
Gauthier, Thomas	Select	Elected	\$2,000.00	\$2,000.00
Gilbert, Dianne	Select	Elected	\$2,000.00	\$2,000.00
Jordan, Robert	Select	Elected	\$2,000.00	\$2,000.00
McGeough, James	Select	Elected	\$2,000.00	\$2,000.00
Goodrich, Robert	Moderator	Elected	\$600.00	\$600.00
Gauthier, Kimberly	Checklist	Elected	\$650.00	\$650.00
Holmes, Pamela	Checklist	Elected	\$650.00	\$650.00
Lavoie, Grace	Checklist	Elected	\$1,350.00	\$1,350.00
Stanley, Melinda	Treas	Elected	\$3,000.00	\$3,000.00
Foley, Joseph	D Treas	Elected	\$500.00	\$500.00
Denoncour, Joseph	Trustee	Elected	\$150.00	\$150.00
Foley, Joseph	WS Comm	Elected	\$200.00	\$200.00
King, Michael	WS Comm	Elected	\$800.00	\$800.00

**Total Elected Wages** **\$18,100.00**

## Town Owned Properties

Map	Lot	Location	Value
10	32	High Road — 23.0 Acres with Conservation Easement	\$ 81,500
12	26	Off Camp Lee Road — 10 Acres	\$ 33,100
13	28	315 Prescott Road — .20 Acres and House	\$ 184,300
15	13	Red Oak Hill Road — .92 Acres	\$ 73,300
18	1	Jacobs Well Road — 11.65 Acres, Conservation Land	\$ 122,600
20	5	Folsom Lane — 11.15 Acres	\$ 1,400
20	26	Blake Road — 31.64 Acres	\$ 10,800
20	26-45	Olde Bridge Lane — 17.03 Acres, Open Space	\$ 5,800
20	26-46	Olde Bridge Lane — 11.82 Acres, Open Space	\$ 4,000
20	49	Blake Road — 64 Acres	\$ 9,000
21	28	Olde Bridge Lane — 51.78 Acres, Open Space	\$ -
22	43	Beniah Lane — 25.73 Acres	\$ 49,900
22	44	Prescott Road — 68.22 Acres, Hoar Pond Property off Beniah Lane	\$ 260,800
22	49	15 Prescott Road — 5.93 Acres, Epping School District	\$ 98,900
22	53	17 Academy Street — 27.66 Acres, Watson Academy	\$ 531,200
22	053-A	21 Prospect Street — 23 Acres, Middle/High School	\$ 9,483,700
22	053-B	17 Prospect Street — 0 Acres, Elementary School	\$ 3,333,100
22	68	Plumer Road — .32 Acres, Old Cemetery	\$ 7,200
22	89	Cate Street — 3.18 Acres, Sports Field	\$ 66,600
22	95	Cate Street — 3.58 Acres, Epping School District	\$ 75,000
22	96	Cate Street — .92 Acres, Sports Field & Tennis Courts	\$ 65,500
22	97	213 Main Street — .97 Acres, SAU & Field	\$ 603,100
23	141-009	85 Old Hedding Road #9 — 0 Acres, Mobile Home	\$ 67,700
23	102	Old Hedding Road — 20.70 Acres	\$ 135,700
24	1	130 Old Hedding Road — 9.90 Acres	\$ 98,800
24	9	Route 87 — 11.2 Acres	\$ 92,900
24	96	135 Old Hedding Road — 11 Acres, Transfer Station, Recycling, Highway Storage	\$ 204,400
24	97	Dorothy Drive — 9.73 Acres	\$ 15,100
25	2	Jacobs Well Road — 2.25 Acres, Conservation Land	\$ 81,300
26	1	Prescott Road — 3.83 Acres	\$ 25,900
26	14	Joshua Lane — 3.21 Acres	\$ 25,100
26	15	Joshua Lane — 1.47 Acres	\$ 22,900
26	16	Joshua Lane — 2.02 Acres	\$ 23,600
26	17	Joshua Lane — 1.24 Acres	\$ 22,700
26	18	Joshua Lane — 1.71 Acres	\$ 23,200
26	19	Joshua Lane — 1.12 Acres	\$ 22,400
26	20	Joshua Lane — 2.10 Acres	\$ 23,700
26	21	Joshua Lane — 1.59 Acres	\$ 23,100
26	22	Joshua Lane — 1.68 Acres	\$ 23,200
26	23	Quakerfield Drive — 1.46 Acres	\$ 22,900
26	24	Joshua Lane -1.57 Acres	\$ 23,000
26	25	Joshua Lane — 1.10 Acres	\$ 22,000



Map	Lot	Location	Value
26	26	Quakerfield Drive — 1.37 Acres	\$ 23,300
26	27	Quakerfield Drive — 1.67 Acres	\$ 23,200
26	28	Quakerfield Drive — 1.30 Acres	\$ 22,700
27	20	Mill Pond Road — 7.58 Acres, Cemetary Land	\$ 93,300
27	20-A	Mill Pond Road — 2.49 Acres, Cemetary Land	\$ 22,400
27	61	32 Friend Street — 1.57 Acres, West Epping Fire Station	\$ 305,900
27	95	Folsom Road — 10.5 Acres, Mary Folsom Blair Memorial Park	\$ 128,600
27	190	Depot Road — 4.40 Acres	\$ 78,300
28	45	Ledgewood Lane — 23.79 Acres	\$ 1,800
29	103	Pleasant Street — 10.30 Acres, Backland	\$ 110,500
29	104	Pleasant Street — .23 Acres, Water Tower Land	\$ 381,400
29	113	37 Pleasant Street — 2.21 Acres, Safety Complex	\$ 2,217,700
29	124	Pleasant Street — 12 Acres, Scout Field, Custody of School	\$ 35,000
29	133	157 Main Street — 1.77 Acres, Town Hall and Parking Lot	\$ 949,000
29	134	151 Main Street — .21 Acres, Harvey Mitchell Memorial Library	\$ 281,000
29	135	147 Main Street — .17 Acres, Main Stree Fire Station	\$ 234,200
29	137	14 Water Street — .67 Acres, Parking Lot	\$ 64,300
29	161	Mill Street — .33 Acres, Waste Water Treatment Lift Station	\$ 74,900
29	162	Water Street — .29 Acres, Miriam Jackson Memorial Park	\$ 68,200
29	167	Main Street — .12 Acres, Dar Memorial Lot	\$ 48,900
29	177	Water Street — .04 Acres, Parking Lot	\$ 41,700
29	283-E	Calef Highway — .17 Acres, For Sewer Lift Station	\$ 445,200
29	283-008	Calef Highway — .06 Acres	\$ 33,500
29	285	Calef Highway — .09 Acres, Epping Garden Club	\$ 18,000
29	312	Bunker Avenue — .03 Acres, Three Lot Parking Lot	\$ 21,400
30	31	40 Lagoon Road — 58 Acres, Municipal Sewage Treatment Facility	\$ 1,372,600
31	31-1	Mast Road — 46.66 Acres, Conservation	\$ 69,200
31	26	Mast Road — 2.45 Acres	\$ 9,500
32	10	Mast Road — 1.42 Acres	\$ 78,200
32	25	Birch Road — 16.08 Acres	\$ 48,700
33	24	Route 101 — 3.34 Acres	\$ 25,300
33	25	Route 101 — 1.49 Acres	\$ 22,900
33	26	Route 101 — 1.42 Acres	\$ 22,900
33	27	Route 101 — 2.16 Acres	\$ 23,800
34	28	Beede Road — .68 Acres	\$ 39,400
34	34	Beede Road — 4.49 Acres	\$ 82,200
35	6	Fremont Road — .35 Acres	\$ 3,500
36	20	Fremont Road — .52 Acres and Building	\$ 85,300
37	7	Exeter Road — 25.2 Acres	\$ 1,400
38	25	Exeter Road — 17.26 Acres	\$ 429,200
39	10	Birch Road — 3.25 Acres	\$ 12,000
39	11	Birch Road — 8.96 Acres	\$ 1,400
Total Value			\$ 9,575,500

# 2012 Deliberative Session and Ballot Results

## The State of New Hampshire Town of Epping

March 13, 2012

**T**he deliberative session of the 2012 Epping Town Meeting was held at the Epping Middle School gymnasium on February 7, 2012. There were 48 registered voters in attendance. The meeting was called to order by Moderator Robert Goodrich at 7:05. The Moderator explained that at this session we would be discussing the articles that will appear on the ballot. The following discussion took place and final voting was by official ballot on March 13, 2012 at the Epping Middle School Gymnasium.

The polls opened at 8:00 A.M. and closed at 7:00 P.M. There were 773 regular voters and 26 absentee voters for a total of 802 votes cast. There were 13 new voters who registered at the polls. Ballot clerks were Abigail Constantineau, Barbara MacDonald, Patricia VanWagoner, and Patricia Sutcliffe.

Selectman Thomas Gauthier read a dedication to all the men and women serving in the military and to their families who give them so much support. He then made a special presentation to Matt Jordan, the recipient of the Town Report Dedication. Matt is a graduate of Epping High School who joined the military and served in Iraq. Matt was severely injured and lost the lower part of one leg, but has returned to Epping and is now an assistant coach for the Epping football team.

### Article 1 on the Warrant is the election of officers.

#### Budget Committee for 3 years

Paul Spidle – 532  
Kellie J. DeBoer – 546  
Philip Gamache – 499

**Paul Spidle, Kellie DeBoer and Philip Gamache were elected**

#### Budget Committee for 2 years

Adam Munguia – 623  
**Adam Munguia was elected**

#### Cemetery Trustee for 3 years

Daniel W. Harvey – 688  
**Daniel Harvey was elected**

#### Cemetery Trustee for 2 years

Jerry Langdon – 681  
**Jerry Langdon was elected**

#### Fire Ward for 3 years

Charlie Goodspeed – 649  
**Charlie Goodspeed was elected**

#### Library Trustee for 3 years

G. Michael Vose – 527  
Lynn Reinhard – 568  
**Michael Vose and Lynn Reinhard were elected**

#### Moderator for 2 years

Robert Goodrich – 701  
**Robert Goodrich was elected**

#### Planning Board for 3 years

Joseph Foley – 613  
Bruce Chapman – 547  
**Joseph Foley and Bruce Chapman were elected**

#### Selectmen for 3 years

James P. McGeough – 575  
Tom Gauthier – 630  
**James McGeough and Tom Gauthier were elected**

#### Supervisor of Check List for 6 years

Pamela Holmes – 663  
**Pamela Holmes was elected**

#### Trust Fund Trustee for 3 years

Daniel W. Harvey – 668  
**Daniel Harvey was elected**

#### Water & Sewer Commissioner for 3 years

Paul Langdon Jr – 661  
**Paul Langdon was elected**

#### Zoning Board of Adjustment for 3 years

Michael H. Yergeau – 611  
David Mylott – 550  
**David Mylott was elected**

## Article 2: Home Occupation — Zoning Article 6

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance to add a section regarding Home Occupations. This section discusses the requirements for Home Occupations such as type, location, and permitted signage. These requirements are currently on file in the Board of Selectmen Office however in order for an applicant to get relief from a requirement they need to be incorporated into the Town's Zoning Ordinances. **[Recommended by the Planning Board 4-0]**

### Majority Vote Required

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Planning Board Chairman Mike Morasco explained that all the Zoning Articles are really house-keeping articles and clarify definitions.

**YES – 554 NO – 160**

**Article 2 PASSED**

## Article 3: Expanding Home Occupation — Zoning Article 6

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance to remove a duplicate section regarding Expanding Home Occupations. Currently there are two identical sections in the Zoning Ordinance. This article will correct that duplication. **[Recommended by the Planning Board 4-0]**

### Majority Vote Required

**Discussion:** A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 630 NO – 93**

**Article 3 PASSED**

## Article 4: DEFINITIONS — Zoning Article 12

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance to remove the following definition: **ACCESSORY DWELLING UNIT:** An "In-Law" apartment style unit occupying not more than one-third (1/3rd) of the living space in the principal



structure and replace it with: **ACCESSORY DWELLING UNIT:** An apartment style unit subordinate to a single family dwelling, located in the principal structure. (See Article 6.13). The requirements for an accessory dwelling unit are explained in Article 6 of the Zoning Ordinances and do not need to be part of the definition. **[Recommended by the Planning Board 4-0]**

**Majority Vote Required**

**Discussion:** A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 587      NO – 156**

**Article 4 PASSED**

**Article 5: Definitions — Zoning Article 12**

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance to remove the word structure from the following definition: **ACCESSORY USE OR STRUCTURE:** A building structure or use subordinate and customarily incidental to the principal structure, building, or use on the same lot. The term structure seemed redundant in this definition. **[Recommended by the Planning Board 4-0]** **Majority Vote Required**

**Discussion:** A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 606      NO – 123**

**Article 5 PASSED**

**Article 6: Definitions — Zoning Article 12**

Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance to remove the following definition: **BUILDING - PRINCIPAL:** *A structure in which is conducted the original use of the site on which it is situated. In any residential district/zone a dwelling shall be deemed to be a principal building on the lot on which the same is located.* It will be replaced with the two following definitions: **BUILDING:** Any covered structure having a roof supported by columns or walls for the shelter, that is intended for supporting or sheltering any use or occupancy and **PRINCIPAL STRUCTURE/USE:** The primary use of land or

buildings as distinguished from accessory uses or subordinate buildings. To be considered a principal structure, the structure must be at least 400 square feet. In any residential district/zone a dwelling shall be deemed to be the principal structure on the lot. This change will create consistency in the wording throughout the Zoning Ordinance. **[Recommended by the Planning Board 4-0]**

**Majority Vote Required**

**Discussion:** A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 583      NO – 145**

**Article 6 PASSED**

**Article 7: Definitions — Zoning Article 12**

Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Town Zoning Ordinance to remove the term Building Inspector from the heading of the following definition: **CODE ENFORCEMENT OFFICER (BUILDING INSPECTOR):** The administrative officer charged with the duty of enforcing the provisions of the ordinances. The Code Enforcement Officer is appointed by the Board of Selectmen and is not necessarily the Building Inspector. **[Recommended by the Planning Board 4-0]**

**Majority Vote Required**

**Discussion:** A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. The purpose of this article is to make it clear that the Code Enforcement Officer is appointed by the Board of Selectmen.

**YES – 589      NO – 139**

**Article 7 PASSED**

**Article 8: Definitions — Zoning Article 12**

Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Town Zoning Ordinance to add the following definition: **DWELLING UNIT:** One (1) or more rooms, including cooking facilities, and sanitary facilities in a building, designed as a unit for living and sleeping purposes. This term is used throughout the Zoning Ordinances and was not defined. **[Recommended by the Planning Board 4-0]** **Majority Vote Required**

**Discussion:** A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 620      NO – 109**

**Article 8 PASSED**

**Article 9: 2012 Operating Budget**

To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Five Million, Three Hundred Sixty Six Thousand, Four Hundred Thirty Four Dollars (\$5,366,434.00). Should this article be defeated, the default budget shall be Five Million, Three Hundred Ninety Thousand, Eight Hundred Eight Dollars (\$5,390,808.00), which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. **[Recommended by the Board of Selectmen 5-0]** **[Recommended by the Municipal Budget Committee 10-0-1]**

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Selectman James McGeough explained that at the beginning of the budget process the selectmen had asked the departments to come in with a "0" Budget. The result is a very frugal budget without endangering the Town by lack of funding. For this year the default budget is higher than the recommended budget. Brian Reed questioned what the affect on the budget was since the School will be responsible for their own snow plowing next year. Jim McGeough explained that the money is still in the Town budget and may be needed to plow new roads that the Town will be responsible for.

**YES – 639      NO – 122**

**Article 9 PASSED**

**Article 10: Town Hall — ADA Improvements**

To see if the Town will vote to raise and appropriate the sum of Forty Thousand

Dollars (\$40,000.00) for the purpose of installing a handicap lift inside the town hall from the first floor up to the second floor and to remodel the Town Clerk/Tax Collector service windows to be ADA compliant. [Recommended by the Board of Selectmen 5-0] [Recommended by the Municipal Budget Committee 9-1-1]

#### **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Selectman James McGeough explained that over the past year much work has been done on the second floor of the Town Hall to make it more usable by the public. The sprinkler system is being installed, the roof is being repaired and several truck loads of trash have been removed. By installing the handicap lift, the second floor could be used and the building would be more efficient. The second aspect of the article would make the Town Clerk's office ADA compliant. Currently the windows are too high to provide service to anyone in a wheel chair. Bob Sunderland spoke in favor of the article, but asked what the tax impact of this article would be. The Selectmen replied that it would be approximately six cents on the tax rate.

**YES – 528 NO – 240**

#### **Article 10 PASSED**

#### **Article 11: Landfill Engineering Design/Closure Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be placed in the previously established Landfill Engineering Design Study/Closure Expendable Trust Fund. [Recommended by Board of Selectmen 4-1] [Recommended by the Municipal Budget Committee 10-0-1]

#### **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Bob Jordan to accept the article as written. Selectman Dianne Gilbert explained that this is the same article that has been on the warrant for many years. There is currently \$78,949 in the fund and \$40,000 has already been spent on water testing in the area. Budget Committee Chairman Paul Spidle emphasized that this is just for engineering fees, not

the actual closure. If we are careful with the way we use the facility, we can hope to get another twenty years of use at that location.

**YES – 518 NO – 236**  
**Article 11 PASSED**

#### **Article 12: Highway Truck Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be placed in the previously established Highway Truck Capital Reserve Fund. [Recommended by the Board of Selectmen 5-0] [Recommended by the Municipal Budget Committee 10-0-1]

#### **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Selectman Bob Jordan explained that this money will be used for the next highway truck purchase. The Town recently purchased a truck, so there is currently only \$5438 in this fund.

**YES – 497 NO – 259**

#### **Article 12 PASSED**

#### **Article 13: Highway Equipment Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to be placed in the previously established Highway Equipment Capital Reserve Fund. [Recommended by the Board of Selectmen 4-1] [Recommended by the Municipal Budget Committee 10-0-1]

#### **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Selectman Bob Jordan explained that this money will be used for highway equipment such as a compressor or back hoe when needed. There is currently \$5001 in this fund.

**YES – 487 NO – 272**

#### **Article 13 PASSED**

#### **Article 14: Ambulance Lease Payment**

To see if the Town will vote to raise and appropriate the sum of Thirty Three Thousand, Seven Hundred Fifty Dollars (\$33,750.00) for the purpose of paying the 2012 lease payment on the 2010 Ford

F450 ambulance. Funding to come from the Public Safety Facilities and Equipment Special Revenue Fund previously established and **NO AMOUNT WILL BE RAISED BY TAXES.** [Recommended by the Board of Selectmen 5-0] [Recommended by the Municipal Budget Committee 10-0-1]

#### **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Bob Jordan to accept the article as written. Karen Falcone explained that this fund has been dormant for several years and currently there is \$42,000 in the fund. The Selectmen and Fire Department want to use this money for the lease payment, thus reducing the tax burden of the Fire Department's budget.

**YES – 685 NO – 96**

#### **Article 14 PASSED**

#### **Article 15: Library Addition Architecture Costs**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for the purpose of having a site survey, engineering reports and an architectural design for the renovation and expansion of the Harvey Mitchell Memorial Library located at 151 Main Street. [Recommended by the Board of Selectmen 5-0] [Recommended by the Municipal Budget Committee 8-1-1]

#### **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Library Trustee Nan Nutt explained that the library is approaching the 50<sup>th</sup> anniversary of the current building and they are in need of more space to offer more programs and services. Several architectural firms were consulted as well as other towns who have recently undergone renovations. Selectman Dianne Gilbert spoke in favor of this article saying that it would be valuable to have additional quiet space. Currently there are so many activities going on that there is no available quiet area.

**YES – 482 NO – 289**

#### **Article 15 PASSED**

#### **Article 16: Single Stream Recycling**

To see if the Town will vote to authorize the governing body to approve the commitment of the Town to a multiyear



participation in a regional single stream recycling facility for managing the municipality's recyclable materials pursuant to the Recycling Facility Associate Member Agreement (RFAM) with the Concord Regional Solid Waste/Resource Recovery Cooperative (CRSW/RRC). **Recommended by the Board of Selectmen 5-0]**

#### **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Bob Jordan to accept the article as written. Dianne Gilbert stated that the goal is to increase the revenue the Town receives from recyclable items and reduce the cost of running the dump. By passing this article, the Town is making no commitment, we are giving the Selectmen authority to look into an agreement. The Concord facility is a co-op with 22 municipalities and serves over 175,000 people. The co-op is looking to expand, but needs to know which other towns would be interested in joining them. We would still bring our recyclable items to our dump, but would not need to sort them. Instead, the these items will be transported to the co-op's facility where they will be sorted. We would pay a tipping fee and they would pay us for the tonnage they receive from us.

**YES – 616 NO – 148**

#### **Article 16 PASSED**

#### **Article 17: Additional Full Time Police Officer**

To see if the Town will vote to raise and appropriate the sum of Forty Three Thousand, Five Hundred Dollars (\$43,500.00) for the hiring of an additional Full-Time Police Officer including benefits for the first year. Approval would call for a total estimated cost of One Hundred Ninety Five Thousand, Seven Hundred Thirty Dollars (\$195,730.00) in fiscal years 2012, 2013 and 2014. 100% of said sum to be funded through an already approved Federal COPS Hiring Grant, thus there will be **NO TAX IMPACT**. [**Recommended by the Board of Selectmen 5-0]** [**Recommended by the Municipal Budget Committee 10-0-1]**

#### **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Bob Jordan to accept the article as written. **Karen Falcone then made a motion to amend the**

**article** so that the last sentence will read:

"100% of said sum to be funded through an already approved Federal COPS Hiring Grant which requires the retention of said officer for a minimum of one year after the expiration of the grant, thus for the life of the grant there will be no tax impact."

**The amendment was seconded by Michael King.** Karen Falcone explained that this is the third time the Town has been asked to approve this article. It will give the Town an additional officer for 3 years at no cost, and with the new commercial growth coming we will be needing the additional officer. **A hand vote was taken and the amendment passed. The amended article reads:**

To see if the Town will vote to raise and appropriate the sum of Forty Three Thousand, Five Hundred Dollars (\$43,500.00) for the hiring of an additional Full-Time Police Officer including benefits for the first year. Approval would call for a total estimated cost of One Hundred Ninety Five Thousand, Seven Hundred Thirty Dollars (\$195,730.00) in fiscal years 2012, 2013 and 2014. 100% of said sum to be funded through an already approved Federal COPS Hiring Grant which requires the retention of said officer for a minimum of one year after the expiration of the grant, thus for the life of the grant there will be **NO TAX IMPACT**.

Police Chief Mike Wallace explained that the original grant was approved in 2009 and this is the last opportunity we will have to take advantage of it. Since 2004 Epping has seen 13 new commercial developments and the police have experienced a 26% increase in service calls.

**YES – 561 NO – 221**

#### **Article 17 PASSED**

#### **Article 18: Rescind 5-Member Board of Fire Wards**

To see if the Town will vote to rescind the March 1978 Town Meeting vote, specifically article 30, which established a 5-Member Board of Fire Wards pursuant to chapter 154 of the RSA's. Said article shall become effective one year from the date of its passage. [**Recommended by the Board of Selectmen 5-0]**

#### **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert

to accept the article as written. Karen Falcone explained that the Board of Fire Wards was created to appoint a Part Time Chief and assist with the running of the department. We now have a Full Time Fire Chief who is capable of running the department and the authority to do so should be turned over to him. Fire Ward Charlie Goodspeed spoke against the article. He believes that over the years the Fire Wards have improved the department and worked hard to maintain a lower budget than surrounding towns that do not have Fire Wards. He also praised the contributions made by the many people who have served on this board. Over the past 12 years when he has served as Fire Ward the town has had 6 different fire chiefs and he is concerned about how future transitions will be handled. He questioned what would be improved by removing this board. Arthur Kliman asked what the Fire Wards do. The original article that was passed in 1978 outlined how the Board would be established but did not outline the duties. Over the years the Fire Wards have set policy for the Fire Department and they are the final authority for settling a dispute involving a member of the department. Currently the board is mostly acting in an advisory capacity. Bob Jordan feels it is time for the Fire Wards to step back and another commission should be formed that is comprised of appointed firemen who are part of the department. Cliff Cray has been a Fire Ward for over 25 years and stated that the board goes over the budget and policies. They also research any potential equipment that would need to be purchased. The final decision has always been up to the Board of Selectmen.

**YES – 387 NO – 366**

#### **Article 18 PASSED**

#### **Article 19: Lamprey River Youth Soccer**

To see if the Town will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000.00) to support the Lamprey River Youth Soccer Program. [**Recommended by Board of Selectmen 5-0]** [**Recommended by the Municipal Budget Committee 8-0-1]**

#### **Majority Vote Required**

A motion was made by Karen Falcone

and seconded by Dianne Gilbert to accept the article as written.

**YES – 551 NO – 228**

**Article 19 PASSED**

#### **Article 20: By Petition—Epping Youth Athletic Association**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to support the Epping Youth Athletic Association. [Recommended by Board of Selectmen 5-0] [Recommended by the Municipal Budget Committee 9-0-1]

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 604 NO – 177**

**Article 20 PASSED**

#### **Article 21: Rockingham Nutrition & Meals On Wheels Program**

To see if the Town will vote to raise and appropriate the sum of Three Thousand Nine Hundred Eighty Eight Dollars (\$3,988.00) to support the Rockingham Nutrition & Meals on Wheels Program service providing meals for older, home-bound and disabled Epping residents. [Recommended by Board of Selectmen 4-1] [Recommended by the Municipal Budget Committee 9-0-1]

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 638 NO – 139**

**Article 21 PASSED**

#### **Article 22: Lamprey Health Care**

To see if the Town will vote to raise and appropriate the sum of Three Thousand Eight Hundred Dollars (\$3,800.00) to support the Lamprey Health Care Program. Lamprey provides senior transportation and affordable medical care to the residents of Epping. [Recommended by Board of Selectmen 4-1] [Recommended by the Municipal Budget Committee 10-0-1]

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 555 NO – 218**

**Article 22 PASSED**

#### **Article 23: Child and Family Services**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for Child and Family Services. Child and Family Services provide accessible and affordable programs to children, youth, and their families leading to stronger family connections, improved school performance, and better citizenship. [Recommended by Board of Selectmen 3-2] [Recommended by the Municipal Budget Committee 9-1-1]

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Paul Spidle stated that he was not in favor of any article for an organization that does not provide proof of the services provided to Epping residents.

**YES – 495 NO – 280**

**Article 23 PASSED**

#### **Article 24: Close ETV Expendable Trust Fund**

To see if the Town will vote to discontinue the ETV Expendable Trust Fund created in 2005. There are currently no funds remaining in this Trust Fund. Monies previously deposited here are now allocated to the ETV Revolving Fund. [Recommended by Board of Selectmen 5-0]

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 655 NO – 90**

**Article 24 PASSED**

#### **Article 25: Police Union Contract**

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Town of Epping and the New England Police Benevolent Association – Epping Local #28, which calls for the following increases in salaries and benefits at the current staffing level:

<b>Year</b>	<b>Estimated Increases</b>
2012	\$36,255.00
2013	\$ 9,995.00
2014	\$10,195.00

and further to raise and appropriate the sum of Thirty Six Thousand, Two Hundred Fifty Five Dollars (\$36,255.00) for

the current budget year, such sum representing the additional costs attributable to the increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels under the prior agreement. The total estimated aggregate cost for the three (3) years is One Hundred Thirty Eight Thousand, Nine Hundred Fifty Dollars (\$138,950.00). Note: This agreement has an automatic renewal or “evergreen” clause. If approved, the terms of this agreement shall continue from year to year. The estimated additional cost attributable to the evergreen clause after 2014 is Ten Thousand, Six Hundred Dollars (\$10,600.00) per year. [Recommended by Board of Selectmen 4-0] [Recommended by the Municipal Budget Committee 10-0-1]

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Karen Falcone explained that the police officers have been without a contract and a raise for the past year and this agreement is fair for both the police department and the Town. The officers will receive an additional 2 days of vacation and 1 additional holiday. New officers will receive a higher rate of pay and the health insurance will be changed to the policy offered to Town employees, which is a savings of 4%. The employee contribution will increase over the next 3 years until it reaches 15%.

**YES – 507 NO – 250**

**Article 25 PASSED**

#### **Article 26: By Petition—Rockingham Community Action**

To see if the Town will vote to raise and appropriate the sum of Eleven Thousand, Three Hundred Dollars (\$11,300.00) for the purpose of providing financial assistance, budgeting education and support to residents of Epping who are in crises to move toward self-sufficiency. [Not Recommended by Board of Selectmen 4-0] [Recommended by the Municipal Budget Committee 0-10-1]

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written.

**YES – 335 NO – 411**

**Article 26 FAILED**



### **Article 27: By Petition—Richie McFarland Children's Center**

To see if the Town will vote to raise and appropriate the sum of Four Thousand, Five Hundred Dollars (\$4,500.00) for the Richie McFarland Children's Center's early intervention program that serves children from birth to three (3) years of age and their families. This will support the cost of providing early childhood special education, pediatric therapies and family support services to fifteen (15) Epping residents this past year. The average number of children and families served in the Town of Epping over the past ten (10) year period is fifteen (15). [Not Recommended by Board of Selectmen 4-0] [Recommended by the Municipal Budget Committee 10-0-1] **Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. The director of Richie McFarland Children's Center explained that the mission of the organization is to target early intervention for children who might require special education services later in life. Through their intervention they are able to reduce the number of children needing special education services after year 3. The organization has served between 10 and 23 children from Epping per year with an average of 15 children. They are currently helping 15 children from Epping. The cost per child is \$300. Budget Committee members Mike King and Matt Killen spoke in support of this article because of the success rate the organization has had and the resulting reduction in Special Education costs.

**YES – 437      NO – 313**  
**Article 27 PASSED**

### **Article 28: By Petition—Parking Lot Use**

Are you in favor of using the Town Parking Lot for use by Citizens who live in the Downtown Area to park overnight? Parking in Town owned parking lots has been allowed for decades but recently members of the BOS tried to ban overnight parking. This would create a hardship to property owners who traditionally have utilized town parking lots for business and residential parking. The banning of overnight parking would also devalue the properties in the downtown area and create a burden upon the rest of the taxpayers. The town parking lots shall also satisfy zoning requirements.

[Not Recommended by Board of Selectmen 3-0]

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Mike King was the petitioner for this article and explained his reasons. He was told last summer by the Board of Selectmen that the Town had a ban on overnight parking in the Town parking lot and this lot could not be used to provide parking for potential tenants in the downtown area. The central business district depends on the availability of this parking lot and people have been using it for decades. Tom Gauthier explained that the overnight parking ban was only for winter to facilitate snow plowing. After consultation with LGC it was felt that this should probably have been presented as a zoning article and was submitted too late to be considered a zoning article. Also, according to the RSAs, authority is given to the Board of Selectmen to regulate parking, and passage of this article would not be enforceable. Arthur Kliman suggested

that the Town develop a policy where residents could obtain a parking permit, but would be obligated to move the vehicle in the event of a snow emergency.

**YES – 472      NO – 283**  
**Article 28 PASSED**

### **Article 29: By Petition—Old Stagecoach Road**

To see if the Town will vote to allow a section of Old Stagecoach Road, currently Class VI, to be upgraded to a Class V or better, for a minimum of 1000' starting at the Epping Woods Road Intersection—at no cost to the town. [Not Recommended by Board of Selectmen 3-0]

**Majority Vote Required**

A motion was made by Karen Falcone and seconded by Dianne Gilbert to accept the article as written. Ian Winter had submitted this article. He explained that the Town had closed this road in the mid 80s. As it exists, the property has limited uses. It is in the highway commercial zone, but if they are allowed to upgrade the road, they may be able to apply for a different use through the Planning Department. Tom Gauthier stated that if the road is reclassified as Class V, the Town would be obligated to maintain it and the road base would need to be upgraded. Ian Winter stated that they would be paving the road and would be willing to maintain it. When questioned about the planned use for the property, he replied that there were presently no plans.

**YES – 383      NO – 367**  
**Article 367 PASSED**

The Deliberative Session of the Annual Town Meeting was adjourned at 9:00 P.M.

*Respectfully submitted,  
Linda Foley, Town Clerk*

# Financial Reporting

## Tax Collector's Report MS-61

Year Ending 12-31-2012

Debits	2012	2011	2010	2009 & Prior
<b>Uncollected Taxes at Beginning of Year</b>				
Property Taxes		1,040,218		
Land Use Change Tax		50		
Timber Tax		647		
Tax Liens		343,984	226,799	31,465
Tax Credit for 2112 Tax	-550			
Charge for Bad Check		25		
Water Billing		67,048	1,545	33
Sewer Billing		107,456	3,511	72
Shut Off Fees		120		
W/S Credit for 2012	-78			
<b>Taxes Committed This Year</b>				
Property Taxes	15,015,352	50,651		
Land Use Change Tax	75,100			
Timber Tax	11,242			
Excavation Tax	100			
Tax Lien Executed	641,438			
Water Billing	219,451			
Sewer Billing	339,026			
Shut Off Fees	160	640	80	
Back Flow Test	6,060			
W&S Special Assessment	5,420			
<b>Overpayment/Refunds</b>				
Property Taxes	45,189	47,215		
Tax Liens	36			
<b>Interest &amp; Penalties Charged</b>				
Interest for Taxes	10,031	56,198		
Penalties for Taxes		6,986		
Interest for Tax Liens	10,623	35,880	54,369	2,155
Bad Check Fees	75			
Log Fee	3			
Interest for Water	350	1,025	192	8
Interest for Sewer	484	1,693	429	19
<b>Total Debits</b>	<b>\$16,379,512</b>	<b>\$1,759,836</b>	<b>\$286,950</b>	<b>\$33,752</b>



Credits	2012	2011	2010	2009 & Prior
<b>Remitted To Treasurer</b>				
Property Taxes	14,098,062	488,445		
Land Use Change Tax	56,279	50		
Timber Tax	10,972			
Excavation Tax	100			
Taxes Converted to Lien		599,726		
Tax Liens Redeemed	233,626	193,625	200,768	11,158
Interest for Taxes	10,031	56,198		
Penalties for Taxes		6,986		
Interest for Tax Liens	10,623	35,880	54,369	2,155
Bad Check Fees	50	25	25	
Prepayment for 2013	1,336			
Log Fee	3			
Water Billing	147,868	64,480	1,367	33
Sewer Billing	225,314	102,448	3,264	72
W/S Special Assessments	2,620			
Back Flow Test	3,938			
Interest for Water	350	1,025	192	8
Interest for Sewer	484	1,693	429	19
Shut Off/On Fees	80	560	80	
<b>Adjustments Made</b>				
Returned Checks	-2,502	-17,822	-1,909	
Trans Payments	125	79		
<b>Abatements Made</b>				
Property Taxes	22,492	50,560		
Tax Liens		144	247	485
Water Billing	145	46		
Sewer Billing	285	23		
<b>Taxes Deeded to Town</b>				
Property Tax	791			
Tax Liens	1,725	1,657	1,803	2,830
<b>Uncollected Taxes at End of Year</b>				
Property Taxes	939,602			
Land Use Change Tax	18,821			
Timber Tax	270			
Property Tax Liens	407,545	166,380	25,890	16,992
Credit for 2013	-1,336			
Water Billing	71,390	2,475	178	
Sewer Billing	113,396	4,953	247	
W/S Credit for 2013				
W/S Special Assessment	2,800			
Back Flow Test	2,122			
Shut Off Fee	80	200		
Bad Check Charge	25			
<b>Total Credits</b>	<b>\$16,379,512</b>	<b>\$1,759,836</b>	<b>\$286,950</b>	<b>\$33,752</b>

Linda Foley, Tax Collector

## 2012 Cash Flow Reconciliation

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Beginning Balance	6,018,168.60	4,806,482.65	4,316,620.24	1,934,661.89	1,240,261.69	1,185,231.84	5,720,066.87	5,048,838.12	3,359,479.59	2,312,221.50	(119,085.59)	3,699,998.09	6,018,168.60
Expenses	(513,108.96)	(380,157.81)	(673,181.36)	(356,030.85)	(468,865.91)	(563,870.79)	(511,765.48)	(591,056.36)	(390,444.36)	(440,741.06)	(1,061,295.93)	(556,067.37)	(6,506,586.24)
School Payments*	(1,000,000.00)	(600,000.00)	(2,030,000.00)	(700,000.00)	(750,000.00)	(590,150.00)	(1,500,000.00)	(1,500,000.00)	(1,000,000.00)	(1,000,000.00)	(500,000.00)	(800,000.00)	(11,970,150.00)
Tax Deposits**	54,050.74	227,769.42	236,289.88	184,404.97	800,232.46	5,486,822.52	1,082,073.89	105,249.52	95,555.23	112,513.53	5,117,859.44	1,911,604.28	15,414,425.88
Move to Investment Account										(1,500,000.00)		(3,500,000.00)	(5,000,000.00)
All Other Deposits	247,372.27	262,525.98	84,933.13	177,225.68	363,603.60	202,033.30	258,462.84	296,448.31	247,631.04	396,970.44	262,520.17	319,660.29	3,119,337.05
<b>Ending Balance</b>	<b>4,408,482.65</b>	<b>4,316,620.24</b>	<b>1,934,661.89</b>	<b>1,240,261.69</b>	<b>1,185,231.84</b>	<b>5,720,066.87</b>	<b>5,048,838.12</b>	<b>3,359,479.59</b>	<b>2,312,221.50</b>	<b>(119,085.59)</b>	<b>3,699,998.09</b>	<b>1,075,195.29</b>	<b>1,075,195.29</b>
Investment Account Balance													
<b>Cash Flow Balance</b>													<b>6,076,409.14</b>

\*School payments are made based on need. If the school has received its state funding then they will not request money from the town.

\*\*First tax bills were sent out the end of May with a July 1st due date. Second tax bills are sent out end of October with a December 1st due date.

## Bank Balances

as of 12/31/2012

	Bank Account Name	Beg Bal 1/1/2012	Ending Bal 12/31/2012
1	General Fund — TD Bank	\$5,980,106.99	\$1,946,782.65
2	Payroll Account — TD Bank	\$-	\$11,202.11
3	Concentration Account — TD Bank	(See Below)	
4	Moneymarket Account — TD Bank	-	5,001,213.85
5	Conservation Account — TD Bank	\$5,453.31	\$5,558.85
<b>Total</b>		<b>\$5,985,560.30</b>	<b>\$6,964,757.46</b>

MBIA Escrow Accounts		
6	Water Reserves	\$100.00
7	Sewer Reserves	\$100.00
<b>Total MBIA</b>		<b>\$200.00</b>

TD Bank Concentration Escrow Accounts		
8	Blake Road Bridge	\$3,719.42
9	Commercial Public Safety	\$4,508.41
10	Conservation Escrow	\$8,764.48
11	Conservation LUCT	\$47,971.73
12	Conservation Management	\$2,624.76
13	Driveway Bonds	\$2,136.16
14	Old Stagecoach Condos	\$-
15	Omni Point Escrow	\$1,258.13
16	PD — Drug Enforcement	\$20,393.27
17	PD — D A R E	\$4,245.47
18	PD — Explorers	\$629.08
19	Planning Review	\$13,848.69
20	Public Safety	\$9,336.18
21	School Impact Fees	\$364,821.39
22	Sewer Cassettes	\$27,013.71
23	Sewer Reserves	\$107,075.99
24	Sewer Sludge Disposal	\$10,807.41
25	W&S Escrows	\$1,674.24
26	Water Reserves	\$248,470.77
<b>Total CA</b>		<b>\$879,299.29</b>

<b>Grand Total</b>	<b>\$6,865,059.59</b>	<b>\$8,297,676.30</b>
--------------------	-----------------------	-----------------------

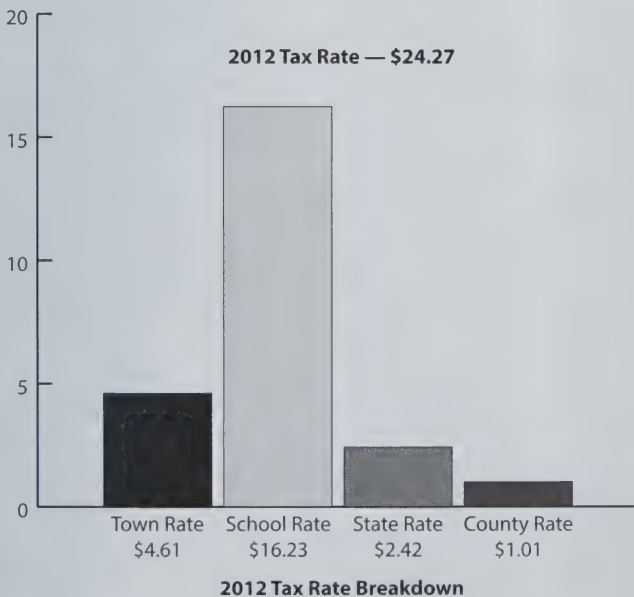


## Interfund Balances

12/31/2012 (unaudited)

Type	Beg Bal 1/1/2012	Ending Bal 12/31/2012
12 PSF Fund — Special Revenue Fund Due to PSF	42,275.55	8,546.85
15 Recreation Revolving Fund, 2008 Due to RR	50,410.68	60,760.46
20 ETV Revolving Fund, 2009 Due to ETV	124,668.34	157,902.74
25 Police Detail Revolving Fund, 2009 Due to Police Detail	22,125.30	15,861.01
30 PSF Revolving Fund, 2010 Due to PSFR	171,069.42	261,878.00
51 Water Fund — Enterprise Fund Due to Water	(9,907.67)	75,952.57
55 Sewer Fund — Enterprise Fund Due to Sewer	275,188.59	167,304.64
<b>Totals</b>	<b>\$675,830.21</b>	<b>\$748,206.27</b>

## Where Do Your Property Tax Dollars Go?



## Balance of Bonds, Loans & Leases

as of 12/31/12

Ambulance	Balance
5 Year Lease 3/25/11–3/25/15	
\$155,993.00	\$101,245.74
Kansas State Bank — Citizens	

### Fire Truck

9 Year Lease 1/28/04–7/28/12	
\$390,893.94	\$0.00
Kansas City Bank	

### PD — Lease Equipment

3 Year Lease 4/5/10–4/5/12	
\$42,428.00	\$0.00
Bank North — Leasing	

### Safety Facility Bond

9 Year Bond 7/15/12–7/15/20	
\$610,000.00	\$604,150.00
NHMBB	

### Hoar Pond Well Fields

15 Year Loan 6/1/02–6/1/16	
\$538,056.11	\$189,903.21
State of NH-DES	

### Town Road Construction

5 Year Loan 4/15/09–4/15/13	
\$500,000.00	\$109,300.00
Citizens Bank	

### Stagecoach Water Line

20 Year Loan 10/1/11–10/1/30	
\$197,647.17	\$178,124.34
State of NH-DES	

**Grand Total \$1,182,723.29**

# Statement of Expenditures (Unaudited)

General Fund	2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
<b>Board of Selectmen</b>				
01-4130.10-130 Salaries—Selectman	10,200.00	10,200.00	-	0%
01-4130.10-131 Salaries—Chairman Trust	150.00	112.50	37.50	25%
01-4130.10-220 Social Security	650.00	639.39	10.61	2%
01-4130.10-225 Medicare	160.00	149.54	10.46	7%
01-4130.10-260 Workers Comp	60.00	60.00	-	0%
01-4130.10-390 Professional Services	3,500.00	518.74	2,981.26	85%
01-4130.10-391 Recording Fees	300.00	315.10	(15.10)	-5%
01-4130.10-550 Printing	150.00	310.80	(160.80)	-107%
01-4130.10-551 Advertising	2,000.00	906.20	1,093.80	55%
01-4130.10-560 Dues & Subscription	5,000.00	4,806.70	193.30	4%
01-4130.10-625 Postage	200.00	294.86	(94.86)	-47%
01-4130.10-690 Awards & Recognition	1,500.00	2,867.20	(1,367.20)	-91%
<b>Sub Total</b>	<b>23,870.00</b>	<b>21,181.03</b>	<b>2,688.97</b>	<b>11%</b>
<b>Town Administration</b>				
01-4130.20-110 Salaries—Town Admin	71,550.00	71,280.00	270.00	0%
01-4130.20-111 Salaries—Assistant	46,640.00	46,692.80	(52.80)	0%
01-4130.20-112 Salaries—Clerk	12,720.00	11,252.19	1,467.81	12%
01-4130.20-210 Health Insurance	30,450.00	31,341.16	(891.16)	-3%
01-4130.20-211 Dental Insurance	1,420.00	1,698.09	(278.09)	-20%
01-4130.20-219 Short Term Disability	700.00	654.49	45.51	7%
01-4130.20-220 Social Security	8,120.00	7,368.64	751.36	9%
01-4130.20-225 Medicare	1,900.00	1,723.42	176.58	9%
01-4130.20-230 NH Retirement	5,120.00	5,207.68	(87.68)	-2%
01-4130.20-231 ICMA Retirement	6,300.00	5,464.80	835.20	13%
01-4130.20-250 Unemployment	275.00	260.00	15.00	5%
01-4130.20-260 Workers Comp	550.00	550.00	-	0%
01-4130.20-341 Cell Phones	500.00	809.44	(309.44)	-62%
01-4130.20-370 Training & Seminars	300.00	678.30	(378.30)	-126%
01-4130.20-390 Professional Services	500.00	-	500.00	100%
01-4130.20-440 Copier Rental	3,600.00	3,630.34	(30.34)	-1%
01-4130.20-560 Dues & Subscription	100.00	181.00	(81.00)	-81%
01-4130.20-620 Office Supplies	3,500.00	3,809.42	(309.42)	-9%
01-4130.20-625 Postage	400.00	616.75	(216.75)	-54%
01-4130.20-626 Postage Rental	1,700.00	1,692.00	8.00	0%
01-4130.20-670 Books & Periodicals	300.00	335.89	(35.89)	-12%
01-4130.20-740 Office Equipment	500.00	214.29	285.71	57%
01-4130.20-802 Mileage	200.00	243.50	(43.50)	-22%
<b>Sub Total</b>	<b>197,345.00</b>	<b>195,704.20</b>	<b>1,640.80</b>	<b>1%</b>
<b>Town Meeting</b>				
01-4130.30-130 Salary—Moderator	600.00	600.00	-	0%
01-4130.30-220 Social Security	40.00	37.20	2.80	7%
01-4130.30-225 Medicare	10.00	8.72	1.28	13%
01-4130.30-260 Workers Comp	10.00	10.00	-	0%
01-4130.30-550 Town Report Printing	5,000.00	4,211.00	789.00	16%
01-4130.30-610 General Supplies	100.00	-	100.00	100%
01-4130.30-625 Postage	10.00	-	10.00	100%
<b>Sub Total</b>	<b>5,770.00</b>	<b>4,866.92</b>	<b>903.08</b>	<b>16%</b>
<b>Boards &amp; Commissions</b>				
01-4130.40-390 Professional Services	1,000.00	1,150.00	(150.00)	-15%
01-4130.40-620 Office Supplies	200.00	33.98	166.02	83%
<b>Sub Total</b>	<b>1,200.00</b>	<b>1,183.98</b>	<b>16.02</b>	<b>1%</b>

General Fund	2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
<b>Town Clerk</b>				
01-4140.10-112 Salaries—Deputy Clerk	11,925.00	11,238.29	686.71	6%
01-4140.10-120 Salaries—PT Clerk	13,790.00	13,895.51	(105.51)	-1%
01-4140.10-130 Salaries—Town Clerk	33,670.00	33,883.29	(213.29)	-1%
01-4140.10-210 Health Insurance	13,050.00	11,301.48	1,748.52	13%
01-4140.10-211 Dental Insurance	260.00	266.32	(6.32)	-2%
01-4140.10-219 Short Term Disability	100.00	67.81	32.19	32%
01-4140.10-220 Social Security	3,685.00	3,580.74	104.26	3%
01-4140.10-225 Medicare	865.00	837.51	27.49	3%
01-4140.10-230 NH Retirement	1,050.00	974.44	75.56	7%
01-4140.10-250 Unemployment Insurance	150.00	140.00	10.00	7%
01-4140.10-260 Workers Comp	300.00	300.00	-	0%
01-4140.10-370 Training & Seminars	550.00	565.19	(15.19)	-3%
01-4140.10-560 Dues & Subscriptions	20.00	20.00	-	0%
01-4140.10-620 Office Supplies	2,900.00	3,368.60	(468.60)	-16%
01-4140.10-625 Postage	3,465.00	3,092.19	372.81	11%
01-4140.10-630 Alarm System	200.00	210.00	(10.00)	-5%
01-4140.10-650 Software & Support	3,250.00	3,355.10	(105.10)	-3%
01-4140.10-740 Equipment	300.00	228.40	71.60	24%
01-4140.10-805 Vital Statistics	3,850.00	4,434.00	(584.00)	-15%
01-4140.10-810 Records Preservation	1,000.00	645.26	354.74	35%
01-4140.10-815 Dog Fees	1,850.00	1,888.00	(38.00)	-2%
<b>Sub Total</b>	<b>96,230.00</b>	<b>94,292.13</b>	<b>1,937.87</b>	<b>2%</b>
<b>Election &amp; Registration</b>				
01-4140.20-112 Wages—Ballot Clerk	1,200.00	1,200.00	-	0%
01-4140.20-130 Salaries—Supervisors	2,700.00	2,650.00	50.00	2%
01-4140.20-220 Social Security	170.00	164.36	5.64	3%
01-4140.20-225 Medicare	40.00	38.44	1.56	4%
01-4140.20-260 Workers Comp	20.00	20.00	-	0%
01-4140.20-551 Advertising	600.00	539.99	60.01	10%
01-4140.20-620 Printing & Supplies	2,700.00	1,914.95	785.05	29%
01-4140.20-625 Postage	50.00	-	50.00	100%
01-4140.20-690 Meals & Services	800.00	251.54	548.46	69%
01-4140.20-740 Ballot Machine Programming	3,650.00	3,625.00	25.00	1%
01-4140.20-741 Machine Maintenance	200.00	200.00	-	0%
01-4140.20-742 New Equipment	800.00	867.00	(67.00)	-8%
<b>Sub Total</b>	<b>12,930.00</b>	<b>11,471.28</b>	<b>1,458.72</b>	<b>11%</b>
<b>Tax Collection</b>				
01-4150.40-112 Salary—Deputy Collector	7,160.00	7,316.11	(156.11)	-2%
01-4150.40-130 Salary—Collector	22,450.00	22,552.29	(102.29)	0%
01-4150.40-210 Health Insurance	8,700.00	7,537.45	1,162.55	13%
01-4150.40-211 Dental Insurance	170.00	174.32	(4.32)	-3%
01-4150.40-219 Short Term Disability	70.00	45.21	24.79	35%
01-4150.40-220 Social Security	1,840.00	1,809.61	30.39	2%
01-4150.40-225 Medicare	430.00	423.19	6.81	2%
01-4150.40-230 NH Retirement	635.00	643.46	(8.46)	-1%
01-4150.40-250 Unemployment	100.00	80.00	20.00	20%
01-4150.40-260 Workers Comp	160.00	160.00	-	0%
01-4150.40-370 Training	560.00	561.00	(1.00)	0%
01-4150.40-390 Professional Services	3,880.00	3,583.20	296.80	8%
01-4150.40-391 Recording Fees	1,200.00	804.49	395.51	33%
01-4150.40-392 Title Search	4,000.00	3,265.00	735.00	18%
01-4150.40-393 New Service	100.00	-	100.00	100%
01-4150.40-560 Dues & Subscription	20.00	20.00	-	0%



General Fund		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
01-4150.40-610	General Supplies	800.00	1,413.15	(613.15)	-77%
01-4150.40-625	Postage	2,900.00	2,466.50	433.50	15%
01-4150.40-740	Equipment	300.00	124.00	176.00	59%
	<b>Sub Total</b>	<b>55,475.00</b>	<b>52,978.98</b>	<b>2,496.02</b>	<b>4%</b>
<b>Accounting &amp; Auditing</b>					
01-4150.10-110	Salary—Accountant	50,990.00	51,899.61	(909.61)	-2%
01-4150.10-210	Health Insurance	1,500.00	1,499.94	0.06	0%
01-4150.10-211	Dental Insurance	610.00	523.10	86.90	14%
01-4150.10-219	Short Term Disability	300.00	283.50	16.50	5%
01-4150.10-220	Social Security	3,165.00	3,198.39	(33.39)	-1%
01-4150.10-225	Medicare	740.00	747.95	(7.95)	-1%
01-4150.10-230	NH Retirement	4,490.00	4,567.11	(77.11)	-2%
01-4150.10-250	Unemployment	135.00	110.00	25.00	19%
01-4150.10-260	Workers Comp	250.00	250.00	-	0%
01-4150.10-301	Audit	20,000.00	14,750.00	5,250.00	26%
01-4150.10-370	Training & Seminars	200.00	-	200.00	100%
01-4150.10-390	Other Professional Services	8,000.00	8,855.62	(855.62)	-11%
01-4150.10-560	Dues & Subscription	50.00	55.00	(5.00)	-10%
01-4150.10-620	Office Supplies	1,600.00	2,172.67	(572.67)	-36%
01-4150.10-625	Postage	1,200.00	1,151.31	48.69	4%
01-4150.10-670	Books & Periodicals	100.00	564.22	(464.22)	-464%
01-4150.10-740	Equipment	500.00	-	500.00	100%
01-4150.10-802	Mileage	100.00	38.00	62.00	62%
	<b>Sub Total</b>	<b>93,930.00</b>	<b>90,666.42</b>	<b>3,263.58</b>	<b>3%</b>
<b>Treasury</b>					
01-4150.50-130	Salary—Treasurer	3,000.00	3,000.00	-	0%
01-4150.50-135	Salary—Deputy Treasurer	500.00	500.00	-	0%
01-4150.50-220	Social Security	220.00	217.00	3.00	1%
01-4150.50-225	Medicare	60.00	50.76	9.24	15%
01-4150.50-260	Workers Comp	20.00	20.00	-	0%
01-4150.50-340	Bank Fees	100.00	-	100.00	100%
01-4150.50-620	Office Supplies	100.00	-	100.00	100%
	<b>Sub Total</b>	<b>4,000.00</b>	<b>3,787.76</b>	<b>212.24</b>	<b>5%</b>
<b>Data Processing</b>					
01-4150.60-342	Computer Maintenance	2,000.00	2,369.68	(369.68)	-18%
01-4150.60-370	Training	100.00	-	100.00	100%
01-4150.60-440	Internet	1,500.00	1,089.95	410.05	27%
01-4150.60-740	Hardware Upgrades	12,500.00	11,644.00	856.00	7%
01-4150.60-770	Software Support	14,600.00	13,612.62	987.38	7%
	<b>Sub Total</b>	<b>30,700.00</b>	<b>28,716.25</b>	<b>1,983.75</b>	<b>6%</b>
<b>Planning</b>					
01-4191.10-320	Legal Services	4,000.00	-	4,000.00	100%
01-4191.10-391	Recording Fees	400.00	435.00	(35.00)	-9%
01-4191.10-510	Advertising	200.00	248.73	(48.73)	-24%
01-4191.10-550	Printing	100.00	-	100.00	100%
01-4191.10-560	Dues & Subscription	80.00	25.00	55.00	69%
01-4191.10-620	Office Supplies	100.00	28.58	71.42	71%
01-4191.10-625	Postage	1,200.00	1,243.25	(43.25)	-4%
01-4191.10-690	Mileage	100.00	25.55	74.45	74%
01-4191.10-744	RPC Dues	-	-	-	-
	<b>Sub Total</b>	<b>6,180.00</b>	<b>2,006.11</b>	<b>4,173.89</b>	<b>68%</b>
<b>Zoning</b>					
01-4191.30-320	Legal	5,000.00	-	5,000.00	100%
01-4191.30-551	Advertising	400.00	177.87	222.13	56%
01-4191.30-610	General Supplies	150.00	-	150.00	100%

General Fund		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
01-4191.30-625	Postage	200.00	116.30	83.70	-42%
	<b>Sub Total</b>	<b>5,750.00</b>	<b>294.17</b>	<b>5,455.83</b>	<b>95%</b>
<b>General Government Buildings</b>					
01-4194.10-120	Custodian PT	7,630.00	8,562.69	(932.69)	-12%
01-4194.10-220	Social Security	475.00	561.12	(86.12)	-18%
01-4194.10-225	Medicare	115.00	131.19	(16.19)	-14%
01-4194.10-250	Unemployment	50.00	40.00	10.00	20%
01-4194.10-260	Workers Comp	130.00	130.00	-	0%
01-4194.10-341	Telephone	6,000.00	5,762.70	237.30	4%
01-4194.10-342	Telephone Maintenance	600.00	747.84	(147.84)	-25%
01-4194.10-410	Electricity	5,500.00	5,278.23	221.77	4%
01-4194.10-411	Heating Fuel	17,500.00	9,521.18	7,978.82	46%
01-4194.10-412	Water	600.00	257.04	342.96	57%
01-4194.10-413	Sewer	700.00	367.47	332.53	48%
01-4194.10-430	Repairs & Maintenance	6,000.00	14,605.60	(8,605.60)	-143%
01-4194.10-610	Supplies	1,000.00	2,560.15	(1,560.15)	-156%
01-4194.10-611	Water Cooler	400.00	312.00	88.00	22%
01-4194.10-750	Furniture	500.00	235.89	264.11	53%
	<b>Sub Total</b>	<b>47,200.00</b>	<b>49,073.10</b>	<b>(1,873.10)</b>	<b>-4%</b>
<b>Watson Academy</b>					
01-4194.20-120	Custodian PT	5,085.00	4,056.61	1,028.39	20%
01-4194.20-220	Social Security	320.00	265.44	54.56	17%
01-4194.20-225	Medicare	75.00	62.10	12.90	17%
01-4194.20-250	Unemployment	50.00	40.00	10.00	20%
01-4194.20-260	Workers Comp	120.00	120.00	-	0%
01-4194.20-410	Electricity	3,500.00	2,649.11	850.89	24%
01-4194.20-411	Heating Fuel	7,500.00	6,016.14	1,483.86	20%
01-4194.20-412	Water	300.00	212.45	87.55	29%
01-4194.20-413	Sewer	400.00	271.27	128.73	32%
01-4194.20-414	Telephone	450.00	265.50	184.50	41%
01-4194.20-430	Repairs & Maintenance	12,000.00	16,553.65	(4,553.65)	-38%
01-4194.20-431	Painting	200.00	-	200.00	100%
01-4194.20-610	Supplies	950.00	865.50	84.50	9%
01-4194.20-740	Equipment	250.00	159.00	91.00	36%
01-4194.20-750	Furniture	250.00	159.66	90.34	36%
	<b>Sub Total</b>	<b>31,450.00</b>	<b>31,696.43</b>	<b>(246.43)</b>	<b>-1%</b>
<b>Safety Facility</b>					
01-4194.30-343	Alarm Monitoring	1,000.00	1,525.92	(525.92)	-53%
01-4194.30-390	Trash Hauling	1,100.00	1,228.63	(128.63)	-12%
01-4194.30-410	Electricity	16,000.00	15,007.60	992.40	6%
01-4194.30-411	Heating Fuel	18,000.00	15,768.41	2,231.59	12%
01-4194.30-412	Water	800.00	569.83	230.17	29%
01-4194.30-413	Sewer	1,300.00	1,039.48	260.52	20%
01-4194.30-415	Utilities—FD2	3,500.00	3,846.99	(346.99)	-10%
01-4194.30-430	Repairs/Maintenance	7,000.00	8,106.67	(1,106.67)	-16%
01-4194.30-431	Maintenance—FD2	1,500.00	337.68	1,162.32	77%
01-4194.30-432	Telephone Contract	3,500.00	2,490.00	1,010.00	29%
01-4194.30-434	Internet Service	2,150.00	2,258.25	(108.25)	-5%
01-4194.30-610	Supplies	2,250.00	2,582.24	(332.24)	-15%
01-4194.30-630	Trustee Program	2,300.00	2,246.15	53.85	2%
	<b>Sub Total</b>	<b>60,400.00</b>	<b>57,007.85</b>	<b>3,392.15</b>	<b>6%</b>
<b>Highway Building</b>					
01-4194.40-341	Telephone	400.00	439.87	(39.87)	-10%
01-4194.40-342	Cable Service		76.59	(76.59)	-
01-4194.40-410	Electricity	3,000.00	2,580.19	419.81	14%

# Statement of Expenditures (Unaudited)

(continued)

General Fund	2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
01-4194.40-411 Heating Fuel	500.00	-	500.00	100%
01-4194.40-430 Repairs/Maintenance	500.00	1,113.50	(613.50)	-123%
01-4194.40-610 Supplies	1,000.00	511.41	488.59	49%
<b>Sub Total</b>	<b>5,400.00</b>	<b>4,721.56</b>	<b>678.44</b>	<b>13%</b>
<b>Valuation of Property</b>				
01-4152.10-390 Contract Appraiser	30,000.00	29,340.81	659.19	2%
01-4152.10-396 Utility Revaluation	4,000.00	4,368.50	(368.50)	-9%
01-4152.10-397 Tax Map Maintenance	5,000.00	1,800.00	3,200.00	64%
<b>Sub Total</b>	<b>39,000.00</b>	<b>35,509.31</b>	<b>3,490.69</b>	<b>9%</b>
<b>Legal Expense</b>				
01-4153.10-320 Town Attorney	25,000.00	8,811.70	16,188.30	65%
01-4153.10-321 Special Attorneys	18,000.00	99.00	17,901.00	99%
01-4153.10-323 Judgements & Settlements	2,000.00	12,694.46	(10,694.46)	-535%
<b>Sub Total</b>	<b>45,000.00</b>	<b>21,605.16</b>	<b>23,394.84</b>	<b>52%</b>
<b>Personnel Administration</b>				
01-4155.10-190 Merit Pay Increases	25,000.00	22,144.95	2,855.05	11%
01-4155.10-391 Preemployment Screening	300.00	219.75	80.25	27%
<b>Sub Total</b>	<b>25,300.00</b>	<b>22,364.70</b>	<b>2,935.30</b>	<b>12%</b>
<b>Cemeteries</b>				
01-4195.10-820 Contribution to Cemeteries	6,000.00	6,870.00	(870.00)	-15%
<b>Sub Total</b>	<b>6,000.00</b>	<b>6,870.00</b>	<b>(870.00)</b>	<b>-15%</b>
<b>Insurance &amp; Bonds</b>				
01-4196.10-520 Property & Liability	70,000.00	65,977.04	4,022.96	6%
01-4196.10-523 Claims Expense	1,000.00	-	1,000.00	100%
<b>Sub Total</b>	<b>71,000.00</b>	<b>65,977.04</b>	<b>5,022.96</b>	<b>7%</b>
<b>Health</b>				
01-4419.10-370 Training	100.00	25.00	75.00	75%
<b>Sub Total</b>	<b>100.00</b>	<b>25.00</b>	<b>75.00</b>	<b>75%</b>
<b>General Assistance</b>				
01-4440.10-350 Medical Services	500.00	1,612.49	(1,112.49)	-222%
01-4440.10-370 Training	50.00	30.00	20.00	40%
01-4440.10-810 Other Services	500.00	800.00	(300.00)	-60%
01-4440.10-831 Rents	6,000.00	4,467.75	1,532.25	26%
01-4440.10-832 Food	500.00	109.62	390.38	78%
01-4440.10-833 Heating	5,000.00	569.90	4,430.10	89%
01-4440.10-834 Electricity	3,000.00	3,130.47	(130.47)	-4%
<b>Sub Total</b>	<b>15,550.00</b>	<b>10,720.23</b>	<b>4,829.77</b>	<b>31%</b>
<b>Patriotic Purposes</b>				
01-4583.10-962 Patriotic Purposes	1,500.00	1,567.63	(67.63)	-5%
<b>Sub Total</b>	<b>1,500.00</b>	<b>1,567.63</b>	<b>(67.63)</b>	<b>-5%</b>
<b>Conservation Commission</b>				
01-4611.10-961 Cont. to Conservation Fund	2,000.00	-	2,000.00	100%
<b>Sub Total</b>	<b>2,000.00</b>	<b>-</b>	<b>2,000.00</b>	<b>100%</b>
<b>Economic Development</b>				
01-4651.10-810 Misc. Economic Development	-	-	-	-
<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Principal on Long Term Debt</b>				
01-4700.10-910 Town Road Construction	100,000.00	100,000.00	-	0%
01-4700.10-920 Hoar Pond Wellfields	39,540.00	39,536.91	3.09	0%
<b>Sub Total</b>	<b>139,540.00</b>	<b>139,536.91</b>	<b>3.09</b>	<b>0%</b>

General Fund	2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
<b>Interest on Long Term Debt</b>				
01-4700.20-982 Town Road Construction	6,200.00	6,131.11	68.89	1%
01-4700.20-985 Hoar Pond Wellfields	7,940.00	7,938.89	1.11	0%
<b>Sub Total</b>	<b>14,140.00</b>	<b>14,070.00</b>	<b>70.00</b>	<b>0%</b>
<b>Police Department</b>				
01-4210.10-110 Salaries—F/T	714,145.00	688,832.89	25,312.11	4%
01-4210.10-111 Salaries—Secretary	39,050.00	38,508.24	541.76	1%
01-4210.10-120 Salaries—P/T	18,000.00	11,813.34	6,186.66	34%
01-4210.10-125 Prosecutor	36,900.00	36,651.55	248.45	1%
01-4210.10-140 Overtime	65,000.00	65,932.31	(932.31)	-1%
01-4210.10-210 Health Insurance	171,100.00	166,759.80	4,340.20	3%
01-4210.10-211 Dental Insurance	7,950.00	7,070.13	879.87	11%
01-4210.10-219 Short Term Disability	4,500.00	3,831.82	668.18	15%
01-4210.10-220 Social Security	5,800.00	5,585.99	214.01	4%
01-4210.10-225 Medicare	11,520.00	11,782.81	(262.81)	-2%
01-4210.10-230 NH Retirement	158,475.00	154,948.27	3,526.73	2%
01-4210.10-250 Unemployment	2,000.00	1,727.45	272.55	14%
01-4210.10-260 Workers Comp	30,000.00	27,085.97	2,914.03	10%
01-4210.10-341 Telephone	9,120.00	8,371.28	748.72	8%
01-4210.10-342 Data Processing Fees	22,110.00	22,541.44	(431.44)	-2%
01-4210.10-343 Cell Phones	5,400.00	6,380.18	(980.18)	-18%
01-4210.10-370 Training	4,000.00	3,270.74	729.26	18%
01-4210.10-390 Professional Services	3,500.00	5,575.53	(2,075.53)	-59%
01-4210.10-430 Vehicle Maintenance	12,375.00	17,834.33	(5,459.33)	-44%
01-4210.10-440 Office Equipment Leases	1,800.00	1,803.69	(3.69)	0%
01-4210.10-560 Dues & Subscription	-	689.81	(689.81)	-
01-4210.10-620 Office Supplies	6,250.00	5,063.01	1,186.99	19%
01-4210.10-625 Postage	780.00	729.90	50.10	6%
01-4210.10-635 Vehicle Fuel	20,000.00	36,864.12	(16,864.12)	-84%
01-4210.10-680 Department Supplies	6,355.00	4,000.42	2,354.58	37%
01-4210.10-692 Uniforms	6,150.00	9,133.19	(2,983.19)	-49%
01-4210.10-740 Equipment	1,195.00	3,873.87	(2,678.87)	-224%
01-4210.10-742 Cruisers	33,200.00	34,254.50	(1,054.50)	-3%
<b>Sub Total</b>	<b>1,396,675.00</b>	<b>1,380,916.58</b>	<b>15,758.42</b>	<b>1%</b>
<b>Animal Control</b>				
01-4414.10-120 Salaries—P/T	3,500.00	3,385.72	114.28	3%
01-4414.10-220 Social Security	225.00	219.35	5.65	3%
01-4414.10-225 Medicare	75.00	51.30	23.70	32%
01-4414.10-250 Unemployment	15.00	15.00	-	0%
01-4414.10-260 Workers Comp	100.00	100.00	-	0%
01-4414.10-350 Vaccination	200.00	-	200.00	100%
01-4414.10-370 Training	75.00	-	75.00	100%
01-4414.10-390 Veterinary Services	200.00	-	200.00	100%
01-4414.10-800 Cell Phone	250.00	314.51	(64.51)	-26%
01-4414.10-801 Impoundment Fees	500.00	2,285.00	(1,785.00)	-357%
01-4414.10-802 Mileage	1,200.00	1,497.50	(297.50)	-25%
<b>Sub Total</b>	<b>6,340.00</b>	<b>7,868.38</b>	<b>(1,528.38)</b>	<b>-24%</b>
<b>Ambulance</b>				
01-4215.20-115 Salaries-Duty Pay	83,175.00	82,288.75	886.25	1%
01-4215.20-125 Responder Reimbursements	7,200.00	7,199.40	0.60	0%
01-4215.20-220 Social Security	5,610.00	5,548.32	61.68	1%
01-4215.20-225 Medicare	1,315.00	1,297.49	17.51	1%
01-4215.20-250 Unemployment	650.00	650.00	-	0%
01-4215.20-260 Workers Comp	6,000.00	6,000.00	-	0%



General Fund		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
01-4215.20-340	Full Timers' Physicals	575.00	95.00	480.00	83%
01-4215.20-350	Immunizations	965.00	-	965.00	100%
01-4215.20-370	Training	10,150.00	5,642.82	4,507.18	44%
01-4215.20-420	Billing Service Fees	11,000.00	9,037.55	1,962.45	18%
01-4215.20-635	Vehicle Fuel	5,000.00	6,000.95	(1,000.95)	-20%
01-4215.20-680	Medical Supplies	5,665.00	3,538.17	2,126.83	38%
01-4215.20-681	Oxygen	650.00	966.89	(316.89)	-49%
01-4215.20-692	Uniforms	2,600.00	1,648.35	951.65	37%
01-4215.20-740	Medical Equipment	5,790.00	2,185.75	3,604.25	62%
01-4215.20-750	Vehicle Maintenance	2,940.00	1,847.49	1,092.51	37%
Sub Total		149,285.00	133,946.93	15,338.07	10%

Firefighting		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
01-4220.10-110	Salaries F/T	198,920.00	197,067.51	1,852.49	1%
01-4220.10-120	Salaries-P/T-Officers-Duty	19,935.00	24,031.50	(4,096.50)	-21%
01-4220.10-123	Responder Reimbursement	9,000.00	9,002.80	(2.80)	0%
01-4220.10-125	Salaries—Fill In Pay	1,000.00	5,705.75	(4,705.75)	-471%
01-4220.10-135	Salaries-Secretary	21,216.00	19,455.10	1,760.90	8%
01-4220.10-140	Overtime	10,000.00	5,404.39	4,595.61	46%
01-4220.10-210	Health Insurance	52,200.00	46,598.74	5,601.26	11%
01-4220.10-211	Dental Insurance	2,440.00	1,987.65	452.35	19%
01-4220.10-219	Short Term Disability	1,125.00	999.61	125.39	11%
01-4220.10-220	Social Security	3,175.00	3,440.14	(265.14)	-8%
01-4220.10-225	Medicare	3,775.00	3,647.49	127.51	3%
01-4220.10-230	NH Retirement	47,825.00	45,919.42	1,905.58	4%
01-4220.10-250	Unemployment	750.00	675.00	75.00	10%
01-4220.10-260	Workers Comp	18,000.00	16,000.00	2,000.00	11%
01-4220.10-341	Telephone	9,570.00	9,035.83	534.17	6%
01-4220.10-370	Training & Certifications	9,500.00	6,233.24	3,266.76	34%
01-4220.10-430	Vehicle Maintenance	11,000.00	8,140.13	2,859.87	26%
01-4220.10-435	Unanticipated Truck Repair	5,000.00	1,559.39	3,440.61	69%
01-4220.10-440	Fire Truck Lease	43,433.00	43,432.66	0.34	0%
01-4220.10-560	Dues & Subscription	9,665.00	7,947.09	1,717.91	18%
01-4220.10-625	Postage	100.00	12.75	87.25	87%
01-4220.10-635	Vehicle Fuel	5,000.00	5,159.94	(159.94)	-3%
01-4220.10-670	SCBA Maintenance	6,700.00	759.61	5,940.39	89%
01-4220.10-681	Extinguishers	400.00	332.00	68.00	17%
01-4220.10-692	Protective Clothing	11,125.00	11,577.28	(452.28)	-4%
01-4220.10-735	Hose	1,420.00	6.48	1,413.52	100%
01-4220.10-744	Contract Services	3,500.00	2,865.00	635.00	18%
01-4220.10-746	Fire & Rescue Equip	15,000.00	14,809.84	190.16	1%
01-4220.10-748	Fire & Rescue Equip Maint	2,850.00	8,122.34	(5,272.34)	-185%
01-4220.10-750	Emergency Communications	4,750.00	7,074.63	(2,324.63)	-49%
01-4220.10-752	SCBA	2,265.00	1,044.00	1,221.00	54%
01-4220.10-754	Office Equip & Supplies	5,120.00	4,772.44	347.56	7%
01-4220.10-805	Emergency Management	2,500.00	2,620.91	(120.91)	-5%
Sub Total		538,259.00	515,440.66	22,818.34	4%

Community Development		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
01-4240.10-110	Salaries—FT Planner	52,895.00	52,147.60	747.40	1%
01-4240.10-111	Salaries—FT Secretary	49,800.00	49,349.49	450.51	1%
01-4240.10-120	Salaries—PT Admin	21,420.00	20,321.06	1,098.94	5%
01-4240.10-121	Salaries—PT Building Insp	22,070.00	20,430.51	1,639.49	7%
01-4240.10-210	Health Insurance	26,100.00	18,955.37	7,144.63	27%
01-4240.10-211	Dental Insurance	1,220.00	934.22	285.78	23%

General Fund		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
01-4240.10-219	Short Term Disability	630.00	570.87	59.13	9%
01-4240.10-220	Social Security	9,060.00	8,680.61	379.39	4%
01-4240.10-225	Medicare	2,120.00	2,030.03	89.97	4%
01-4240.10-230	NH Retirement	9,040.00	8,931.80	108.20	1%
01-4240.10-250	Unemployment	500.00	350.00	150.00	30%
01-4240.10-260	Workers Comp	6,500.00	6,500.00	-	0%
01-4240.10-370	Training	700.00	135.00	565.00	81%
01-4240.10-391	Contract Services	1,500.00	-	1,500.00	100%
01-4240.10-430	Vehicle Maintenance	1,500.00	1,291.74	208.26	14%
01-4240.10-560	Dues & Subscription	500.00	200.00	300.00	60%
01-4240.10-600	Office Equipment	1,700.00	2,157.46	(457.46)	-27%
01-4240.10-620	Office Supplies	600.00	276.86	323.14	54%
01-4240.10-625	Postage	200.00	52.51	147.49	74%
01-4240.10-630	Cell Phone	600.00	662.99	(62.99)	-10%
01-4240.10-635	Vehicle Fuel	600.00	646.15	(46.15)	-8%
01-4240.10-802	Mileage	200.00	194.50	5.50	3%
Sub Total		209,455.00	194,818.77	14,636.23	7%

Highway		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
01-4312.20-110	Salaries—F/T	156,975.00	156,840.64	134.36	0%
01-4312.20-120	Salaries—P/T	5,000.00	1,807.69	3,192.31	64%
01-4312.20-140	Overtime	5,000.00	7,572.02	(2,572.02)	-51%
01-4312.20-210	Health Insurance	39,150.00	28,410.59	10,739.41	27%
01-4312.20-211	Dental Insurance	1,830.00	1,233.41	596.59	33%
01-4312.20-219	Short Term Disability	900.00	912.88	(12.88)	-1%
01-4312.20-220	Social Security	10,355.00	10,133.73	221.27	2%
01-4312.20-225	Medicare	2,425.00	2,369.97	55.03	2%
01-4312.20-230	NH Retirement	14,255.00	14,746.90	(491.90)	-3%
01-4312.20-250	Unemployment	430.00	430.00	-	0%
01-4312.20-260	Workers Comp	20,000.00	18,000.00	2,000.00	10%
01-4312.20-341	Cell Phones	1,200.00	962.77	237.23	20%
01-4312.20-370	Training	250.00	-	250.00	100%
01-4312.20-390	Hauling Services	3,000.00	4,500.00	(1,500.00)	-50%
01-4312.20-410	Electricity	-	-	-	-
01-4312.20-430	Vehicle Maint/Repairs	20,000.00	18,407.19	1,592.81	8%
01-4312.20-431	Other Equipment Maint	10,000.00	8,989.96	1,010.04	10%
01-4312.20-432	Equipment Rental	5,000.00	5,820.00	(820.00)	-16%
01-4312.20-434	Street Sweeping	1,000.00	1,320.00	(320.00)	-32%
01-4312.20-435	Ditch/Drain Cleaning	6,500.00	5,340.00	1,160.00	18%
01-4312.20-436	Road Striping	3,000.00	3,426.93	(426.93)	-14%
01-4312.20-437	Road Grading	4,500.00	2,000.00	2,500.00	56%
01-4312.20-491	Small Tools	1,500.00	1,841.24	(341.24)	-23%
01-4312.20-560	Dues & Subscriptions	-	25.00	(25.00)	-
01-4312.20-635	Vehicle Fuel	20,000.00	20,403.65	(403.65)	-2%
01-4312.20-680	Supplies	1,000.00	2,068.20	(1,068.20)	-107%
01-4312.20-682	Asphalt Products	2,000.00	906.20	1,093.80	55%
01-4312.20-683	Aggregates/Stone	8,000.00	7,121.84	878.16	11%
01-4312.20-684	Signs	3,000.00	5,087.33	(2,087.33)	-70%
01-4312.20-685	Culverts	4,000.00	338.20	3,661.80	92%
01-4312.20-686	Drain Material	500.00	150.52	349.48	70%
01-4312.20-687	Trees	8,000.00	6,000.00	2,000.00	25%
01-4312.20-688	Roadside Mowing	3,000.00	2,310.00	690.00	23%
01-4312.20-691	Uniforms	2,000.00	1,959.67	40.33	2%
01-4312.20-730	Road Reconstruction	210,000.00	257,556.18	(47,556.18)	-23%
01-4312.20-731	Engineering Services	3,000.00	2,206.25	793.75	26%
01-4312.20-733	Flood Damage	600.00	-	600.00	100%

# Statement of Expenditures (Unaudited)

(continued)

General Fund		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
01-4312.20-740	Equipment	5,000.00	2,092.22	2,907.78	58%
01-4312.20-746	Drug Testing	500.00	319.00	181.00	36%
Sub Total		582,870.00	603,610.18	(20,740.18)	-4%
Snow Plowing					
01-4312.50-120	Overtime	10,000.00	10,865.41	(865.41)	-9%
01-4312.50-140	Salaries—P/T	2,500.00	983.48	1,516.52	61%
01-4312.50-220	Social Security	775.00	733.33	41.67	5%
01-4312.50-225	Medicare	190.00	171.55	18.45	10%
01-4312.50-230	NH Retirement	880.00	699.74	180.26	20%
01-4312.50-250	Unemployment	130.00	100.00	30.00	23%
01-4312.50-260	Workers Comp	5,000.00	4,000.00	1,000.00	20%
01-4312.50-390	Hauling Services	5,000.00	3,300.00	1,700.00	34%
01-4312.50-394	Plowing Contractors	60,000.00	30,247.50	29,752.50	50%
01-4312.50-430	Equipment Maintenance	8,500.00	932.68	7,567.32	89%
01-4312.50-640	Building Maintenance	1,000.00	56.40	943.60	94%
01-4312.50-687	Salt	55,000.00	17,908.94	37,091.06	67%
01-4312.50-688	Sand	5,000.00	5,000.00	-	0%
01-4312.50-742	Equipment Rental	5,000.00	-	5,000.00	100%
Sub Total		158,975.00	74,999.03	83,975.97	53%
Streetlighting					
01-4316.10-410	Street Lighting	20,000.00	22,365.06	(2,365.06)	-12%
01-4316.10-730	Light Replacement	1,500.00	-	1,500.00	100%
Sub Total		21,500.00	22,365.06	(865.06)	-4%
Transfer Station					
01-4323.10-110	Salaries F/T	11,325.00	11,723.08	(398.08)	-4%
01-4323.10-120	Salaries P/T	48,880.00	42,829.27	6,050.73	12%
01-4323.10-220	Social Security	3,735.00	3,413.45	321.55	9%
01-4323.10-225	Medicare	875.00	798.31	76.69	9%
01-4323.10-230	NH Retirement	1,000.00	1,031.19	(31.19)	-3%
01-4323.10-250	Unemployment	375.00	350.00	25.00	7%
01-4323.10-260	Workers Comp	4,500.00	4,200.00	300.00	7%
01-4323.10-341	Phone & Cell Phone	600.00	747.02	(147.02)	-25%
01-4323.10-370	Training & Seminars	500.00	363.00	137.00	27%
01-4323.10-390	Hauling Services	55,000.00	56,251.45	(1,251.45)	-2%
01-4323.10-391	Recycling Contractors	5,000.00	7,324.95	(2,324.95)	-46%
01-4323.10-392	Groundwater Monitoring	6,200.00	5,377.00	823.00	13%
01-4323.10-410	Electricity	3,500.00	2,797.62	702.38	20%
01-4323.10-411	Building Fuel	3,400.00	1,502.25	1,897.75	56%
01-4323.10-430	Vehicle Maint & Repairs	1,500.00	523.09	976.91	65%
01-4323.10-490	Equip. Maint & Repairs	4,750.00	1,547.88	3,202.12	67%
01-4323.10-610	Supplies	800.00	2,158.98	(1,358.98)	-170%
01-4323.10-635	Vehicle Fuel	500.00	369.47	130.53	26%
01-4323.10-640	Building Maintenance	4,000.00	3,576.53	423.47	11%
01-4323.10-691	Uniforms	1,800.00	1,301.29	498.71	28%
01-4323.10-770	New/Replacement Equip	6,000.00	2,337.00	3,663.00	61%
Sub Total		164,240.00	150,522.83	13,717.17	8%
Waste Disposal					
01-4324.10-390	Hauling Services	18,000.00	19,154.40	(1,154.40)	-6%
01-4324.10-396	Landfill Assessment	1,500.00	1,562.36	(62.36)	-4%
01-4324.10-570	Lamprey Coop Tipping Fees	125,000.00	144,239.05	(19,239.05)	-15%
01-4324.10-571	Hazardous Waste Disposal	4,000.00	1,693.27	2,306.73	58%
Sub Total		148,500.00	166,649.08	(18,149.08)	-12%

General Fund		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
Recreation					
01-4520.10-120	Salary—Director	47,235.00	46,552.80	682.20	1%
01-4520.10-210	Health Insurance	1,500.00	1,499.94	0.06	0%
01-4520.10-219	Short Term Disability	285.00	262.53	22.47	8%
01-4520.10-220	Social Security	2,930.00	2,979.30	(49.30)	-2%
01-4520.10-225	Medicare	690.00	696.81	(6.81)	-1%
01-4520.10-232	NH Retirement	4,160.00	4,096.57	63.43	2%
01-4520.10-250	Unemployment	135.00	120.00	15.00	11%
01-4520.10-260	Workers Comp	2,800.00	2,800.00	-	0%
01-4520.10-341	Phone & Cell Phone	1,300.00	1,200.90	99.10	8%
01-4520.10-342	Internet Service	1,500.00	964.44	535.56	36%
01-4520.10-370	Training	500.00	-	500.00	100%
01-4520.10-380	Water Cooler	350.00	312.00	38.00	11%
01-4520.10-440	Copier Lease	1,600.00	987.90	612.10	38%
01-4520.10-550	Printing	600.00	-	600.00	100%
01-4520.10-560	Dues & Subscription	200.00	240.40	(40.40)	-20%
01-4520.10-565	Mileage	500.00	-	500.00	100%
01-4520.10-620	Office Supplies	1,800.00	956.14	843.86	47%
01-4520.10-625	Postage	235.00	13.80	221.20	94%
01-4520.10-740	Computer Equipment	1,000.00	1,001.98	(1.98)	0%
	Sub Total	69,320.00	64,685.51	4,634.49	7%
Library					
01-4550.10-120	Salary—Director	44,760.00	45,320.60	(560.60)	-1%
01-4550.10-125	Salary—PT	49,910.00	49,824.17	85.83	0%
01-4550.10-210	Health Insurance	13,300.00	9,475.65	3,824.35	29%
01-4550.10-219	Dental Insurance	610.00	411.15	198.85	33%
01-4550.10-219	Short Term Disability	275.00	248.08	26.92	10%
01-4550.10-220	Social Security	5,930.00	5,826.08	103.92	2%
01-4550.10-225	Medicare	1,390.00	1,362.73	27.27	2%
01-4550.10-230	NH Retirement	4,015.00	3,988.17	26.83	1%
01-4550.10-250	Unemployment	500.00	500.00	-	0%
01-4550.10-260	Workers Comp	500.00	500.00	-	0%
01-4550.10-412	Water	400.00	289.07	110.93	28%
01-4550.10-413	Sewer	600.00	436.26	163.74	27%
01-4550.10-960	Contribution to Library Fund	41,250.00	45,258.04	(4,008.04)	-10%
	Sub Total	163,440.00	163,440.00	-	0%
Warrants					
01-4850.10-218	Landfill Closure Trust Fund	5,000.00	5,000.00	-	0%
01-4850.10-220	Highway Truck CRF	5,000.00	5,000.00	-	0%
01-4850.10-221	Highway Equipment CRF	5,000.00	5,000.00	-	0%
01-4850.10-223	Ambulance Lease—SRF	33,750.00	33,748.58	1.42	0%
01-4850.10-228	Police Union Contract	36,255.00	25,713.25	10,541.75	29%
01-4850.10-232	Additional FT Police Officer	43,500.00	29,789.69	13,710.31	32%
01-4850.10-233	Town Hall ADA Improvements	40,000.00	40,000.00	-	0%
01-4850.10-234	Library Architect Costs	30,000.00	29,000.00	1,000.00	3%
01-4850.10-963	EYAA	5,000.00	5,000.00	-	0%
01-4850.10-964	Richie McFarland Childrens	4,500.00	4,500.00	-	0%
01-4850.10-970	Child & Family Services	4,000.00	4,000.00	-	0%
01-4850.10-974	Lamprey River Youth Soccer	2,000.00	2,000.00	-	0%
01-4850.10-975	Lamprey Health Care	3,800.00	3,800.00	-	0%
01-4850.10-979	Rockinham Nutrition Prog	3,988.00	3,988.00	-	0%
	Sub Total	221,793.00	196,539.52	25,253.48	11%
Total General Fund Expenses		\$4,867,612.00	\$4,643,696.68	\$223,915.32	5.63%



Water Fund		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
Water Administration					
51-4331.10-120	Salary Clerk	1,400.00	1,021.41	378.59	27%
51-4331.10-125	Salary Administrator	11,250.00	11,974.75	(724.75)	-6%
51-4331.10-130	Commissioners Wages	1,350.00	500.00	850.00	63%
51-4331.10-210	Health Insurance	750.00	749.84	0.16	0%
51-4331.10-219	Short Term Disability	70.00	74.76	(4.76)	-7%
51-4331.10-220	Social Security	920.00	856.13	63.87	7%
51-4331.10-225	Medicare	210.00	200.25	9.75	5%
51-4331.10-230	NH Retirement	990.00	1,139.28	(149.28)	-15%
51-4331.10-250	Unemployment	70.00	50.00	20.00	29%
51-4331.10-260	Workers Comp	100.00	100.00	-	0%
51-4331.10-301	Audit	2,000.00	2,000.00	-	0%
51-4331.10-320	Legal Services	3,000.00	3,192.62	(192.62)	-6%
51-4331.10-520	Prop/Liability Ins	2,700.00	2,616.73	83.27	3%
51-4331.10-551	Advertising	100.00	-	100.00	100%
51-4331.10-560	Dues & Subscription	300.00	220.00	80.00	27%
51-4331.10-620	Office Supplies	300.00	274.05	25.95	9%
51-4331.10-625	Postage	700.00	498.82	201.18	29%
51-4331.10-740	Office Equipment	250.00	90.00	160.00	64%
	<b>Sub Total</b>	<b>26,460.00</b>	<b>25,558.64</b>	<b>901.36</b>	<b>3%</b>

Water Operations					
51-4332.20-110	Salaries—F/T	22,420.00	22,444.37	(24.37)	0%
51-4332.20-140	Salaries—OT	3,000.00	2,637.51	362.49	12%
51-4332.20-210	Health Insurance	5,200.00	4,871.28	328.72	6%
51-4332.20-211	Dental Insurance	275.00	224.75	50.25	18%
51-4332.20-219	Short Term Disability	150.00	121.77	28.23	19%
51-4332.20-220	Social Security	1,700.00	1,550.64	149.36	9%
51-4332.20-225	Medicare	400.00	362.80	37.20	9%
51-4332.20-230	NH Retirement	2,240.00	2,144.85	95.15	4%
51-4332.20-250	Unemployment	150.00	100.00	50.00	33%
51-4332.20-260	Workers Comp	1,600.00	1,600.00	-	0%
51-4332.20-310	Engineering	5,000.00	475.00	4,525.00	91%
51-4332.20-341	Telephone	1,000.00	1,123.92	(123.92)	-12%
51-4332.20-343	Alarm Monitoring	300.00	252.00	48.00	16%
51-4332.20-351	Laboratory Services	2,500.00	2,341.00	159.00	6%
51-4332.20-370	Training	1,000.00	46.00	954.00	95%
51-4332.20-390	Contractor Services	17,000.00	16,114.50	885.50	5%
51-4332.20-410	Electricity	32,000.00	26,599.14	5,400.86	17%
51-4332.20-411	Propane	2,000.00	355.34	1,644.66	82%
51-4332.20-431	Equipment Maintenance	1,500.00	3,688.94	(2,188.94)	-146%
51-4332.20-432	Water Tower Maintenance	65,475.00	65,525.72	(50.72)	0%
51-4332.20-440	Easement Rent	8,300.00	8,453.24	(153.24)	-2%
51-4332.20-680	Supplies	500.00	293.17	206.83	41%
51-4332.20-682	Distribution Supplies	6,000.00	6,564.69	(564.69)	-9%
51-4332.20-740	Machinery & Equipment	15,000.00	6,454.84	8,545.16	57%
51-4332.20-741	Depreciation Expense	10,000.00	-	10,000.00	100%
	<b>Sub Total</b>	<b>204,710.00</b>	<b>174,345.47</b>	<b>30,364.53</b>	<b>15%</b>

Water Non Operating					
51-4850.10-008	Water Line Extension	10,000.00	4,108.90	5,891.10	59%
51-4850.10-220	Epping Crossing Wells		11,100.00	(11,100.00)	
51-4850.10-224	Hoar Well #3	25,000.00	9,162.13	15,837.87	63%
	<b>Sub Total</b>	<b>35,000.00</b>	<b>24,371.03</b>	<b>10,628.97</b>	<b>30%</b>
<b>Total Water Fund Expenses</b>		<b>\$266,170.00</b>	<b>\$224,275.14</b>	<b>\$41,894.86</b>	<b>16%</b>

Sewer Fund		2012 Budget	Total Expenses	Remaining Balance	Percent Remaining
Sewer Administration					
55-4321.10-120	Salary—Clerk	1,400.00	1,021.41	378.59	27%
55-4321.10-125	Salary Administrator	11,250.00	11,974.76	(724.76)	-6%
55-4321.10-130	Salary—Commissioners	1,350.00	500.00	850.00	63%
55-4321.10-210	Health Insurance	750.00	750.09	(0.09)	0%
55-4321.10-219	Short Term Disability	70.00	74.75	(4.75)	-7%
55-4321.10-220	Social Security	920.00	856.08	63.92	7%
55-4321.10-225	Medicare	210.00	200.24	9.76	5%
55-4321.10-230	NH Retirement	990.00	1,228.07	(238.07)	-24%
55-4321.10-250	Unemployment	70.00	50.00	20.00	29%
55-4321.10-260	Workers Comp	100.00	100.00	-	0%
55-4321.10-301	Audit	2,000.00	2,000.00	-	0%
55-4321.10-320	Legal Services	3,000.00	148.50	2,851.50	95%
55-4321.10-520	Property/Liability Insurance	5,500.00	5,264.25	235.75	4%
55-4321.10-620	Office Supplies	300.00	254.55	45.45	15%
55-4321.10-625	Postage	700.00	498.80	201.20	29%
55-4321.10-740	Office Equipment	250.00	89.99	160.01	64%
	<b>Sub Total</b>	<b>28,860.00</b>	<b>25,011.49</b>	<b>3,848.51</b>	<b>13%</b>

Sewer Operations					
55-4326.20-110	Salaries-F/T	89,670.00	93,652.83	(3,982.83)	-4%
55-4326.20-140	Salaries-OT	12,000.00	9,453.19	2,546.81	21%
55-4326.20-210	Health Insurance	20,800.00	19,488.15	1,311.85	6%
55-4326.20-211	Dental Insurance	1,125.00	899.25	225.75	20%
55-4326.20-219	Short Term Disability	540.00	483.70	56.30	10%
55-4326.20-220	Social Security	6,300.00	6,118.00	182.00	3%
55-4326.20-225	Medicare	1,475.00	1,430.47	44.53	3%
55-4326.20-230	NH Retirement	8,950.00	8,507.44	442.56	5%
55-4326.20-250	Unemployment	325.00	230.00	95.00	29%
55-4326.20-260	Workers Comp	3,500.00	3,500.00	-	0%
55-4326.20-310	Engineering	5,000.00	2,083.10	2,916.90	58%
55-4326.20-351	Laboratory Services	27,000.00	29,377.40	(2,377.40)	-9%
55-4326.20-370	Training	1,000.00	135.00	865.00	87%
55-4326.20-390	Trash Hauling	2,500.00	1,544.27	955.73	38%
55-4326.20-391	Contractor Services	10,000.00	9,135.12	864.88	9%
55-4326.20-392	Grounds Keeping	2,000.00	2,470.00	(470.00)	-24%
55-4326.20-410	Electricity	110,000.00	84,671.59	25,328.41	23%
55-4326.20-411	Propane	5,000.00	1,911.00	3,089.00	62%
55-4326.20-412	Generator Fuel Oil	2,500.00	-	2,500.00	100%
55-4326.20-413	Telephone	4,200.00	4,965.65	(765.65)	-18%
55-4326.20-430	Repairs	20,000.00	20,476.89	(476.89)	-2%
55-4326.20-635	Vehicle Fuel	2,200.00	2,727.91	(527.91)	-24%
55-4326.20-660	Vehicle Repairs	2,000.00	193.95	1,806.05	90%
55-4326.20-680	Operating Supplies	2,000.00	2,634.53	(634.53)	-32%
55-4326.20-681	Chemicals	42,000.00	52,966.28	(10,966.28)	-26%
55-4326.20-683	Laboratory Supplies	4,500.00	2,752.63	1,747.37	39%
55-4326.20-684	Instrument Calibration	2,000.00	410.00	1,590.00	80%
55-4326.20-691	Uniforms	2,000.00	1,678.80	321.20	16%
55-4326.20-740	Machinery & Equipment	20,000.00	7,568.28	12,431.72	62%
55-4326.20-741	Depreciation Expense	10,000.00	-	10,000.00	100%
55-4326.20-742	Roadwork Reconstruction	4,000.00	2,245.04	1,754.96	44%
55-4326.20-801	Miscellaneous	1,000.00	586.88	413.12	41%
	<b>Sub Total</b>	<b>425,585.00</b>	<b>374,297.35</b>	<b>51,287.65</b>	<b>12%</b>

Sewer Non Operating					
55-4327.80-001	Sewer Line Extension		-	-	
55-4850.10-005	WR Sewer Pump Station	-	-	-	
	<b>Sub Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Sewer Fund Expenses</b>		<b>\$454,445.00</b>	<b>\$399,308.84</b>	<b>\$55,136.16</b>	<b>12%</b>

# Statement of Expenditures (Unaudited)

(continued)

Recreation Revolving Fund		Total Expenses
<b>Summer</b>		
15-4520.10-125	Salaries—P/T	31,519.75
15-4520.10-140	Salaries—OT	187.13
15-4520.10-220	Social Security	1,965.83
15-4520.10-225	Medicare	459.76
15-4520.10-250	Unemployment	300.00
15-4520.10-260	Workers Comp	3,000.00
15-4520.10-341	Cell Phones	152.77
15-4520.10-370	Training	-
15-4520.10-390	Contract Services	-
15-4520.10-391	NH Plustime Member	-
15-4520.10-392	Pre-employment Screening	360.50
15-4520.10-395	Hershey Track	200.00
15-4520.10-430	Vehicle Maintenance	-
15-4520.10-550	Printing	-
15-4520.10-565	Mileage	-
15-4520.10-570	Trip Fees	7,220.88
15-4520.10-581	Transportation—Programs	4,845.00
15-4520.10-620	Supplies	2,381.73
15-4520.10-625	Postage	40.55
15-4520.10-635	Vehicle Fuel	259.02
15-4520.10-690	Program Equipment	165.80
15-4520.10-740	Vehicle	-
	<b>Sub Total</b>	<b>53,058.72</b>
<b>Spring</b>		
15-4520.15-125	Salaries—P/T	36,012.50
15-4520.15-140	Salaries—OT	-
15-4520.15-220	Social Security	2,232.90
15-4520.15-225	Medicare	522.26
15-4520.15-250	Unemployment	250.00
15-4520.15-260	Workers Comp	2,250.00
15-4520.15-341	Cell Phones	238.46
15-4520.15-370	Training	-
15-4520.15-390	Contract Services	-
15-4520.15-391	NH Plustime	-
15-4520.15-392	Pre-employment Screening	-
15-4520.15-430	Vehicle Maintenance	300.66
15-4520.15-550	Printing	-
15-4520.15-565	Mileage	-
15-4520.15-570	Trip Fees	853.50
15-4520.15-581	Transportation—Programs	-
15-4520.15-620	Program Supplies	2,996.55
15-4520.15-625	Postage	79.44
15-4520.15-635	Vehicle Fuel	236.84
15-4520.15-690	Program Equipment	69.90
	<b>Sub Total</b>	<b>46,043.01</b>
<b>Fall</b>		
15-4520.20-125	Salaries—P/T	24,751.27
15-4520.20-220	Social Security	1,534.63
15-4520.20-225	Medicare	358.92
15-4520.20-250	Unemployment	150.00
15-4520.20-260	Workers Comp	2,250.00
15-4520.20-341	Cell phones	143.63
15-4520.20-370	Training	-
15-4520.20-390	Contract Services	-

Recreation Revolving Fund		Total Expenses
15-4520.20-391	NH Plustime	-
15-4520.20-392	Pre-employment Screening	25.00
15-4520.20-430	Vehicle Maintenance	375.70
15-4520.20-550	Printing	-
15-4520.20-565	Mileage	-
15-4520.20-570	Trip Fees	608.00
15-4520.20-581	Transportation—Programs	-
15-4520.20-620	Program Supplies	2,529.26
15-4520.20-625	Postage	72.05
15-4520.20-635	Vehicle Fuel	331.62
15-4520.20-690	Program Equipment	-
	<b>Sub Total</b>	<b>33,130.08</b>
<b>Other</b>		
15-4520.30-570	Trip Fees—Senior Program	-
15-4520.30-620	Program Supplies—Other	1,493.00
15-4520.30-730	Improvements—Courts	136.49
15-4520.30-732	Improvements—Parks	7,638.46
	<b>Sub Total</b>	<b>9,267.95</b>
<b>Total Recreation Revolving Fund Expenses</b>		<b>\$141,499.76</b>

ETV Revolving Fund		2012 Expenses
20-4192.10-130	Salaries	11,998.41
20-4192.10-220	Social Security	743.85
20-4192.10-225	Medicare	174.05
20-4192.10-250	Unemployment Comp	300.00
20-4192.10-260	Workers Comp	200.00
20-4192.10-430	Equipment Maintenance	-
20-4192.10-440	Professional Services	5,344.15
20-4192.10-680	Departmental Supplies	291.68
20-4192.10-740	New Equipment	22,115.06
<b>Total ETV Revolving Fund Expenses</b>		<b>\$41,167.20</b>

Police Detail Revolving Fund		2012 Expenses
25-4210.10-130	Salaries—Details	31,952.50
25-4210.10-220	Social Security	819.17
25-4210.10-225	Medicare	450.41
25-4210.10-230	NH Retirement	3,195.86
25-4210.10-250	Unemployment Comp	-
25-4210.10-260	Workers Comp	2,000.00
25-4210.10-390	Contract Services	-
25-4210.10-742	Cruiser	14,624.98
<b>Total Police Detail Revolving Fund Expenses</b>		<b>\$53,042.92</b>

PSF Revolving Fund		2012 Expenses
30-4215.20-390	Contract Services	270.56
30-4215.20-740	Ambulance Equipment	-
30-4220.10-740	Fire Dept Equipment	-
30-4700.10-948	Long Term Debt—SF	75,000.00
30-4700.20-988	Long Term Interest—SF	9,092.22
<b>Total PSF Revolving Fund Expenses</b>		<b>\$84,362.78</b>

PSF Special Revenue Fund		2012 Expenses
12-4911.10-900	Transfer to General Fund	33,748.58
12-4911.10-920	Transfer to Revolving Fund	-
<b>Total PSF Special Revenue Fund Expenses</b>		<b>\$33,748.58</b>



# Statement of Revenues (Unaudited)

General Fund		2012 Estimated Revenue	2012 Total Revenue	2012 Remaining Balance	2012 Percent Remaining
<b>Taxes</b>					
01-3120.01-000	Current Use Change	44,000.00	75,100.00	(31,100.00)	-71%
01-3185.01-000	Timber Yield Tax	10,000.00	11,242.12	(1,242.12)	-12%
01-3185.03-000	Excavation Activity Tax	-	100.20	(100.20)	
	<b>Sub Total</b>	<b>54,000.00</b>	<b>86,442.32</b>	<b>(32,442.32)</b>	<b>-60%</b>
<b>Interest &amp; Penalties</b>					
01-3190.01-000	Interest on Property Tax	63,000.00	64,543.59	(1,543.59)	-2%
01-3190.02-000	Current Use Penalty Interest		713.70	(713.70)	
01-3190.03-000	Yield Tax Interest		149.51	(149.51)	
01-3190.05-000	Tax Sale Costs	15,000.00	13,390.66	1,609.34	11%
01-3190.29-000	08 Tax Lien Interest		234.24	(234.24)	
01-3190.30-000	09 Tax Lien Interest	1,500.00	1,704.96	(204.96)	-14%
01-3190.31-000	10 Tax Lien Interest	51,000.00	50,807.99	192.01	0%
01-3190.32-000	11 Tax Lien Interest	23,000.00	32,121.22	(9,121.22)	-40%
01-3190.33-000	12 Tax Lien Interest	6,000.00	8,542.98	(2,542.98)	-42%
01-3190.90-000	Prior Years Lien Interest	-	189.79	(189.79)	
	<b>Sub Total</b>	<b>159,500.00</b>	<b>172,398.64</b>	<b>(12,898.64)</b>	<b>-8%</b>
<b>Licenses &amp; Fees</b>					
01-3210.10-000	Business License & Permits	800.00	800.00	-	0%
01-3210.40-000	UCC Filings & Certificates	1,200.00	1,650.00	(450.00)	-38%
	<b>Sub Total</b>	<b>2,000.00</b>	<b>2,450.00</b>	<b>(450.00)</b>	<b>-23%</b>
<b>Motor Vehicle Fees</b>					
01-3220.10-000	Motor Vehicle Tax	910,000.00	966,771.98	(56,771.98)	-6%
01-3220.12-000	Motor Vehicle Agent Fees	26,000.00	26,444.00	(444.00)	-2%
	<b>Sub Total</b>	<b>936,000.00</b>	<b>993,215.98</b>	<b>(57,215.98)</b>	<b>-6%</b>
<b>Building Permits</b>					
01-3230.10-000	Building Permits	55,000.00	61,047.17	(6,047.17)	-11%
01-3230.20-000	Electrical Permits	15,500.00	18,502.56	(3,002.56)	-19%
01-3230.30-000	Sign Permits	500.00	718.44	(218.44)	-44%
01-3230.40-000	Plumbing Permits	23,000.00	26,725.34	(3,725.34)	-16%
01-3230.50-000	Septic Systems Permits	2,500.00	3,150.00	(650.00)	-26%
01-3230.60-000	Driveway Permits	1,000.00	1,540.00	(540.00)	-54%
01-3230.70-000	Propane Tank Permits	5,000.00	6,275.00	(1,275.00)	-26%
01-3230.80-000	Fire Alarm Permits	2,000.00	2,150.00	(150.00)	-8%
	<b>Sub Total</b>	<b>104,500.00</b>	<b>120,108.51</b>	<b>(15,608.51)</b>	<b>-15%</b>
<b>Other Licenses &amp; Fees</b>					
01-3290.10-000	Dog Licenses	4,800.00	4,824.25	(24.25)	-1%
01-3290.30-000	Marriage Licenses	1,500.00	1,845.00	(345.00)	-23%
01-3290.50-000	Birth & Death Certificates	2,500.00	3,975.00	(1,475.00)	-59%
01-3290.90-000	Other Licenses & Permits	-	20.00	(20.00)	
	<b>Sub Total</b>	<b>8,800.00</b>	<b>10,664.25</b>	<b>(1,864.25)</b>	<b>-21%</b>

General Fund		2012 Estimated Revenue	2012 Total Revenue	2012 Remaining Balance	2012 Percent Remaining
<b>From Federal Government</b>					
01-3311.90-000	Funds Passed thru State		4,959.20	(4,959.20)	
01-3319.90-000	Cops Grant	43,500.00	29,789.69	13,710.31	32%
	<b>Sub Total</b>	<b>43,500.00</b>	<b>34,748.89</b>	<b>8,751.11</b>	<b>20%</b>
<b>From State</b>					
01-3351.20-000	NH-Rooms & Meals	290,054.00	290,007.98	46.02	0%
01-3353.10-000	Highway Block Grant	160,722.00	160,722.17	(0.17)	0%
	<b>Sub Total</b>	<b>450,776.00</b>	<b>450,730.15</b>	<b>45.85</b>	<b>0%</b>
<b>Other State Grants</b>					
01-3359.11-000	Police Department Grants	-	4,396.50	(4,396.50)	
01-3359.90-000	Other State Grants	10,000.00	11,978.52	(1,978.52)	-20%
	<b>Sub Total</b>	<b>10,000.00</b>	<b>16,375.02</b>	<b>(6,375.02)</b>	<b>-64%</b>
<b>Income from Departments</b>					
01-3401.10-000	TA Misc. Sales	800.00	907.12	(107.12)	-13%
01-3401.15-000	ETV Tapes		120.00	(120.00)	
01-3401.20-000	PB Application Fees	2,000.00	7,060.00	(5,060.00)	-253%
01-3401.21-000	PB Sale of Ordinances		-	-	
01-3401.22-000	PB Misc	1,500.00	2,840.00	(1,340.00)	-89%
01-3401.30-000	ZBA Application Fees	150.00	160.00	(10.00)	-7%
01-3401.32-000	ZBA Misc	300.00	770.00	(470.00)	-157%
01-3401.40-000	PD Report Copies	1,500.00	2,715.00	(1,215.00)	-81%
01-3401.42-000	PD Court Witness Fees	1,000.00	590.15	409.85	41%
01-3401.44-000	PD Donations		-	-	
01-3401.45-000	PD Gun Permits	350.00	960.00	(610.00)	-174%
01-3401.46-000	PD Fines	2,000.00	1,695.33	304.67	15%
01-3401.47-000	PD Alarm Calls	250.00	200.00	50.00	20%
01-3401.48-000	PD Parking Fines		-	-	
01-3401.49-000	PD Testing Fees	400.00	400.00	-	0%
01-3401.50-000	FD Reports	300.00	240.00	60.00	20%
01-3401.54-000	FD Details		-	-	
01-3401.56-000	FD Donations		300.00	(300.00)	
01-3401.57-000	FD Alarm Calls		-	-	
01-3401.80-000	Welfare Reimbursements	650.00	761.84	(111.84)	-17%
	<b>Sub Total</b>	<b>11,200.00</b>	<b>19,719.44</b>	<b>(8,519.44)</b>	<b>-76%</b>
<b>Solid Waste Charges</b>					
01-3404.10-000	Dump Permits/Stickers	14,000.00	15,681.15	(1,681.15)	-12%
01-3404.11-000	Stump Dump Passes		1,445.00	(1,445.00)	
01-3404.12-000	Tire Permits	700.00	880.00	(180.00)	-26%
01-3404.13-000	Furniture	4,000.00	6,350.00	(2,350.00)	-59%
01-3404.14-000	Televisions & Computers	2,000.00	3,535.00	(1,535.00)	-77%
01-3404.15-000	Car Batteries	200.00	369.23	(169.23)	-85%
01-3404.16-000	Freon Appliances	1,000.00	1,560.00	(560.00)	-56%
01-3404.17-000	Propane Tanks		95.00	(95.00)	

# Statement of Revenues (Unaudited)

(continued)

General Fund		2012 Estimated Revenue	2012 Total Revenue	2012 Remaining Balance	2012 Percent Remaining
01-3404.20-000	Sale of Recyclables	30,000.00	31,797.22	(1,797.22)	-6%
01-3404.21-000	ERRCO—Tipping Fees	90,000.00	98,176.10	(8,176.10)	-9%
	<b>Sub Total</b>	<b>141,900.00</b>	<b>159,888.70</b>	<b>(17,988.70)</b>	<b>-13%</b>
<b>Sale of Town Property</b>					
01-3501.10-000	Sale of Property (land)	8,500.00	12,840.21	(4,340.21)	-51%
01-3501.20-000	Sale of Property (other)	4,000.00	4,714.00	(714.00)	-18%
	<b>Sub Total</b>	<b>12,500.00</b>	<b>17,554.21</b>	<b>(5,054.21)</b>	<b>-40%</b>
<b>Interest on Investments</b>					
01-3502.10-000	Interest on Investments	2,000.00	3,394.63	(1,394.63)	-70%
	<b>Sub Total</b>	<b>2,000.00</b>	<b>3,394.63</b>	<b>(1,394.63)</b>	<b>-70%</b>
<b>Rent of Town Property</b>					
01-3503.10-000	Town Hall Rental Uses	-	595.00	(595.00)	
01-3503.20-000	Water Tower Space Rent	12,500.00	13,017.18	(517.18)	-4%
	<b>Sub Total</b>	<b>12,500.00</b>	<b>13,612.18</b>	<b>(1,112.18)</b>	<b>-9%</b>
<b>Insurance Reimb &amp; Dividends</b>					
01-3506.10-000	Workers Comp		5,150.33	(5,150.33)	
01-3506.11-000	Unemployment Ins		-	-	
01-3506.20-000	Property & Liability	3,000.00	3,991.16	(991.16)	-33%
01-3506.30-000	Other Insurance Refunds	-	-	-	
	<b>Sub Total</b>	<b>3,000.00</b>	<b>9,141.49</b>	<b>(6,141.49)</b>	<b>-205%</b>
<b>Other Misc Revenue</b>					
01-3509.10-000	Other Misc Revenue	1,000.00	1,808.49	(808.49)	-81%
01-3509.15-000	Returned check fees	600.00	825.00	(225.00)	-38%
	<b>Sub Total</b>	<b>1,600.00</b>	<b>2,633.49</b>	<b>(1,033.49)</b>	<b>-65%</b>
<b>Operating Transfers In</b>					
01-3912.10-000	Transfer from Special Revenue	33,750.00	33,748.58	1.42	0%
01-3916.10-000	Transfer In—Trust Funds	-	-	-	
	<b>Sub Total</b>	<b>33,750.00</b>	<b>33,748.58</b>	<b>1.42</b>	<b>0%</b>
<b>Total General Fund Revenues</b>		<b>\$1,987,526.00</b>	<b>\$2,146,826.48</b>	<b>(\$159,300.48)</b>	<b>(6.54%)</b>

Water Fund		2012 Estimated Revenue	2012 Total Revenue	2012 Remaining Balance	2012 Percent Remaining
<b>Operating Revenue</b>					
51-3402.10-000	Water User Charges	218,170.00	219,444.60	(1,274.60)	-1%
51-3402.11-000	Water Tower Space Rent	12,000.00	13,017.27	(1,017.27)	-8%
51-3402.20-000	Water Service Charges		680.00	(680.00)	
51-3490.10-000	Interest on Late Payments	1,000.00	1,558.14	(558.14)	-56%
51-3490.20-000	NSF Fees		50.00	(50.00)	
	<b>Sub Total</b>	<b>231,170.00</b>	<b>234,750.01</b>	<b>(3,580.01)</b>	<b>-2%</b>
<b>Non-Operating Revenue</b>					
51-3502.10-000	Interest on Investments		582.43	(582.43)	
51-3508.20-000	Connection Fees		67,070.00	(67,070.00)	
51-3509.10-000	Miscellaneous		308.87	(308.87)	
51-3509.40-000	Old Stagecoach Condos	10,000.00	-	10,000.00	100%
51-3509.20-000	State Grants		-	-	
51-3916.10-000	Transfers from Reserves	25,000.00	-	25,000.00	100%
51-3916.10-005	Transfers from Other Funds		-	-	
	<b>Sub Total</b>	<b>35,000.00</b>	<b>67,961.30</b>	<b>(32,961.30)</b>	<b>-94%</b>
<b>Total Water Fund Revenues</b>		<b>\$266,170.00</b>	<b>\$302,711.31</b>	<b>(\$36,541.31)</b>	<b>-14%</b>

Sewer Fund		2012 Estimated Revenue	2012 Total Revenue	2012 Remaining Balance	2012 Percent Remaining
<b>Operating Revenue</b>					
55-3403.10-000	Sewer User Fees	301,445.00	338,741.23	(37,296.23)	-12%
55-3403.11-000	Septage Treatment Fees	150,000.00	231,313.50	(81,313.50)	-54%
55-3490.10-000	Interest on Late Payments	3,000.00	2,590.88	409.12	14%
55-3490.15-000	Service Fees		40.00	(40.00)	
55-3490.20-000	NSF Fees		25.00	(25.00)	
	<b>Sub Total</b>	<b>454,445.00</b>	<b>572,710.61</b>	<b>(118,265.61)</b>	<b>-26%</b>
<b>Non-Operating Revenue</b>					
55-3502.10-000	Interest on Investments		1,074.13	(1,074.13)	
55-3508.20-000	Connection Fees		144,897.00	(144,897.00)	
55-3509.10-000	Miscellaneous		1,278.67	(1,278.67)	
55-3509.25-000	Other State Grants		-	-	
55-3509.30-000	State Grants		-	-	
55-3916.10-000	Transfers from Reserves		-	-	
	<b>Sub Total</b>	<b>-</b>	<b>147,249.80</b>	<b>(147,249.80)</b>	
<b>Total Sewer Fund Revenues</b>		<b>\$454,445.00</b>	<b>\$719,960.41</b>	<b>(\$265,515.41)</b>	<b>-58%</b>



**Recreation Revolving Fund****2012  
Revenue****Programs**

15-3401.70-000	Summer Program	37,592.00
15-3401.70-005	Middle Summer Program	15,338.75
15-3401.74-001	Adult Basketball	2,451.00
15-3401.74-002	Adult Volleyball	-
15-3401.75-000	Misc Programs	658.30
15-3401.75-001	Hershey Track & Field	500.00
15-3401.76-000	February Vacation	1,875.00
15-3401.76-001	April Vacation	2,340.00
15-3401.76-002	Christmas Vacation	-
15-3401.77-001	Senior Trips	295.00
15-3401.77-005	Yoga	-
15-3401.78-000	After School—Fall	26,518.35
15-3401.78-001	After School—Spring	36,720.49
15-3401.78-002	Before School—Fall	7,905.00
15-3401.78-003	Before School—Spring	10,240.00
15-3401.78-006	No School Days—Fall	1,980.00
15-3401.78-007	No School Days—Spring	1,680.00
15-3401.79-000	After School Sports	-
15-3401.79-001	Pre-School Creative Play	1,010.00
15-3401.80-000	Misc Donations	8,383.00
15-3401.80-001	Sponsorships	-
15-3401.80-002	Parks Fundraising	2,500.00
	<b>Sub Total</b>	<b>157,986.89</b>

**Interest**

15-3502.10-000	Interest on Investments	76.93
	<b>Sub Total</b>	<b>76.93</b>

**Total Recreation Revolving Fund Revenues \$158,063.82****ETV Revolving Fund****2012  
Revenue****Fees**

20-3210.10-000	Cable Franchise Fees	74,108.82
	<b>Sub Total</b>	<b>74,108.82</b>

**Interest**

20-3502.10-000	Interest on Investments	208.49
	<b>Sub Total</b>	<b>208.49</b>

**Total ETV Revolving Fund Revenues \$74,317.31****Police Detail Revolving Fund****2012  
Revenue****Detail Billing**

25-3401.43-000	Detail Billing—officer	36,176.25
25-3401.44-000	Detail Billing—cruiser	5,505.00
25-3401.45-000	Detail Billing—admin fee	12,270.00
	<b>Sub Total</b>	<b>53,951.25</b>

**Interest**

25-3502.10-000	Interest on Investments	18.84
	<b>Sub Total</b>	<b>18.84</b>

**Total Police Detail Revolving Fund Revenues 53,970.09****PSF Revolving Fund****2012  
Revenue****Fees**

30-3401.50-000	Ambulance Fees	179,093.44
	<b>Sub Total</b>	<b>179,093.44</b>

**Interest**

30-3502.10-000	Interest on Investments	319.90
	<b>Sub Total</b>	<b>319.90</b>

**Total PSF Revolving Fund Revenues 179,413.34****PSF Special Revenue Fund****2012  
Revenue****Interest**

12-3502.10-000	Interest on Investments	20.93
	<b>Sub Total</b>	<b>20.93</b>

**Total PSF Special Revenue Fund Revenues 20.93**



New Hampshire  
Department of  
Revenue Administration

2012  
MS-1 Report

Print Form

Submit by Email

Note: for ease of use please begin at the  
last section and work backwards

SUMMARY INVENTORY OF VALUATION

DUE DATE: SEPTEMBER 1, 2012

Municipality Name

EPPING

Original Date (mm/dd/yy)

0 9 0 4 2 0 1 2

County Name

ROCKINGHAM

Revision Date (mm/dd/yy)

1 0 1 1 2 0 1 2

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief (Rev 1707).

Assessor's Name

M U N I C I P A L   R E S O U R C E S

Municipal Official Name 1

K a r e n   F a l c o n e

*Karen Falcone*

Municipal Official Name 2

D i a n n e   G i l b e r t

*Dianne Gilbert*

Municipal Official Name 3

T o m   G a u t h i e r

*Tom Gauthier*

Municipal Official Name 4

J a m e s   M c G e o u g h

*James McGeough*

Municipal Official Name 5

R o b e r t   J o r d a n

*Robert Jordan*

Municipal Official Name 6

*Dianne Gilbert*

Preparer Name

J o y c e   B l a n c h a r d

Preparer Email

s e c r e t a r y @ t o w n o f e p p i n g . c o m

Preparer Phone

( 6 0 3 )   6 7 9 - 5 4 4 1

By checking this box, I declare that I have examined the information contained in this report and to the best of my belief it is true, correct and complete under penalties of perjury.

☒ Municipal Officials

☐ Assessing Official

☐ Preparer

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.





2012  
MS-1 Report

1	VALUE OF LAND ONLY-EXCLUDE AMOUNT LISTED IN LINES 3A, 3B and 4	NUMBER OF ACRES	2012 ASSESSED VALUATION
A.	Current Use (At Current Use Values) RSA 79-A (p6)	9 3 7 7	8 2 5 4 0 0
B.	Conservation Restriction Assessment (Current Use Values) RSA 79-B (p7)	0	0
C.	Discretionary Easements RSA 79-C (p7)	0	0
D.	Discretionary Preservation Easements RSA 79-D (p8)	0	0
E.	Taxation of Land Under Farm Structures RSA 79-F (p8)	0	0
F.	Residential Land (Improved and Unimproved Land)	5 2 1 1 . 6 5	1 7 9 9 8 2 1 0 0
G.	Commercial/Industrial Land (DO NOT Include Utility Land)	9 8 9 . 4 6	4 2 8 9 7 5 0 0
H.	Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E, 1F and 1G)	1 5 5 7 8 . 1 1	2 2 3 7 0 5 0 0 0
I.	Tax Exempt and Non-Taxable Land	1 0 7 4	1 1 2 8 5 4 0 0
2	VALUE OF BUILDINGS ONLY-EXCLUDE AMOUNT LISTED IN LINES 3A, and 3B	# of STRUCTURES	2012 ASSESSED VALUATION
A.	Residential		2 9 8 4 3 9 3 0 0
B.	Manufactured Housing as defined in RSA 674:31		1 6 1 7 3 0 0 0
C.	Commercial & Industrial (Do not include utility buildings)		8 1 6 4 5 6 0 0
D.	Discretionary Preservation Easements RSA 79-D (p8)	0	0
E.	Taxation of Farm Structures RSA 79-F (p8)	0	0
F.	Total of Taxable Buildings (Sum of Lines 2A, 2B, 2C, 2D, and 2E)		3 9 6 2 5 7 9 0 0
G.	Tax Exempt & Non-Taxable Buildings		2 4 5 6 1 6 0 0
3	UTILITIES-See RSA 83-F:1 V for complete definitions		2012 ASSESSED VALUATION
A.	Utilities (From p5 Grand Total of All A Utilities)		1 1 8 2 9 8 0 0
B.	Other Utilities (From p5 Total of All Other Utilities)		0
4	MATURE WOOD and TIMBER RSA 79:5		
			6 3 1 7 9 2 7 0 0
5	VALUATION BEFORE EXEMPTIONS (Total of Lines 1H, 2F, 3A, 3B and 4)		



2012  
MS-1 Report

	TOTAL # GRANTED	2012 ASSESSED VALUATION																		
6 CERTAIN DISABLED VETERANS RSA 72:36-a (Paraplegic & Double Amputees Owning Special Adapted Homesteads with VA Assistance)	0	0																		
7 IMPROVEMENTS TO ASSIST THE DEAF RSA 72:38-b V	0	0																		
8 IMPROVEMENTS TO ASSIST PERSONS WITH DISABILITIES RSA 72:37-a	0	0																		
9 SCHOOL DINING/DORMITORY/KITCHEN EXEMPTION RSA 72:23-IV (Standard Exemption Up To \$150,000 For Each)	0	0																		
10a NON UTILITY WATER AND AIR POLLUTION CONTROL EXEMPTION RSA 72:12-a	0	0																		
10b UTILITY WATER AND AIR POLLUTION CONTROL EXEMPTION RSA 72:12-a	0	0																		
11 MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 Minus Lines 6, 7, 8, 9, 10a, and 10b) (This Figure Will Be Used To Calculate The Total Equalized Value For The Municipality )		<table><tr><td></td><td></td><td>6</td><td>3</td><td>1</td><td>7</td><td>9</td><td>2</td><td>7</td><td>0</td><td>0</td></tr></table>			6	3	1	7	9	2	7	0	0							
		6	3	1	7	9	2	7	0	0										
	AMOUNT PER EXEMPTION	TOTAL # GRANTED	2012 ASSESSED VALUATION																	
12 BLIND EXEMPTION RSA 72:37	1 5 0 0 0	4	6 0 0 0 0																	
13 ELDERLY EXEMPTION RSA 72:39-a & b (p6)		<table><tr><td></td><td></td><td></td><td></td><td>6</td><td>2</td></tr></table>					6	2	<table><tr><td></td><td></td><td></td><td></td><td>6</td><td>0</td><td>8</td><td>8</td><td>7</td><td>0</td><td>0</td></tr></table>					6	0	8	8	7	0	0
				6	2															
				6	0	8	8	7	0	0										
14 DEAF EXEMPTION RSA 72:38-b	0	0	0																	
15 DISABLED EXEMPTION RSA 72:37-b	0	0	0																	
		TOTAL # GRANTED	2012 ASSESSED VALUATION																	
16 WOOD HEATING ENERGY SYSTEMS EXEMPTION-RSA 72:70		0	0																	
17 SOLAR ENERGY SYSTEMS EXEMPTION-RSA 72:62		0	0																	
18 WIND POWERED ENERGY SYSTEMS EXEMPTION-RSA 72:66		0	0																	
19 ADDITIONAL SCHOOL DINING/DORMITORY/KITCHEN EXEMPTIONS-RSA 72:23 IV		0	0																	
20 TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19)			<table><tr><td></td><td></td><td></td><td></td><td>6</td><td>1</td><td>4</td><td>8</td><td>7</td><td>0</td><td>0</td></tr></table>					6	1	4	8	7	0	0						
				6	1	4	8	7	0	0										
21 NET VALUATION Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)			<table><tr><td></td><td></td><td>6</td><td>2</td><td>5</td><td>6</td><td>4</td><td>4</td><td>0</td><td>0</td><td>0</td></tr></table>			6	2	5	6	4	4	0	0	0						
		6	2	5	6	4	4	0	0	0										
22 LESS UTILITIES (Line 3A) Do not include the value of other utilities listed in Line 3B			<table><tr><td></td><td></td><td>1</td><td>1</td><td>8</td><td>2</td><td>9</td><td>8</td><td>0</td><td>0</td><td>0</td></tr></table>			1	1	8	2	9	8	0	0	0						
		1	1	8	2	9	8	0	0	0										
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)			<table><tr><td></td><td></td><td>6</td><td>1</td><td>3</td><td>8</td><td>1</td><td>4</td><td>2</td><td>0</td><td>0</td></tr></table>			6	1	3	8	1	4	2	0	0						
		6	1	3	8	1	4	2	0	0										
NOTES:																				





**UTILITY SUMMARY: ELECTRIC, HYDROELECTRIC, RENEWABLE-MISC., NUCLEAR, GAS/PIPELINE, WATER & SEWER**

List by individual company/legal entity the valuation of operating plants employed in the production, distribution, and transmission of electricity, gas pipeline, water and petroleum products. Include ONLY the names of the companies listed on the Instructions Sheets (See instruction page 12)

Who Appraises/Establishes The Utility Value in The Municipality? (If Multiple, Please List)

CONTRACT APPRAISER - *George Sansouy*

If the Municipality Uses DRA Utility Values is it Equalized By The Ratio?

☐ Yes

☐ No

**SECTION A**

**LIST ELECTRIC COMPANIES**-See page 12 in the instructions

**2012 ASSESSED VALUATION**

N H E L E C T R I C

1 6 9 1 3 0 0

P U B L I C S E R V I C E

9 8 5 8 2 0 0

**A1 TOTAL OF ALL ELECTRIC COMPANIES LISTED IN THIS SECTION:**

1 1 5 4 9 5 0 0

**LIST GAS COMPANIES**-See page 12 in the instructions

**2012 ASSESSED VALUATION**

**A2 TOTAL OF ALL GAS COMPANIES LISTED IN THIS SECTION:**

**LIST WATER AND SEWER COMPANIES**-See page 12 in the instructions

**2012 ASSESSED VALUATION**

P E N N I C H U C K W A T E R W O R K S

2 8 0 3 0 0



LIST WATER AND SEWER COMPANIES-See page 12 in the instructions

A3 TOTAL OF ALL WATER AND SEWER COMPANIES LISTED IN THIS SECTION:

2 8 0 3 0 0

GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES (Sum of Lines A1-3 Must Agree With Page 3 Line 3A)

1 1 8 2 9 8 0 0

SECTION B

LIST OTHER UTILITY COMPANIES (Exclude telephone companies):

2012 ASSESSED VALUATION

B1 TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION (Must Agree With Page 2 Line 3B)

VETERANS' TAX CREDITS

LIMITS

\* NO. OF INDIVIDUALS

ESTIMATED TAX CREDITS

**RSA 72:28 Veterans' Tax Credit/ Optional Veterans' Tax Credit**

\$50 Standard Credit

\$51 up to \$500 upon adoption by city/town

5 0 0

2 4 0

1 2 0 0 0 0

**RSA 72:29-a Surviving Spouse**

"The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..."

\$700 Standard Credit

\$701 up to \$2,000 upon adoption by city or town

0

**RSA 72:35 Tax Credit for Service-Connected Total Disability**

"Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury..."

\$700 Standard Credit

\$701 up to \$2,000 upon adoption by city or town

2 0 0 0

1 8

3 6 0 0 0 0

**TOTAL NUMBER AND AMOUNT**

\*If both husband and/or wife qualify for the credit they count as 2.

\*If someone is living at a residence such as a brother & sister, and one qualifies count as 1, not one-half.

2 5 8 1 5 6 0 0 0 0

**DISABLED EXEMPTION REPORT - RSA 72:37-b**

**DEAF EXEMPTION REPORT - RSA 72:38-b**

SINGLE

MARRIED

SINGLE

MARRIED

INCOME LIMITS

0

0

INCOME LIMITS

0

0

ASSET LIMITS

0

0

ASSET LIMITS

0

0





2012  
MS-1 Report

ELDERLY EXEMPTION REPORT - RSA 72:39-a

NUMBER OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT TAX YEAR			PER AGE CATEGORY		TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT TAX YEAR & TOTAL AMOUNT OF EXEMPTIONS GRANTED						
AGE	#	AMOUNT PER INDIVIDUAL	AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT					TOTAL ACTUAL EXEMPTION AMOUNT GRANTED	
65-74	2	1 2 0 0 0 0	65-74	2 5	3	0	0	0	0	0	1 9 7 4 4 0 0
75-79	2	1 3 0 0 0 0	75-79	1 6	2	0	8	0	0	0	1 4 9 5 3 0 0
80+	1	1 4 0 0 0 0	80+	2 1	2	9	4	0	0	0	2 6 1 9 0 0 0
			TOTAL			8	0	2	0	0	6 0 8 8 7 0 0
INCOME LIMITS	SINGLE	3 0 0 0 0	ASSET LIMITS	SINGLE					7 0 0 0 0		
	MARRIED	4 0 0 0 0		MARRIED					7 0 0 0 0		

COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE - RSA 79-E

Adopted:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	IF YES, NUMBER ADOPTED:	
----------	---	-------------------------	--

CURRENT USE REPORT - RSA 79-A

	TOTAL NUMBER OF ACRES RECEIVING CURRENT USE	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	1 1 8 9	2 3 7 0 0 0	RECEIVING 20% RECREATION ADJUSTMENT	4 4 6 1
FOREST LAND	5 2 4 3	4 3 7 5 0 0	REMOVED FROM CURRENT USE DURING CURRENT TAX YEAR	8 6 3
FOREST LAND w/ DOCUMENTED STEWARDSHIP	1 7 5 2	1 2 7 4 0 0		
UNPRODUCTIVE LAND	3 8 9	7 6 0 0		
WET LAND	8 0 4	1 5 9 0 0	TOTAL NUMBER OF OWNERS IN CURRENT USE	1 6 3
TOTAL (must match p2)	9 3 7 7	8 2 5 4 0 0	TOTAL NUMBER OF PARCELS IN CURRENT USE	3 6 8



**New Hampshire**  
Department of  
Revenue Administration

**2012**  
**MS-1 Report**

**LAND USE CHANGE TAX**

GROSS MONIES RECEIVED FOR CALENDAR YEAR (JAN 1, 2011 THROUGH DEC 31, 2011)			7	9	5	5	0
CONSERVATION ALLOCATION: PERCENTAGE	0	AND/OR DOLLAR AMOUNT					0
MONIES TO CONSERVATION FUND							0
MONIES TO GENERAL FUND			7	9	5	5	0

**CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B**  
(Must File PA-60)

	TOTAL NUMBER OF ACRES RECEIVING CONSERVATION	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	0	0	RECEIVING 20% RECREATION ADJUSTMENT	0
FOREST LAND	0	0	REMOVED FROM CONSERVATION DURING CURRENT YEAR	0
FOREST LAND W/ DOCUMENTED STEWARDSHIP	0	0		
UNPRODUCTIVE LAND	0	0		
WET LAND	0	0	TOTAL NUMBER OF OWNERS IN CONSERVATION RESTRICTION	0
TOTAL (must match page 2)	0	0	TOTAL NUMBER OF PARCELS IN CONSERVATION RESTRICTION	0

**DISCRETIONARY EASEMENTS - RSA 79-C**

TOTAL NUMBER OF ACRES	# OF OWNERS	ASSESSED VALUATION	DESCRIPTION OF DISCRETIONARY EASEMENTS GRANTED (i.e.: Golf Course, Ball Park, Race Track, etc.)
0	0	0	

**TAXATION OF FARM STRUCTURES & LAND UNDER FARM STRUCTURES - RSA 79-F**

TOTAL NUMBER GRANTED	TOTAL NUMBER OF STRUCTURES	TOTAL NUMBER OF ACRES	ASSESSED VALUATION LAND	ASSESSED VALUATION STRUCTURES
0	0	0	0	0





**DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D**

Historic Agricultural Structures

TOTAL NUMBER OF OWNERS	TOTAL NUMBER OF STRUCTURES	TOTAL NUMBER OF ACRES	ASSESSED VALUATION LAND	ASSESSED VALUATION STRUCTURES
0	0	0	0	0
MAP	LOT	BLOCK	%	DESCRIPTION (i.e. Barns, Silos, Etc.)
0	0	0	0	0



**New Hampshire**  
Department of  
Revenue Administration

**2012**  
**MS-1 Report**

**TAX INCREMENT FINANCING DISTRICTS RSA 162-K**  
(See Tax Increment Financing District Instructions for Details)

	TIF #1	TIF #2	TIF #3
<b>Tax Increment Finance District Name</b>	0	0	0
<b>Date of Adoption/Modification (mm/dd/yy)</b>	0	0	0
<b>A Original Assessed Value</b>	0	0	0
<b>B + Unretained Captured Assessed Value</b>	0	0	0
<b>C = Amounts Used on P2 (for tax rate purposes)</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>D + Retained captured assessed value (* be sure to manually add this figure when running warrant)</b>	0	0	0
<b>E = Current Assessed Value</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>

	TIF #4	TIF #5	TIF #6
<b>Tax Increment Finance District Name</b>	0	0	0
<b>Date of Adoption/Modification (mm/dd/yy)</b>	0	0	0
<b>A Original Assessed Value</b>	0	0	0
<b>B + Unretained Captured Assessed Value</b>	0	0	0
<b>C = Amounts Used on P2 (for tax rate purposes)</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>D + Retained captured assessed value (* be sure to manually add this figure when running warrant)</b>	0	0	0
<b>E = Current Assessed Value</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX**

Amounts listed below should not be included in assessed valuation column on page 2

REVENUE	NUMBER OF ACRES
State & Federal Forest Land, Recreation and/or Flood control land from MS-4 acct. 3356 & 3357	0
White Mountain National Forest Only acct. 3186	0

REVENUE	LIST SOURCE(S) OF PAYMENT IN LIEU OF TAXES
Other from MS-4, acct. 3186	0
Other from MS-4, acct. 3186	0
Other from MS-4, acct. 3186	0
Other from MS-4, acct. 3186	0



**LIST REVENUES RECEIVED FROM PAYMENTS IN LIEU OF TAX**

Amounts listed below should not be included in assessed valuation column on page 2

REVENUE	LIST SOURCE(S) OF PAYMENT IN LIEU OF TAXES
Other from MS-4, acct. 3186	0
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
Other from MS-4, acct. 3186	
TOTALS of account 3186 (exclude WMNF)	0

**Note: If Municipality has Village Districts/Precincts an MS-1V Report MUST be filed for each MS-1V Report is available at [http://www.revenue.nh.gov/munc\\_prop/municipal-services-forms/town-city.htm](http://www.revenue.nh.gov/munc_prop/municipal-services-forms/town-city.htm)**

**Note: Please Use the Submit Via Email button on PG 1 to send to [nduffy@rev.state.nh.us](mailto:nduffy@rev.state.nh.us) or [sderosier@rev.state.nh.us](mailto:sderosier@rev.state.nh.us)**  
**Save your data in PDF form by selecting File->Save As -> PDF**

# REPORT OF APPROPRIATIONS ACTUALLY VOTED

(RSA 21-J:34)

Date of Meeting: March 13, 2012Town/City Of: Epping County: RockinghamMailing Address: 157 Main StreetEpping, NH 03042Phone #: 679-5441 Fax #: 679-3002 E-Mail: finance@townofepping.com

## Certificate of Appropriations

(To be Completed After Annual or Special Meeting)

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief.

## Governing Body (Selectmen)

*Please sign in ink.*Date: 3/19/12

Karen Falcone  
[Signature]  
[Signature]

[Signature]  
[Signature]

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 COMMUNITY SERVICES DIVISION  
 MUNICIPAL FINANCE BUREAU  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397



1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration
<b>GENERAL GOVERNMENT</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4130-4139	Executive		228,185.00	
4140-4149	Election, Reg. & Vital Statistics		109,160.00	
4150-4151	Financial Administration		184,105.00	
4152	Revaluation of Property		39,000.00	
4153	Legal Expense		45,000.00	
4155-4159	Personnel Administration		25,300.00	
4191-4193	Planning & Zoning		11,930.00	
4194	General Government Buildings	10	184,450.00	
4195	Cemeteries		6,000.00	
4196	Insurance		71,000.00	
4197	Advertising & Regional Assoc.		-	
4199	Other General Government		-	
<b>PUBLIC SAFETY</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4210-4214	Police	17, 25	1,476,430.00	
4216-4219	Ambulance		149,285.00	
4220-4229	Fire		638,259.00	
4240-4249	Building Inspection		209,455.00	
4290-4298	Emergency Management		-	
4299	Other (including Communications)		-	
<b>AIRPORT/AVIATION CENTER</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4301-4309	Airport Operations		-	
<b>HIGHWAYS &amp; STREETS</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4311	Administration			
4312	Highways & Streets		741,845.00	
4313	Bridges			
4316	Street Lighting		21,500.00	
4319	Other			
<b>SANITATION</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4321	Administration			
4323	Solid Waste Collection		164,240.00	
4324	Solid Waste Disposal		148,500.00	
4325	Solid Waste Clean-up			
4326-4329	Sewage Coll. & Disposal & Other			
<b>WATER DISTRIBUTION &amp; TREATMENT</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4331	Administration			
4332	Water Services			
4335-4339	Water Treatment, Conserv. & Other			
<b>ELECTRIC</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4351-4359	Electrical Operations			

1	2	3	4	5
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32.3,V)	WARR. ART.#	Appropriations As Voted	For Use By Department of Revenue Administration
<b>HEALTH</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4411	Administration			
4414	Pest Control		6,340.00	
4415-4419	Health Agencies & Hosp. & Other	21-23, 27	16,388.00	
<b>WELFARE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4441-4442	Administration & Direct Assist.		15,550.00	
4444	Intergovernmental Welfare Pymnts			
4445-4449	Vendor Payments & Other			
<b>CULTURE &amp; RECREATION</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4520-4529	Parks & Recreation	19, 20	76,320.00	
4550-4559	Library	15	193,440.00	
4583	Patriotic Purposes		1,500.00	
4589	Other Culture & Recreation			
<b>CONSERVATION</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4611-4612	Admin. & Purch. of Nat. Resources		2,000.00	
4619	Other Conservation			
4631-4632	REDEVELOPMNT & HOUSING			
4651-4659	ECONOMIC DEVELOPMENT			
<b>DEBT SERVICE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4711	Princ.- Long Term Bonds & Notes		139,540.00	
4721	Interest-Long Term Bonds & Notes		14,140.00	
4723	Int. on Tax Anticipation Note			
4790-4799	Other Debt Service			
<b>CAPITAL OUTLAY</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4901	Land			
4902	Machinery, Vehicles & Equipment			
4903	Buildings			
4909	Improvements Other Than Bldgs			
<b>OPERATING TRANSFERS OUT</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4912	To Special Revenue Fund	14	33,750.00	
4913	To Capital Projects Fund			
4914	To Enterprise Fund			
	Sewer-		454,445.00	
	Water-		266,170.00	
	Electric-			
	Airport-			
4915	To Capital Reserve Fund	12, 13	10,000.00	
4916	To Exp.Tr.Fund-except #4917	11	5,000.00	
4917	To Health Maint. Trust Funds			
4918	To Nonexpandable Trust Funds			
4919	To Agency Funds			
<b>TOTAL VOTED APPROPRIATIONS</b>			<b>5,588,227.00</b>	



# DEPARTMENT OF REVENUE ADMINISTRATION

## Municipal Services Division 2012 Tax Rate Calculation

*D.M. Carr*

10/24/12

**TOWN/CITY: EPPING**

Gross Appropriations	5,588,227	✓
Less: Revenues	2,919,141	✓
	0	
Add: Overlay (RSA 76:6)	57,681	✓
War Service Credits	156,000	✓

Net Town Appropriation	2,882,767
Special Adjustment	0

Approved Town/City Tax Effort	2,882,767
-------------------------------	-----------

**TOWN RATE**  
**4.61**

### SCHOOL PORTION

Net Local School Budget:			
Gross Approp. - Revenue	16,710,463	1,931,828	14,778,635 ✓
Regional School Apportionment			0
Less: Education Grant			(3,138,805) ✓

Education Tax (from below)	(1,483,023)
Approved School(s) Tax Effort	10,156,807

**LOCAL SCHOOL RATE**  
**16.23**

### EDUCATION TAX

Equalized Valuation(no utilities) x	\$2.390	✓
620,511,847	1,483,023	
Divide by Local Assessed Valuation (no utilities)		
613,814,200 ✓		

**STATE SCHOOL RATE**  
**2.42**

### COUNTY PORTION

Due to County	633,154 ✓
	0

Approved County Tax Effort	633,154
----------------------------	---------

**COUNTY RATE**  
**1.01**

**TOTAL RATE**  
**24.27**

Total Property Taxes Assessed	15,155,751
Less: War Service Credits	✓ (156,000)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>14,999,751</b>

### PROOF OF RATE

Local Assessed Valuation		Tax Rate	Assessment
Education Tax (no utilities)	✓ 613,814,200	2.42	1,483,023
All Other Taxes	✓ 625,644,000	21.85	13,672,728
			15,155,751

**TRC#**  
**23**

**TRC#**  
**23**

## REVISED ESTIMATED REVENUES (RSA 21-J:34)

City/Town: Town of Epping FY: 2012

ACCT.#	SOURCE OF REVENUE	WARR. ART.#	FOR USE BY MUNICIPALITY	RESERVED FOR USE by DRA
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Tax		44,000.00	
3180	Resident Tax			
3185	Timber Tax		10,000.00	
3186	Payment in Lieu of Taxes			
3189	Other Taxes			
3190	Interest & Penalties on Delinquent Taxes		158,500.00	
	Inventory Penalties			
3187	Excavation Tax (\$.02 cents per cu yd)			
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		2,000.00	
3220	Motor Vehicle Permit Fees		936,000.00	
3230	Building Permits		104,500.00	
3290	Other Licenses, Permits & Fees		8,800.00	
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		43,500.00	
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues			
3352	Meals & Rooms Tax Distribution		290,054.00	
3353	Highway Block Grant		160,722.00	
3354	Water Pollution Grant			
3355	Housing & Community Development			
3356	State & Federal Forest Land Reimbursement			
3357	Flood Control Reimbursement			
3359	Other (Including Railroad Tax)		10,000.00	
3379	<b>FROM OTHER GOVERNMENTS</b>			
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		153,100.00	
3409	Other Charges			

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

DUE SEPTEMBER 1

MS-4  
Rev. 07/05

## REVISED ESTIMATED REVENUES (RSA 21-J:34)

City/Town:    Town of Epping

FY: 2012

ACCT.#	SOURCE OF REVENUE	WARR. ART.#	FOR USE BY MUNICIPALITY	RESERVED FOR USE by DRA
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property		12,500.00	
3502	Interest on Investments		2,000.00	
3503-3509	Other		17,100.00	
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds		33,750.00	
3913	From Capital Projects Funds			
3914	From Enterprise Funds			
	Sewer - (Offset)		454,445.00	
	Water - (Offset)		266,170.00	
	Electric - (Offset)			
	Airport - (Offset)			
3915	From Capital Reserve Funds			
3916	From Trust & Fiduciary Funds			
3917	From Conservation Funds			
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3934	Proc. from Long Term Bonds & Notes			
<b>SUBTOTAL OF REVENUES</b>			2,707,141.00	-
For Municipal Use	<b>**General Fund Balance**</b>			
\$1,182,628.00	Unreserved Fund Balance		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
\$	Less Emergency Approp. (RSA 32:11)		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
\$0	Less Voted From "Surplus" →		-	
	Less Fund Balance - Reduce Taxes →		-	
\$1,182,628.00	Fund Balance - Retained		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
<b>TOTAL REVENUES AND CREDITS</b>			2,707,141.00	-

REQUESTED OVERLAY (RSA 76:6)

\$

60,000.00

*Quayle Foote*  
PREPARER'S SIGNATURE AND TITLE

10/17/12  
DATE

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487

SUBMIT BY SEPTEMBER 1 TO THE ADDRESS ABOVE



# Report of the Trust Funds MS-9 December 31, 2012

Principal				Interest										
Date	Name of Trust Fund	Use	How Invested	Balance Beg. Yr.	New Funds	With- drawal	Balance End. Yr.	Inc. for Year		Total	Expended For Yr.	Balance End Yr.	P & I End Yr.	
								%	Amount					
1899	George W. Plumer	CPC	Com. Trust #1	\$857.59			\$857.59	\$957.07	1.994%	\$3.09	\$960.16	\$200.00	\$760.16	\$1,617.75
1902	Elijah/Gardner Jones	CBL	Com. Trust #1	\$122.51			\$122.51	\$90.42	0.234%	\$0.36	\$90.78	\$0.00	\$90.78	\$213.29
1904	Rufus H. Smith	TWP	Com. Trust #1	\$2,703.71			\$2,703.71	\$1,744.00	4.888%	\$7.57	\$1,751.57	\$0.00	\$1,751.57	\$4,455.28
1906	Lydia W. Ladd	CCC	Com. Trust #1	\$1,225.14			\$1,225.14	\$1,876.50	3.408%	\$5.28	\$1,881.78	\$0.00	\$1,881.78	\$3,106.92
1916	Celia Stevens	CBL	Com. Trust #1	\$122.51			\$122.51	\$168.37	0.320%	\$0.49	\$168.86	\$0.00	\$168.86	\$291.37
1917	Abbie T. Spaulding	CBL	Com. Trust #1	\$183.77			\$183.77	\$298.88	0.530%	\$0.82	\$299.70	\$0.00	\$299.70	\$483.47
1918	Elizabeth A. Edgerly	CBL	Com. Trust #1	\$61.26			\$61.26	\$140.20	0.221%	\$0.34	\$140.54	\$0.00	\$140.54	\$201.80
1918	Fogg Fund	STC	Com. Trust #1	\$122.51			\$122.51	\$116.01	0.262%	\$0.41	\$116.42	\$0.00	\$116.42	\$238.93
1920	Albert L. Norris	CBL	Com. Trust #1	\$61.26			\$61.26	\$74.59	0.149%	\$0.23	\$74.82	\$0.00	\$74.82	\$136.08
1922	Hosaa B. Burnham	S&L	Com. Trust #1	\$6,125.70			\$6,125.70	\$39.30	6.775%	\$10.49	\$49.79	\$0.00	\$49.79	\$6,175.49
1926	Carrie E. Norris	CBL	Com. Trust #1	\$122.51			\$122.51	\$445.99	0.625%	\$0.97	\$446.96	\$0.00	\$446.96	\$569.47
1926	Calab & Mary French	PLB	Com. Trust #1	\$14,102.10			\$14,102.10	\$99.49	15.606%	\$24.18	\$123.67	\$0.00	\$123.67	\$14,225.77
1928	John O. Edgerly	CBL	Com. Trust #1	\$122.51			\$122.51	\$70.62	0.212%	\$0.33	\$70.95	\$0.00	\$70.95	\$193.46
1933	Mary E. P. Sanborn	TWP	Com. Trust #1	\$19,685.43			\$19,685.43	\$3,918.63	25.939%	\$40.15	\$3,958.78	\$1,656.00	\$2,302.78	\$21,988.21
1935	Sarah P. Prescott	CBL	Com. Trust #1	\$275.65			\$275.65	\$404.36	0.747%	\$1.14	\$405.50	\$0.00	\$405.50	\$681.15
1940	Alfred Trask Blake	CBL	Com. Trust #1	\$153.14			\$153.14	\$190.08	0.377%	\$0.58	\$190.66	\$0.00	\$190.66	\$343.80
1943	George B. True	Fam	Com. Trust #1	\$122.51			\$122.51	\$344.95	0.514%	\$0.80	\$345.75	\$0.00	\$345.75	\$468.26
1943	Joseph A. Edgerly	CBL	Com. Trust #1	\$245.02			\$245.02	\$143.23	0.427%	\$0.66	\$143.89	\$0.00	\$143.89	\$388.91
1945	Matthew J. Harvey	CBL	Com. Trust #1	\$122.51			\$122.51	\$711.78	0.917%	\$1.42	\$713.20	\$0.00	\$713.20	\$835.71
1952	Myra E. S. Green	CBL	Com. Trust #1	\$122.51			\$122.51	\$176.86	0.329%	\$0.51	\$177.37	\$0.00	\$177.37	\$299.88
1952	George E. Beede	CBL	Com. Trust #1	\$367.54			\$367.54	\$2,336.01	2.971%	\$4.60	\$2,340.61	\$0.00	\$2,340.61	\$2,708.15
1960	Wiggin Fund	Fam	Com. Trust #1	\$245.02			\$245.02	\$103.12	0.383%	\$0.59	\$103.71	\$0.00	\$103.71	\$348.73
1974	Georgia Chase	Fam	Com. Trust #1	\$81.93			\$81.93	\$376.63	0.504%	\$0.78	\$377.41	\$0.00	\$377.41	\$459.34
1976	Matthew Harvey	CBL	Com. Trust #1	\$122.51			\$122.51	\$534.92	0.722%	\$1.12	\$536.04	\$0.00	\$536.04	\$658.55
1982	Central Cemetery	CCC	Com. Trust #1	\$4,288.10			\$4,288.10	\$1,038.83	5.854%	\$9.06	\$1,047.89	\$0.00	\$1,047.89	\$5,335.99
1983	Miriam Jackson Park	MJP	Com. Trust #1	\$2,225.25			\$2,225.25	\$1,004.29	3.549%	\$5.49	\$1,009.78	\$0.00	\$1,009.78	\$3,235.03
1989	Hist.Soc. C.F. #1	CAC	Com. Trust #1	\$3,100.00			\$3,100.00	\$1,882.32	5.475%	\$8.48	\$1,890.80	\$0.00	\$1,890.80	\$4,990.80
1990	Hist.Soc. C.F. #2	CAC	Com. Trust #1	\$1,500.00			\$1,500.00	\$453.66	2.147%	\$3.32	\$456.98	\$0.00	\$456.98	\$1,956.98
1991	Hist.Soc. C.F. #3	CAC	Com. Trust #1	\$1,700.00			\$1,700.00	\$1,164.09	3.147%	\$4.87	\$1,168.96	\$0.00	\$1,168.96	\$2,868.96
1992	Hist.Soc. C.F. #4	CAC	Com. Trust #1	\$1,600.00			\$1,600.00	\$440.11	2.242%	\$3.47	\$443.58	\$0.00	\$443.58	\$2,043.58
1993	Bert J. Allen Cemetery	Fam	Com. Trust #1	\$500.00			\$500.00	\$365.93	0.952%	\$1.47	\$367.40	\$0.00	\$367.40	\$867.40
1995	West Epping Cem.	CWC	Com. Trust #1	\$2,790.00			\$2,790.00	\$1,121.54	4.298%	\$6.65	\$1,128.19	\$0.00	\$1,128.19	\$3,918.19
1996	Burt Family Cem.	CFC	Com. Trust #1	\$500.00			\$500.00	\$258.22	0.833%	\$1.29	\$259.51	\$0.00	\$259.51	\$759.51
1999	Colford-Gollet	CBL	Com. Trust #1	\$500.00			\$500.00	\$167.12	0.733%	\$1.13	\$168.25	\$0.00	\$168.25	\$668.25
2009	Lambert Family	PLB	Com. Trust #1	\$1,479.84			\$1,479.84	\$9.11	1.636%	\$2.53	\$11.64	\$0.00	\$11.64	\$1,491.48
	Adj.			\$45.01			\$45.01	\$25.83	0.078%	\$0.12	\$25.95	\$0.00	\$25.95	\$70.96
Common Trust #1 TOTALS				\$67,705.05	\$0.00		\$67,705.05	\$23,293.06	100.00%	\$154.80	\$23,447.86	\$1,856.00	\$21,591.86	\$89,296.91

Date	Name of Trust/Fund	Use	How Invested	Principal			Interest							
				Balance Beg. Yr.	New Funds	Withdrawal	Balance End. Yr.	Inc. For Year		Expended For Yr.	Balance End. Yr.	P.&L. End. Yr.		
								%	Amount					
1898	Lovell J. Brock	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$136.80	1.195%	\$0.45	\$137.25	\$0.00	\$137.25	\$259.76
1903	Mary S. Burnham	CBL	CI-Pros. Cem	\$61.26			\$61.26	\$64.57	0.580%	\$0.22	\$64.79	\$0.00	\$64.79	\$126.05
1905	Hannah Durgin	RDT	CI-Pros. Cem	\$122.51			\$122.51	\$223.14	1.593%	\$0.60	\$223.74	\$0.00	\$223.74	\$346.25
1908	Horace W. Langley	CBL	CI-Pros. Cem	\$612.57			\$612.57	\$1,115.97	7.966%	\$2.99	\$1,118.96	\$0.00	\$1,118.96	\$1,731.53
1908	Mary E. Burnham	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$181.11	1.399%	\$0.52	\$181.63	\$0.00	\$181.63	\$304.14
1913	Wm. A. Cudworth	CBL	CI-Pros. Cem	\$61.26			\$61.26	\$65.31	0.583%	\$0.22	\$65.52	\$0.00	\$65.52	\$126.78
1913	J. C. Bennett	CBL	CI-Pros. Cem	\$91.89			\$91.89	\$118.95	0.972%	\$0.36	\$119.31	\$0.00	\$119.31	\$211.20
1914	Annie M. Pike	CBL	CI-Pros. Cem	\$91.89			\$91.89	\$114.67	0.952%	\$0.36	\$115.03	\$0.00	\$115.03	\$206.92
1915	Walter Little	CBL	CI-Pros. Cem	\$91.89			\$91.89	\$113.93	0.949%	\$0.36	\$114.29	\$0.00	\$114.29	\$206.18
1918	Harriet A. True	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$208.89	1.527%	\$0.57	\$209.47	\$0.00	\$209.47	\$331.98
1919	Mary A. Jones	CBL	CI-Pros. Cem	\$61.26			\$61.26	\$81.82	0.659%	\$0.25	\$82.07	\$0.00	\$82.07	\$143.33
1920	James A. Corning	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$190.69	1.443%	\$0.54	\$191.23	\$0.00	\$191.23	\$313.74
1920	Rebecca J. Foss	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$201.62	1.494%	\$0.56	\$202.18	\$0.00	\$202.18	\$324.69
1923	Emma Clarage	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$187.17	1.427%	\$0.54	\$187.71	\$0.00	\$187.71	\$310.22
1923	Sarah F. Wright	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$187.17	1.427%	\$0.54	\$187.71	\$0.00	\$187.71	\$310.22
1923	Bessie A. Miles	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$139.19	1.206%	\$0.45	\$139.64	\$0.00	\$139.64	\$262.15
1926	Carrie E. Norris	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$147.66	1.245%	\$0.47	\$148.13	\$0.00	\$148.13	\$270.64
1926	Fred H. Johnson	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$151.09	1.261%	\$0.47	\$151.56	\$0.00	\$151.56	\$274.07
1926	Linda Tarbox	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$161.39	1.308%	\$0.49	\$161.88	\$0.00	\$161.88	\$284.39
1926	Asa Robie	CBL	CI-Pros. Cem	\$245.02			\$245.02	\$531.14	3.577%	\$1.34	\$532.48	\$0.00	\$532.48	\$777.50
1927	Isabell Bartlett	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$186.12	1.422%	\$0.53	\$186.65	\$0.00	\$186.65	\$309.16
1929	James A. Johnson	CBL	CI-Pros. Cem	\$245.02			\$245.02	\$416.15	3.047%	\$1.14	\$417.29	\$0.00	\$417.29	\$662.31
1929	Jacob H. Tilton	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$182.64	1.406%	\$0.53	\$183.17	\$0.00	\$183.17	\$305.68
1929	Frank A. Miles	CBL	CI-Pros. Cem	\$61.26			\$61.26	\$75.15	0.629%	\$0.24	\$75.39	\$0.00	\$75.39	\$136.65
1929	Levi Thompson	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$133.09	1.178%	\$0.44	\$133.53	\$0.00	\$133.53	\$256.04
1930	Lizzie Rundlett	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$142.31	1.220%	\$0.46	\$142.77	\$0.00	\$142.77	\$265.28
1932	Daniel Gale	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$180.65	1.397%	\$0.52	\$181.18	\$0.00	\$181.18	\$303.69
1933	George Hopkinson	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$180.65	1.397%	\$0.52	\$181.18	\$0.00	\$181.18	\$303.69
1934	Mary E. P. Sanborn	CBL	CI-Pros. Cem	\$245.02			\$245.02	\$482.39	3.352%	\$1.26	\$483.65	\$0.00	\$483.65	\$728.67
1934	Almon L. True	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$185.52	1.420%	\$0.53	\$186.05	\$0.00	\$186.05	\$308.56
1941	Hattie Chase	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$181.54	1.401%	\$0.53	\$182.06	\$0.00	\$182.06	\$304.57
1943	Marcus M. Taylor	CBL	CI-Pros. Cem	\$245.02			\$245.02	\$426.20	3.093%	\$1.16	\$427.36	\$0.00	\$427.36	\$672.38
1943	Frank B. Blaisdell	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$206.60	1.517%	\$0.57	\$207.17	\$0.00	\$207.17	\$329.68
1946	Charles E. Gear	CBL	CI-Pros. Cem	\$612.57			\$612.57	\$776.25	6.400%	\$2.40	\$778.65	\$0.00	\$778.65	\$1,391.22
1946	Milton J. Bly	CBL	CI-Pros. Cem	\$122.51			\$122.51	\$149.35	1.253%	\$0.47	\$149.82	\$0.00	\$149.82	\$272.33
1947	Cyrus Sanborn	CBL	CI-Pros. Cem	\$245.02			\$245.02	\$435.14	3.135%	\$1.18	\$436.31	\$0.00	\$436.31	\$681.33
1950	Abbie M. Norris	CBL	CI-Pros. Cem	\$245.02			\$245.02	\$439.64	3.155%	\$1.18	\$440.83	\$0.00	\$440.83	\$685.85

# Report of the Trust Funds MS-9 (continued)

Principal				Interest										
Date	Name of Trust Fund	Use	How Invested	Balance Beg. Yr.	New Funds	Withdrawal	Balance End Yr.	Balance Beg. Yr.	Inc. For Year %	Amount	Total	Expended For Yr.	Balance End Yr.	P. & L. End Yr.
1951	IM&C Purington	CBL	CT-Pros. Cem	\$245.02			\$245.02	\$359.39	2.785%	\$1.04	\$360.43	\$0.00	\$360.43	\$605.45
1952	Elizabeth Beals	CBL	CT-Pros. Cem	\$245.02			\$245.02	\$464.36	3.269%	\$1.23	\$465.59	\$0.00	\$465.59	\$710.61
1954	William Feldsford	CBL	CT-Pros. Cem	\$122.51			\$122.51	\$183.32	1.409%	\$0.53	\$183.85	\$0.00	\$183.85	\$306.36
1958	Frank Willard	CBL	CT-Pros. Cem	\$367.54			\$367.54	\$720.21	5.013%	\$1.88	\$722.09	\$0.00	\$722.09	\$1,089.63
1960	Blanche R. Purington	CBL	CT-Pros. Cem	\$367.54			\$367.54	\$975.98	6.192%	\$2.32	\$978.30	\$0.00	\$978.30	\$1,345.84
1968	John J. Tilton	CBL	CT-Pros. Cem	\$122.51			\$122.51	\$161.85	1.310%	\$0.49	\$162.34	\$0.00	\$162.34	\$284.85
1976	John & Minnie Warren	CBL	CT-Pros. Cem	\$490.05			\$490.05	\$656.88	5.286%	\$1.98	\$658.87	\$0.00	\$658.87	\$1,148.92
1983	Fred Johnson	CBL	CT-Pros. Cem	\$122.51			\$122.51	\$75.32	0.912%	\$0.34	\$75.66	\$0.00	\$75.66	\$198.17
1999	Alice Langdon	CBL	CT-Pros. Cem	\$500.00			\$500.00	\$3.01	2.318%	\$0.87	\$3.88	\$0.00	\$3.88	\$503.88
1999	Ron Nowe Sr.	CPC	CT-Pros. Cem	\$500.00			\$500.00	\$3.01	2.318%	\$0.87	\$3.88	\$0.00	\$3.88	\$503.88
CT Prospect Cemetery TOTALS				\$8,993.89			\$8,993.89	\$12,705.01	100.000%	\$37.51	\$12,742.52	\$0.00	\$12,742.52	\$21,736.41
Total Common Trust Funds				\$76,698.94	\$0.00		\$76,698.94	\$35,998.07		\$192.31	\$36,190.39	\$1,856.00	\$34,334.39	\$111,033.33
Other General Trust Funds														
1988	Ladd Family Fund	Fam	TD Bank	\$1,300.00			\$1,300.00	\$310.24		\$2.52	\$312.76	\$0.00	\$312.76	\$1,612.76
1989	Karen Bickford Mem.	SCH	TD Bank	\$13,285.00			\$13,285.00	\$2,466.70		\$27.00	\$2,493.70	\$200.00	\$2,293.70	\$15,578.70
Total Other Gen. Trust Funds				\$14,585.00	\$0.00		\$14,585.00	\$2,776.94		\$29.52	\$2,806.46	\$200.00	\$2,606.46	\$17,191.46
Total All Trusts				\$91,283.94	\$0.00		\$91,283.94	\$38,775.01		\$221.83	\$38,996.85	\$2,056.00	\$36,940.85	\$128,224.79
Capital Reserve Funds														
2000	Landfill Closing		TD Bank	\$78,943.03	\$5,000.00		\$83,943.03			\$140.23		\$0.00		\$84,083.26
2002	Cemetery Expansion		TD Bank	\$24,937.43	\$0.00		\$24,937.43			\$42.94		\$0.00		\$24,980.37
2003	Highway Truck		TD Bank	\$5,438.60	\$5,000.00		\$10,438.60			\$13.55		\$0.00		\$10,452.15
2005	ETV		TD Bank	\$0.00	\$0.00		\$0.00			\$0.00		\$0.00		\$0.00
2005	Town Hall Repair		TD Bank	\$38,267.09	\$0.00		\$38,267.09			\$36.63		\$21,980.00		\$16,323.72
2005	Recreation Assistant		TD Bank	\$11,177.79	\$5,400.00		\$16,577.79			\$16.65		\$10,977.75		\$5,616.69
2006	Reval		TD Bank	\$5,112.95	\$0.00		\$5,112.95			\$8.73		\$0.00		\$5,121.68
2011	Highway Equipment		TD Bank	\$5,000.64	\$5,000.00		\$10,000.64			\$12.72		\$0.00		\$10,013.36
Capital Reserve Total				\$148,161.14	\$20,400.00		\$189,277.53			\$0.00		\$32,957.75		\$156,591.23
Total All Funds				\$239,445.08	\$20,400.00		\$280,561.47			\$221.83		\$33,013.75		\$284,816.02



How Invested		Principal			Income				Grand Total		
No. Units	Description	Balance Beg. Year	Purchases	Proceeds of Sales	Gain from Sales (new money)	Balance End Year	Balance Beg. Year	Income This Year	Expended This Year	Balance End Year	P. & I. End of Year
	Common Trust #1:	\$67,705.05	\$0.00	\$0.00	\$0.00	\$67,705.05	\$23,293.06	\$154.80	\$1,856.00	\$21,591.86	\$89,296.91
	C.T.-Prospect Cemetery	\$8,993.89	\$0.00	\$0.00	\$0.00	\$8,993.89	\$12,705.01	\$37.51	\$0.00	\$12,742.52	\$21,736.41
Total Common Trust		\$76,698.94	\$0.00	\$0.00	\$0.00	\$76,698.94	\$35,998.07	\$192.31	\$1,856.00	\$34,334.38	\$111,033.32
	TD Bank #7762200934										\$89,296.91
	TD Bank #7762200942										\$21,736.41
Total All Accounts											\$111,033.32

# Auditor's Report



Roberts & Greene, PLLC

## LETTER TO MANAGEMENT

To the Members of the Board of Selectmen  
Town of Epping  
Epping, New Hampshire 03042

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Epping as of and for the year ended December 31, 2011, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Epping's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of an entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. However, we did identify the following matters that we wish to communicate.

### Library Accounting Controls

We noted a few areas in the accounting for the Library Fund where controls could be strengthened. Invoices were not canceled when paid during the year. We would recommend that all invoices be initialed by the library director to indicate that the goods or services have been received, and then be marked with the check number and date paid. This helps to ensure that invoices are appropriate and that the same invoice will not be paid more than once. We also noted that there were several different check number sequences used from the same account. We would recommend that checks be issued in order which makes the reconciliation process much easier. And finally, we recommend that the bank accounts be reconciled each month as soon as possible after receipt of the bank statement, and that the bank statement be reconciled to the library's balance unless errors are noted.

### Capital Assets Policy

We noted that the Town did not have a capital asset policy formally detailing the thresholds to be used for capitalizing and reporting the Town's assets. Although the prior year's financial statements indicated a threshold of \$10,000 was used, we noted several assets on the capital asset listing that were less than \$5,000. In addition, we noted that last year's financial statements included a footnote that not all required assets were included. We recommend that the Board of Selectmen formally approve a policy describing what assets should be capitalized, how estimates of useful lives will be made, the procedures to be followed for disposal of such

47 Hall Street ■ Concord, NH 03301  
603-856-8005 ■ 603-856-8431 (fax)  
[info@roberts-greene.com](mailto:info@roberts-greene.com)

Town of Epping  
Letter to Management

assets, and how and when inventories will be taken. We would then recommend that the Town continue to take steps to ensure that all of its applicable capital assets are included in the inventory.

This communication is intended solely for the information and use of management, the Board of Selectmen, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

*Roberts + Greene, PLLC*

May 23, 2012



# Departmental Reporting

## Building Department

The year 2012 proved to have kept us busy with multiple and varied types of inspections. We also received numerous complaints from the public regarding potential code and building violations which we additionally investigated and then closed. The Department realized a 17% increase in the number of permits issued, as well as a 3% increase in revenues over 2010.

The commercial projects at the Brickyard Square are nearly complete at this time with several new businesses having opened. There are still a couple of restaurants and smaller businesses planned in order to finish that project.

My personal thanks to Paula Brown, Phyllis McDonough and Brittany Howard for their diverse experience and help which they lend me daily. I appreciate the opportunity to serve the residents of Epping and your continued cooperation.

### The following permits were issued as of December 26, 2012:

- 66 Repairs and Renovations
- 39 Single Family (new homes)
- 06 Multi-Family (new and renovations)
- 2 Manufactured Homes
- 37 Commercial Projects
- 134 Electrical (new and upgrades)
- 60 Plumbing (new and upgrades)
- 20 Septic System (new and replacement)
- 30 Signage
- 394 Total Permits Issued**

Total income from permits and impact fees total \$248,899.56.

*Respectfully submitted,*  
Dennis S. Pelletier  
Building Inspector / Health Officer

## Fire Department

Two significant milestones were accomplished in 2012, the update of Epping's town wide Hazard Mitigation Plan and

Emergency Operations Plan. The Hazard Mitigation Plan centers around identifying issues that could create large financial challenges and potentially challenge the effective delivery of municipal services such as public works, police, fire and ambulance response to this community. Many of the issues could even pose safety concerns. The Fire Department worked alongside Public Works, the schools, Water Department, Planning, Building Inspector, Selectmen and the Town Administrator to determine how to best mitigate potential hazards.

The State of New Hampshire Office of Emergency Management and FEMA strongly support these proactive efforts to plan by partnering with us and providing technical expertise and financial aid to complete the project. The Hazard Mitigation Plan is a system that allows the town to evaluate our infrastructure. We started by evaluating dams, water supplies, waste water, buildings, roadways, bridges and critical equipment that are integral to our quality of life and directly support day to day "business as usual" in Epping. This process allows us to determine how to best manage natural and manmade incidents should

they occur. All of these concerns are accounted for; a plan to address each item is established. Once completed, the likelihood of severe property damage from significant winter storms, flooding, wildfires and transportation accidents can be diminished. It is a worthwhile investment of time and energy.

The Emergency Operations Plan is revisited every five years to bring it up to date with any new State and Federal requirements. Like the mitigation plan, all of town's departments are represented, especially the schools. We collectively identify all the potential threats that could occur in the community and pre-plan the emergency response and recovery effort. The school is required by State RSA189:64 to develop a similar plan. It is critical that the town's Emergency Operations Plan works in concert with the Hazard Mitigation Plan and the School's Emergency Response Plan so there is no overlap in roles and responsibilities. The Schools work very closely with the Fire and Police Departments when it comes to emergency planning.

We would also like to welcome our newest career firefighter, Chuck Moorenovich. Chuck started in October and



replaced Tim Cole who took a position with the City of Portsmouth. Chuck comes to us from Durham where he worked on the Fire Department for twenty years. He was a member of the Greenland Fire Department prior to that. Chuck brings a tremendous amount of knowledge and experience with him. The addition of Chuck allows us to have two firefighter/paramedics available to the community during weekdays. Many towns do not have any firefighter/paramedics employed in their organizations. We would like to thank the Selectmen for helping us make this level of service possible.

The Fire Department, a combination full-time and part-time (on-call) department, responds to nearly a thousand calls for aid and service annually. Our extremely dedicated part-time members staff the town's two ambulances and fire apparatus on weekends, holidays, evenings after 6 p.m. and overnight until 6 a.m. when the full-time staff takes over duty. As your Fire Chief I can't begin to express the deep gratitude and pride I have toward our part-time, on-call members who make themselves available to aid their neighbors in times of need. Epping is so fortunate to have such dedicated individuals.

*Respectfully submitted,  
Donald DeAngelis*

---

## General Assistance (Welfare) Department

Another year has come and gone, and as in the past I've shared with you the many resources that are available to our Epping residents who are unable to provide for themselves and their families. The Town of Epping New Hampshire provides assistance to qualified individuals for basic living needs in accordance with State Statute RSA: 165 implies that, "If a person is poor and unable to maintain himself or herself" the Town has **no other choice** but to assist. The Town's welfare was established to ensure that those residents who have a real need for financial assistance can obtain funding from the Town in an appropriate manner. The objective of the Town's welfare is to provide assistance to

those who qualify, and to assist them in obtaining long-term financial security through other available resources.

The Food Pantry is available year-round to serve those in need. To visit the food pantry, please call the Welfare office or come in to see me so I can reach the appropriate person to help you. Because I am aware of other resources such as federal programs, state programs, county assistance programs and shelters I am able to direct the people of Epping with resources that serve the needs of those in need as well as the budgetary needs of the town. There is Rockingham Community Action Program which has been a significant resource in meeting the needs of our residents.

I have many brochures for information on the Legal Advice & Referral Centers, Families First, Healthy Kids, WIC, Senior Prescription Discount Pilot Programs, Shelters and Service Link. The Compass Program is still going strong. This is a program to help the unemployed or underemployed develop skills that will lead to self-sufficiency and offer job-training services.

**If you feel that you or your family needs assistance or information how to receive assistance, please do not hesitate to call my office at 679-1202, ext. 34.**

*Phyllis E. McDonough  
Welfare Administrator*

---

## Harvey-Mitchell Memorial Library

2012 was a busy year at the library, with 36,807 items borrowed. We had 29,455 visitors. As of December 31, 2012 we owned 24,472 books, audiobooks, DVDs and videos, and we had 5,322 registered borrowers. Patrons downloaded 2,365 audiobooks and ebooks through the New Hampshire State Library's "nh.lib.overdrive.com" webpage. 4,615 people used our public computers.

New technologies are leading to changing use of the library. Many patrons are using our expanded webpage to check library activities and schedules, to monitor their own accounts, and to reserve and renew items. Also, patrons are using

our WiFi capability to access the Internet from their own laptops.

In January we received a grant for \$1550 from the WalMart Community Foundation to purchase three new public Internet computers.

In March, Epping residents passed a warrant article for us to hire an architect for expanding the library. The Trustees and Building Committee hired Laval-lee/Brensinger of Manchester for the job. It became apparent that the most cost-effective option is to build a new 9,020 square foot building next to the library at a cost of \$2.3 million. This issue will go before the voters in March 2013. Our 3500 square foot building is 49 years old and is too small for the resources, services and programs Epping residents have stated they want.

The Friends of the Library generously supported our Summer Reading Program and activities in the Children's Department with their annual toy sale, and they purchased a subscription to "Book Page", a monthly magazine for book lovers. They also held their annual holiday silent auction.

The Children's Department was busy, with 2,171 people attending 143 story hours, 1,225 people enjoying 73 group visits, and 327 people attending 16 school vacation movies. Pajama nights were popular and 63 people attended the Story Explorer's production of "Ugly Pie". 227 youth enrolled in our "Dream Big, Read" summer reading program, and read a total of 105,924 minutes. Pajama nights, a tea party, and the Gift of Reading program were enjoyed by 119 people. 72 people attended the Halloween party, 29 people attended the Christmas party and 31 people attended author/storyteller Shawn Middleton's program. Three cakewalks, a visit from the Epping Police Department and Fire Department, Tyler Wilkins' "Charging Lead" film presentation, a marshmallow roast, and a party for our wonderful Summer Reading Program volunteer workers rounded out a very busy year!

Adult programs included the popular "Owls of the World", "Bats of New Hampshire", a reading by Epping author Nancy Bergeron, a program on disaster preparedness, and a sixties sing-along. We had an open house to meet our architect



Ron Lamarre and we received grants from the New Hampshire Humanities Council for three programs: "Liberty is Our Motto", "Teddy Roosevelt's Nobel Prize" and "New Hampshire Covered Bridges". Check [www.eppinglibrary.com](http://www.eppinglibrary.com) for upcoming events.

We welcomed new Trustees Michael Vose and Paul Miliotis, and welcomed Lynn Reinhard back to the Board. And we said goodbye to Trustee Simonne Murphy, who had been a longtime library employee as well.

Our library Trustees are Heather Clark (Chairman), Lynn Reinhard (Vice Chairman), Laurie Dudley (Treasurer), Michael Vose (Secretary) and Paul Miliotis (Member at Large). The Trustees were very busy with many building program meetings as they worked with lead architect Ron Lamarre and the Building Committee to create a new library design.

With our staff—Children's Librarian Tracie Wilkins, Library Assistants Deborah Allen and Debra Grimes, Substitute Mary-Ho Hinkle, Student Assistant Morgan King and Custodian Dorothy Semprini—I thank the Friends of the Library and Epping residents for their continued support. We look forward to seeing you in the library in 2013.

*Respectfully submitted,  
Bradley A. Green, Director*

## Police Department

After more than thirty years with the Epping Police Department Chief Gregory C. Dodge retired on December 31, 2011 and became Epping's Town Administrator. As I continue to grow into my new position, I soon realized how much I learned from Chief Dodge and, in his own words, I quickly understood the term of becoming "a true public servant" The Department and I owe Chief Dodge a great deal of gratitude and wish him the best in his new position. I would also like to thank the Board of Selectmen for their support in making my transition from Lieutenant to Chief seamless.

In 2012 there were several personnel changes. Detective Richard Cote and Officer Richard McFadden were promoted to sergeants. Sergeant Jason Newman was

promoted to Captain and Officer Gallagher was assigned to the detectives. Jonathan Swift, a full-time police officer with the Farmington, NH Police Department, was hired under the COPS grant, which was approved by the town at the March elections. Also, Donald Ross, a resident of Derry, NH and former Hillsborough County Corrections Officer, was hired to fill a vacant position created when Chief Dodge retired. Officer Ross completed the full-time police academy in September and is now working in patrol. Not only will these new hires and promotions improve the effectiveness and proficiency of the department, the benefits will be passed on to the town as well.

In March, the department purchased a 2012 Ford Explorer. The vehicle will be useful during times of inclement weather and allows us to carry additional equipment. Since placing the SUV into patrol the department has received positive and encouraging responses from people in the community and we thank you for your support.

This past year Officer Stephen Soares attended and completed the motorcycle operator's driving course at Seacoast Harley Davidson. Officer Soares is the third officer to complete the training and joins the ranks of Sergeant McFadden and Officer Fluet in the Motorcycle Unit. Not only is the motorcycle an integral part of patrol, it was used in the funeral procession for Greenland Police Chief Michael Maloney, another procession to benefit the three other officers injured in the Greenland tragedy and the Manchester officer wounded as well as Epping's Memorial Day Parade.

The department received funds for speed patrols on Route 125. Officers working these patrols addressed speeding concerns on roads within the Route 125

corridor. As a result, numerous vehicles were stopped and drivers were issued citations or warnings. These patrols were funded through the New Hampshire Highway Safety Agency. Officers will be working these patrols again in 2013. Another program relating to safety was the "Buckle up in Your Truck Campaign." Through national surveys it has been established that people operating in pick-up trucks seldom wear seatbelts. The comfort and safety of riding in larger vehicles are two of the attributing factors for not wearing proper restraint devices. Statistically, operators of pick-up trucks who do not wear their seat belts are of equal danger as people riding in passengers vehicles without wearing their seat belts. According to our survey, Epping is no exception and pick-up drivers need to be more cognizant when it comes to wearing their seatbelts.

As part of our on-going efforts relating to community safety, Ofc. Russell Hero along with the Epping Fire Department participated in the fatal reality reenactment at Epping High School. Our message was simple "Don't Drink and Drive"—the results can be deadly.

Another area of concern for the police department is the on-going abuse of illicit and prescription drugs. Earlier this year members of the police department assisted the Rockingham County Sheriff's Department with several drug investigations occurring in southern New Hampshire. The results of these investigations culminated in the arrests of twenty three people on August 8th and the bulk of these arrests occurred in the towns of Epping and Raymond. In April and September the department participated in the National Prescription Take Back events. Throughout the state, a total of one-hundred sixty-five police departments took part in these events. A total

### Police Activity for 2010 – 2012

Year	Calls for Service	Accidents	Arrests
2010	8,009	227	318
2011	8,474	212	318
2012	10,173	248	391



of nine-thousand two hundred thirty two pounds of prescription drugs were collected, with one hundred and nine contributed by the Epping Police Department. These nationally sponsored events fall under the auspices of the Drug Enforcement Administration and are a proactive approach aimed at reducing prescription drug abuse in our communities. The proper and safe disposals of prescription drugs necessitate these events.

The police department is proud to be very active in the Facebook community. Through this valuable social networking site our goal is to keep the community informed of their police department's current events and recent calls for service. We are honored to have over 3,000 "Friends" following us and frequently receive praise from Epping residents for keeping them informed of their police department's activities. We do not monitor the site for emergencies or answer calls for service through the site. Please continue to call E-911 for emergencies or 679-5122 for dispatch. If you have not yet joined us on Facebook please "friend" us and stay informed! Officers can be contacted by email by accessing a drop down screen on our web site at [www.eppingpd.com](http://www.eppingpd.com) or you can call the police department at 603-679-5122.

Around the holidays members of the police department spear headed by Sgt. Richard Cote handed out four (4) gift baskets to needy families in town. An anonymous local business owner generously donates food, gift cards and money



*Newest members of the Police Department: Officer Jonathan Swift and Officer Donald Ross*

to those in need. We would like to publicly thank the business owner and say your contributions make a resounding impact to the less fortunate.

The town was faced with a hurricane for a second year in a row with the arrival of Hurricane Sandy. In conjunction with the Epping Fire Department the Emergency Operations Center (EOC) was activated and manned by members of the fire department and assistant EOC Director Captain Jason Newman. The town did suffer power loss and road closures, but damages were kept to a minimal. Your police department was busy during this time answering storm-related calls for service. The men and women of the department are to be commended for their outstanding performance during this time.

In closing, I would like to take this opportunity to thank all the residents of Epping for your support and wish you a safe 2013.

*Respectfully submitted,  
Michael Wallace*

## Public Works

### Highway Department

In 2012 the DPW undertook a major reconstruction project on Main Street, from Route 27, south to the intersection with Railroad Avenue. Seven catch basins were replaced, as well as all of the 15" drain pipe connecting them. The old pavement was ground up; including the sidewalks and the road bed was lowered approximately six inches. The road and sidewalks were re-paved, and 300' of new granite curbing was added to the original curbing, completing the project in impressive style.

Rounding out the year, the Highway crew was kept busy performing regular maintenance to roads, culverts and ditches and preparing the equipment for the winter plowing season.

### Transfer Station

2012 was a relatively quiet year at the Transfer Station. The long talked about switch to single stream recycling is on hold, due to the fact that the proposed new facility in Penacook did not

materialize. Talks are on-going with alternative companies that handle single-stream recycling, so the option remains a possibility in the future.

A substantial amount of recycling did take place through the traditional channels of NRR, ERRCO and Snitzer Metals:

- 216 tons of paper
- 84 tons of metal
- 42 tons of plastic
- 21 tons of tires
- 20 tons of electronics
- 6 tons of aluminum cans
- 2 tons of batteries

In addition to the recycled materials, the Town also disposed of:

- 1887 tons of household trash
- 255 tons of construction and demolition debris
- 161 tons of wood
- 94 tons of shingles
- 86 tons of bulky waste
- 76 tons of furniture
- 20 tons of rigid plastic

### Water and Sewer

The spring of 2012 saw the completion of Hoar Well #3, adding a much needed 80 gallons per minute to the Municipal water supply. Even with the added capacity, the Water System is still in need of additional capacity, with a continued effort being made to acquire several high volume wells that exist on the Epping Crossing property, behind Wal-Mart. Securing additional sources of water is crucial to ensure the long-term viability of the Epping Water Department.

The Water Department contracted with Emery and Garrett Groundwater, Inc. of Meredith, NH to perform an extensive investigation of the potential new source. Phase I of the project was a desk top analysis of the site, which found no fatal flaws, and led to the commencement of Phase II, an extensive long-term pump test of the wells and a full complement of water testing and analyses.

In addition to the search for additional water, the Water and Sewer Commission is in the process of upgrading the membrane filters at the Waste Water Treatment Plant. Some of the existing membrane filters are original equipment at the plant, which first opened in 2002.

# Refuse & Recycling

## General Guidelines

The Solid Waste Department facilities in Epping are open to residents only. To use these facilities, a resident must first purchase a Solid Waste Permit (sticker or temporary pass) and make this permit available for inspection by the facility staff. Vehicles that do not have a Solid Waste Permit that matches the registration will not be allowed to enter any of Epping's dumping facilities. Misused or "borrowed" stickers or passes are subject to confiscation. Any resident who wishes to use a vehicle that does not have a permit to haul material to the facility must first get a temporary pass at the Town Clerk's Office.

The removal of items from the Solid Waste Department (scavenging) is not permitted.

## Transfer Station

**Household trash only. No construction debris, bulky items, recyclables, or hazardous materials are to be placed into the compactors.**

Open Wed 12 NOON – 7 P.M., Sat & Sun 9 A.M. – 4 P.M.

- **Aluminum Cans:** soda and beer cans.
- **Glass:** all colors, plate glass and ceramics (no light bulbs)
- **Plastic:** all plastic items with #1 thru #7 printed in the recycling triangle on them. Please remove caps they can go into the mix separately. No Styrofoam.
- **Tin Cans:** pet food, vegetable and fruit juice containers.
- **Paper and Cardboard:** All paper products can be put in the compactor near the trash containers. Please cut cardboard to 4 x 4 foot pieces.
- **Automotive Oils:** motor oil, transmission fluid and hydraulic oils can be left at the containment tank. If you wish to keep your container please see attendant. No flammable liquids or antifreeze is accepted.
- **Cooking Oils:** should be left in clearly marked containers and set next to the tank for recycling into bio-fuels.
- **Fluorescent Light Bulbs:** can not go into the regular trash or landfill. Please see the attendant for disposal (there is no charge for removal).
- **Swap Shop:** Used items in good working condition can be left for others to pick up (such as books, toys, knick-knacks, etc.) Used clothing can be placed in the Planet Aid containers. No "Pay Items" are allowed at the Swap Shop.



## Stump Dump

Winter Hours: Wednesday 12–4 P.M.;

Summer Hours: Wednesday 12–7 P.M.;

Saturday & Sunday 9 A.M.–4 P.M.

*Please see attendant before dumping.*

**Pay Items: A separate ticket must be purchased at the Town Hall before dropping off any items that have a fee.**

**No money is to be collected at the Stump Dump.**

- **Mattresses,** boxed springs, couches and upholstered chairs – \$10.00.
- **Freon Units:** refrigeration, air conditioners, freezers, water coolers, dehumidifiers – \$10.00.
- **TV's,** laptops – \$10.00
- **Propane Tanks** – \$5.00
- **Tires:** off rims – \$5; on rim – \$15; heavy equipment off rims – \$30; heavy equipment on rim – \$40.
- **Computers & Monitors:** – \$5.00 each

## Construction Debris

Dumpsters are provided for various materials at no cost. Please separate items, the cost to the Town varies and it will save you time. Residents are allowed one ¼-ton truckload per week. No contractors (including residents) are allowed to use this service.

- **C&D:** sheetrock, pressure treated wood, insulation.
- **Painted and Stained Wood** (includes plywood and particle board) laminated okay.
- **Shingles** (non-asbestos).
- **Scrap Metal:** non-Freon appliances, auto parts, hot water heaters, etc. (please separate copper, aluminum wire, brass and other non-ferrous metals)

## Burn Pile

Brush less than 5 inches in diameter and clean unpainted wood may be disposed of at no cost.

## Fill Area

Leaves, stumps, and logs may be disposed of here.

The more we separate the more tax dollars we can save. If you have any questions, please ask the attendant, we will be happy to help, or call the Public Works Department at 679-5441 x28.





By utilizing newer membrane filter technology, the plant will increase output, while also reducing energy consumption.

*Dennis Koch*  
*Public Works Coordinator*

## Recreation Department

This year has proved to be an exciting and challenging year for the Epping Parks & Recreation Department. During the first part of the year, the department continued to add new programs, including Toddler Art and Cooking Classes. We continued to run our Before and After School Program at full capacity, adding science and cooking classes to our after-school offering, while serving over 70 families per week. We ran another exciting and fun filled 7 weeks of Summer Camp for both Elementary and Middle School kids, with over 60 kids participating daily. We also supported our Senior Citizens through,

social gatherings like Wii Bowling and monthly meetings and bus trips to destinations around the state. We helped our Adults in town stay active with weekly Zumba classes and Pick-Up Basketball. The toddlers stayed busy with Art, Cooking and Sports classes designed just for them, as well as free Community Theater, Animal Encounter and Science Shows throughout the summer.

We then turned our focus on improvements to park spaces within our town. We re-established a hidden jewel, known as Fox Run Park, thanks to Timberland Company and Liberty Mutual. Both companies offered Employee Volunteer Day projects in their community. Epping Recreation applied to be part of these events and was chosen to receive up to 50 volunteers for 2 full days of work and more than \$5000 in granted funds to cover supplies and new equipment for the park. We then formed a committee to address potential improvements and future plans for Mary Blair Park. Many thanks to Kimberly Milliken, Recreation Commission Chair, who secured a \$5000

grant from Lamprey River Advisory Committee for park planning purposes at Mary Blair Park.

We continued to offer and improve upon our community events as well, adding a Family Fun day in the Spring at Mary Blair Park. This event was a huge success with over 150 people attending. We also ran our Annual Duck Race as one of the day's events, raising money to fund our Recreation Assistance Fund. In October, we ran a Haunted House at Watson Academy as an exciting new addition to this year's Pumpkin Stroll in October with over 500 people attending! Thank goodness for the 70 degree weather and lots of outdoor space and activities at the Recreation Center, with increased parking at the schools.

The Recreation Department town budget does not cover the cost for community events and programs, as well as additional staff to run such programs, above the Director's salary. All of these programs and events were run by fees charged and collected for programs run by the department. This includes the



*Starting work at Fox Run Park, off High Rd. in Epping, which now include new basketball hoops, see saw, swings, picnic tables, and benches at the youth fishing pond.*



*Enjoying the view at the top of Cranmore Mountain during our Summer Camp Trip to Cranmore Mountain Adventure Park.*



Recreation Bus and any necessary maintenance to the bus. The department has worked hard over the past two years to run fun programs that meet town needs at a reasonable cost to participants. By doing so, we have now established a financially stable department, with a revolving account made up by programming fees and donations that help to fund future program supplies, materials, staffing and

improvements needed to function to meet town recreational needs.

We also continued to make grounds and building improvement to our Recreation Center, Watson Academy, until we were forced to close its doors in late October. Watson Academy had unfortunately experienced structural damage during an earthquake that was felt throughout Maine and NH in early October. At that time, all programs and offices were forced to move to other locations within the town. We have worked diligently to continue to offer our programs, while minimizing impact on participants. Unfortunately, the effects of losing our Recreation Center have been felt by all who

utilized the Center for its many purposes! The Senior Citizen's Group, who has been meeting at Watson Academy since 1999, has been displaced to the Fire Station until a more suitable location can be found. This has impacted their numerous gatherings and social programs that once took place at the Recreation Center. Music and Ceramic Lessons have been put on hold until other locations can be found within the community. The free parenting program, Family Morning Out, run by Families First has moved to Exeter! Numerous support groups and youth groups have been placed on hold or have been moved to school and other temporary spaces available in town as well. Community education programs offered at the Recreation Center by the American Red Cross and Granite State College have also been relocated to both in town and out of town locations. Our Before and After School programs have been given space to operate out of the schools, and Recreation Office has been moved to Town Hall, until a long term plan can be developed to meet the Recreation Department and Town needs. There has been a structural engineers report completed on Watson Academy to attempt to reveal and address the safety issues within the structure that would need to be addressed in order for the Recreation Department to return to



*Saying "Hi" to the Chinchilla at the Animal Rescue League in Stratham during our No School Day Program trip.*



*Pumpkin Stroll 2012 at Watson Academy*

## 2012 Participation in Epping Parks and Recreation Department Programs and Events

Event / Program	Number of Times Participated in 2012
Adult Sports	1260 (102 Classes)
Senior Citizen's Gp. Activities	460 (30 Activities, Mtngs. & Trips)
Before & After School Program	12250 (70 kids x 35 Weeks)
Pre-School Programs	340 (9 5-week Classes)
Community Events	1200 (4 Events)
Park Events	250 (3 Events)
Summer Camp	2100 (60 kids x 7 Weeks)
Special Events/ Shows	200 (3 Shows)
Outside Agency Classes	228 (30 1-day Classes)
No School Day Programs	350 (20 1-day Programs)
Watson Facility Rentals 2012	2

the building. The department's future space needs and options within the community will be the number one focus during the upcoming year.

Although the loss of our Recreation Center has no doubt been a huge blow to our department, we continue to keep our eye on the future. We continue to develop and offer new programs, including bringing back a Pilot Ski Program for 2013 at McIntyre Ski Area, which we are currently running. We will continue to support our Senior Citizen's group through community trips, run pre-school sports programs, Adult Zumba, Basketball and hopefully bring Volleyball back this year to both Youth and Adults! We will continue to work on park space improvements, including building park maintenance into our budget and focus on establishing a community playground. We will also be looking at purchasing a newer vehicle, which will be entirely paid for by our revolving account.

We have many important projects for 2013, while continuing to run quality programs and events that you have grown to expect and enjoy from us! We will continue to need and appreciate your support and help during 2013! We are always in need of volunteers for community events or to serve on our Recreation Commission, now known as "Epping Parks and Recreation Commission". Please do not hesitate to contact us at 608-9487 or via email at [eppingrecreation@gmail.com](mailto:eppingrecreation@gmail.com) , if you are interested in becoming more involved with your Recreation Department! Please visit our website at [www.eppingrecreation.org](http://www.eppingrecreation.org) for more program information and facility updates!

Please find a summary of 2012 Participation in Epping Parks and Recreation Department Programs and Events in the box on page 60.

*Respectfully submitted,*  
*Nicole Bizzaro*  
*Epping Recreation Director*

## Town Clerk's Report

2012 was a Presidential Election year and that meant much more voter registration and voting activity. Over 900 new voters registered in Epping during 2012,

bringing the total number of voters on our checklist to 4416. At the November election we had a total of 3,608 voters. This is the highest turn out we have ever had for an election. We are fortunate to have many election workers who made the process run smoothly. Supervisors of the Checklist, Grace Lavoie, Kim Gauthier and Pam Holmes with additional help from Joyce Blanchard registered a total of 492 new voters. Virginia LaPierre and Tom Gauthier assisted Ballot Clerks Abby Constantineau, Barbara MacDonald, Patricia VanWagoner and Patricia Sutcliffe checking voters in and dealing with the new photo ID requirement for voters. Marilyn Perry and Erika Robinson assisted at various posts during the day, and we were fortunate to have Selectmen Karen Falcone, Dianne Gilbert and Bob Jordan greeting voters at the door. Finally our moderator Bob Goodrich with the help of police officers Mike Wallace and Jason Newman supervised the entire process.

Due to recent State legislation, all voters coming to the polls will be asked to show a photo ID to obtain a ballot. This is true even for Town elections. Voters without ID will not be turned away, but will be asked to complete an additional affidavit before voting. Any registered voter who does not possess a photo ID may request a voucher from the Town Clerk's Office to obtain a free ID for

voting purposes. This voucher can then be taken to any DMV office.

Due to a State directive, we are asking that a drivers license be provided by the person requesting any DMV transaction processed in our office. This means if you are asking someone else to come to Town Hall to do your registration, we will be asking them to provide their ID. The State is using this information to investigate fraud issues.

We have completed our first full year offering credit cards as an option for payment. Any resident choosing to use a credit card pays a convenience fee of 2.75%, so that the Town receives all the fees it is entitled to. Because of VISA regulations, we are not currently able to accept VISA cards for transactions done in person. You can, however, use VISA if you choose to do your transactions online. We have expanded the number of services that can be paid for online. You may now renew your dog's license online as well as renew your vehicle registration and request a dump sticker. Finally we have our tax and utility billing online and payments can be made through the Town website for these bills as well. You have the option to pay by credit card with the additional fee, or by having a check printed from your checking account.

*Linda Foley, Town Clerk*

### The Town Clerk's Office had the following activity during the period of January 1, 2012 through December 31, 2012

Motor Vehicle Permits Issued	9,560	\$967,635.18
Municipal Agent Transactions	8,833	\$26,504.00
E-Reg Transaction Fees		\$1,275.60
Dog Licenses	775	\$4,824.25
Dump Permits	3506	\$15,723.50
Stump Dump Fees		\$12,725.00
Marriage Licenses	41	\$1,845.00
Vital Records Certificates	286	\$3,976.65
UCC Filings		\$1,650.00
Miscellaneous		\$1,136.65
<b>Total Remitted to Treasurer</b>		<b>\$1,037,295.83</b>

# Vitals

## Births January 1, 2012 – December 31, 2012

Date of Birth	Child's Name	Parents' Names	Birthplace
01/14/2012	Presley Lynn Rainey	Jacob Rainey Pamela Rainey	Dover, NH
02/23/2012	Silas William Mendes	Roy Mendes, Jr Megan Beckert	Exeter
03/01/2012	Aiden Jon Kendrick	Jason Kendrick Christina Bruneau	Exeter, NH
03/04/2012	Mikale Alexamder Laroche	Dana Laroche Allison Leavis	Stratham, NH
03/04/2012	Naison Jace Sanville	Crystal Sanville	Exeter, NH
03/12/2012	Kalina Michaela Charkowski	Michael Charkowski Heather Charkowski	Exeter, NH
03/19/2012	Penelope Anika Hedstrom	Nicholas Hedstrom Stacy Hedstrom	Exeter, NH
03/22/2012	Bruce Logan Scott	Douglas Scott Katherine Scott	Exeter, NH
04/10/2012	Xavian Dominick Merritt Gutierrez	Pablo Gutierrez Courtney Gutierrez	Concord, NH
04/20/2012	Brody Walker Allen	Bruce Allen Jr. Darcy Allen	Exeter, NH
06/22/2012	Nathan Thomas Haugh	Daniel Haugh Jaime Haugh	Portsmouth, NH
08/08/2012	Andrew Nicholas Ferrara	Nicholas Ferrara Molly Ferrara	Exeter, NH
08/12/2012	Bennett Fitzpatrick Farias	Jason Farias Colleen Farias	Portsmouth, NH
08/13/2012	Joshua Richard Pelland	Jason Pelland Jennifer Pelland	Manchester, NH
10/13/2012	Colton Alfred Pomeroy	Adam Pomeroy Brittany Case	Dover, NH
11/23/2012	Levi Nolan Giguere	Timothy Giguere Jessica Giguere	Manchester, NH
11/27/2012	Gavin James Hallinan	Richard Hallinan, Jr. Sara Eaton	Exeter, NH
12/04/2012	Ferdinand Richard Dickerson	John Dickerson Melissa Dickerson	Manchester, NH
12/05/2012	Peter Allen Meyers	Peter Meyers Kelly Meyers	Stratham, NH
12/06/2012	Addison Lynne Lacasse	Adam Lacasse Hayley Lacasse	Exeter, NH
12/26/2012	Joellyn Ashley Trefethen-Dube	Jean Dube Stephanie Trefethen	Exeter, NH
12/28/2012	Hazel Marae Lynn Winter	Ian Winter Jessica Winter	Manchester, NH

*The Births listed in this report do not include all events. The records printed here include only the births that the parents have given us permission to print.*



## Marriages January 1, 2012 – December 31, 2012

Date of Marriage	Name of Parties	Residence of Parties
01/21/2012	Kristen Ingraham Kenneth Symonds	Epping Epping
03/11/2012	Mark J. Kristie, Jr. Noel M. Nelson	Epping Epping
03/25/2012	John E. Montgomery Chantal Murley	Epping Pelham
04/10/2012	Raymond S. Castles III Roumiana V. Kenney	Epping Epping
05/26/2012	Jason Follansbee Meghan Dawson	Epping Exeter
06/23/2012	Salvador Vaughan Nerissa Levesque	Exeter Epping
06/30/2012	Francis Laroche Sharon Ingraham	Epping Epping
06/30/2012	Benjamin Bateman Tammy Blais	Epping Epping
07/07/2012	Frank Allen Jr. Rachael Budau	Epping North Andover, MA
07/07/2012	Andrew Freisinger Kerry Welch	Epping Amherst, NH
07/07/2012	Robert Schumann Jr. Karen Heselton	Epping Epping
07/21/2012	Dustin P. Stevens Krista Miller	Epping E. Wakefield, NH
08/05/2012	Daniel McCombs Elizabeth Corradino	Epping Epping
08/18/2012	Reed J. Loy Linden Rayton	Epping Florence, MA
08/25/2012	Bradley E. Estabrook Stephanie L. Shea	Epping Epping

Date of Marriage	Name of Parties	Residence of Parties
08/31/2012	Matthew G. Thomas Christine I. Cronin	Epping Epping
09/02/2012	Dana C. LaRoche Allison L. Leavis	Epping Epping
09/08/2012	Pablo E. Garcia Christina J. Bentley	Epping Epping
09/15/2012	Lawrence W. Bruce Christine G. Popadak Locke	Epping Epping
10/06/2012	Shannon F. Kulakowski Alecia M. Cargill	Epping Epping
10/06/2012	Ryan R. Johnson Jessica N. Pomerleau	Epping Epping
10/13/2012	Anthony T. Baionno Dianne Y. LaChance	Epping Epping
10/20/2012	Charles A. Morrill IV Allison C. Kyle	Epping Epping
10/27/2012	Ethan J. Carter Ashley R. Hall	Epping Epping
10/27/2012	Daniel R. Guy Lillian M. McNeil	Epping Epping
11/20/2012	Paul A. Wiseman Megan M. Lanouette	Portsmouth Epping
11/27/2012	Jason M. Knox Bryanna R. Requarth	Epping Epping
12/24/2012	Keith Hurrell Karen Churchill	Epping Epping
12/30/2012	Daniel Baumgartner Melissa Hartmann	Epping Epping

*The Marriages listed in this report do not include all events. The records printed here include only the marriages that the Epping resident has given us permission to print.*

## Deaths January 1, 2012 – December 31, 2012

Date of Death	Place of Death	Name of Deceased	Father's Name	Mother's Name
01/01/2012	Epping	Marlene Lajeunesse	Cornelius Smart, Sr.	Marguerite Ames
01/14/2012	Exeter	Jacqueline Morton	Avila Bedard	Alice Roy
01/27/2012	Epping	Jeremy King	Theodore King	Violet Fillerbrown
01/28/2012	Epping	Shirley-Jo Langlois	John Mitchell	Mary Degeis
02/01/2012	Manchester	Marcel Bruno	William Bruno	Donalda Bruno
02/10/2012	Epping	Timothy Moore	Richard Moore	Catherine Brenneis
02/26/2012	Epping	Lois Whelan	Barry Frank	Helen Donahue
02/29/2012	Exeter	Gerard Boucher	Robert Boucher	Doris Desrochers
03/09/2012	Brentwood	Billy White	Charles White	Nola Blankenship
04/05/2012	Epping	Henry Lenz	Henry Lenz	Emma Goetz
04/11/2012	Portsmouth	Howard Vosburgh	George Vosburgh	Ina Hilliker
04/11/2012	Exeter	Cecil Garrod	Henry Garrod	Francis Miller
04/25/2012	Brentwood	Eileen Murphy	Carl Curtis	Lydia Hanks
05/18/2012	Brentwood	George Graves	Fred Graves	Clara Greenwood
05/26/2012	Hampton	Gregory Keefe	John Keefe	Mary Beck
05/27/2012	Epping	Evelyn Grenier	Fred York	Mary Ryan
06/16/2012	Exeter	Greta Tapley	Lester Mudge	Florence Glidden
06/19/2012	Fremont	Ralph Lucafo	Vincenzo Lucafo	Antoinette Pasqual
06/29/2012	Epping	Lisa Lynch	Calvin Gates	Arlene Skibicki
08/08/2012	Exeter	John Hodgson	John Hodgson	Edith Trites
08/08/2012	Epping	Jo-Ann Mission	Louis Williams	Theresa Teixeira
08/11/2012	Epping	Peter Savickas	Anthony Savickas	Helen Scofield
08/22/2012	Epping	Richard Schapperle	Richard Schapperle	Frances Nickels
08/26/2012	Exeter	Philip Sullos	James Sullos	Thelma Fenstermaker
09/01/2012	West Epping	Kevin Nash	Raymond Nash, Sr.	Nancy Porter
09/06/2012	Epping	Arthur Valerio	Frank Paiva	Mary Valerio
09/14/2012	Epping	Nancy Marshall	Wallace Lamont	Margaret Crosby
10/06/2012	Exeter	Ernest Boynton	Joseph Boynton	Dorothy Smith
10/06/2012	Dover	Virginia Cole	Charles Rochelle	Hattie Sinkfield
10/10/2012	Dover	Raymond Nash, Sr	Daniel Nash, Jr	Ruth Gober
11/08/2012	Exeter	Mary Bryant	Albert Sheppard	Beatrice Mercer
11/19/2012	Epping	David Thomas, Sr.	Philip Thomas, Sr.	Clara Bryan
12/06/2012	Portsmouth	Evelyn Novak	Harold Dore	Lena Myotte
12/22/2012	Manchester	Nancy Duda	Edgar Schwartz	Hazel Dalton

*The Deaths listed in this report do not include all events. The records printed here include only the deaths that the families have given us permission to print.*

# Boards, Commissions and Committees Reporting

## Budget Committee

The Budget Committee saw another busy year come and go. The rapid growth of our small community has deemed it necessary that the Budget Committee meet more frequently and keep an even closer eye on how our tax dollars are spent and where the monetary necessities lie.

The major issue dealt with by the Budget Committee this year was the School District fund balance of \$498,392.00. This was what was “leftover” at the end of the school year and the Budget Committee oversaw debate between the Selectmen and the School Board on how and if this money was able to be legally spent elsewhere in the School District.

The Budget Committee proposed and held joint meetings amongst all three boards, the Budget Committee, the Board of Selectmen and the School Board, in hopes of creating a collaborative effort. The focus of these collaborative meetings was to discuss expenses and revenue regarding both the Town Budget and the School District Budget. There is still some work to do, but there were some positive gains in these meetings and the Budget Committee hopes to continue this in the coming year.

Another major discussion in the Budget Committee meetings this year was with regards to changing the end of the fiscal year for the Town. The Budget Committee discussed this option with the Board of Selectmen in hopes that the Selectmen would propose a warrant article for this year’s ballot that would create a Task Force to look into what would be called “The Optional Fiscal Year”. If this is not presented by the Selectmen, the warrant will appear on the ballot as a Petition Article.

Though, this year the Budget Committee did not request “flat” budgets from all the Selectmen, School Board and other town departments, the committee did expect that each of these entities be able to show where and why any increases were absolutely necessary.

Both the Board of Selectmen (Town Budget) and the School Board (School District Budget) were presented with increases. The major increases were necessities in retirement contributions and Worker’s Compensation premiums. Both the Police Union and the Teacher’s Union contracts passed last year which required increases in each of the respective budgets.

The Budget Committee requested that all infrastructure upgrades, requests for equipment, additions to Capital Reserve Funds and additional personnel be presented as Warrant Articles so that the voters would be able to decide for themselves.

Two of this year’s proposed Warrant Articles include major monetary requests. One involves the purchase of land by the Water Department. The other is an article requesting funds to build a new Town Library.

As in prior years, the Budget Committee’s recommendations regarding each Warrant Article, will appear on the official ballot. The Ballot will reflect the vote tally taken for each monetary request.

Overall, the Budget Committee is satisfied that the Board of Selectmen and the School Board’s proposed budgets are reasonable and adequate to safely fund and efficiently run both the town and the school district.

*Respectfully Submitted,*

*Tom Dwyer, Chairman  
Paul Spidle, Vice Chairman  
James McGeough, Selectmen Representative  
Shannon Boelter, School Board Representative  
Ryan Boccelli  
Kelli DeBoer  
Phillip Gamache  
Matthew Killen  
Michael King  
Adam Munguia  
Chris Sousa*

## Cemetery Trustees

The 2012 season started with the resignation of our maintenance worker. Consequently, the spring cleanup on all cemeteries except the “Central Cemetery” got off to a slow start. The hiring of Laundry Landscape soon caught us up and they continued to do a fine job all season. The plan for 2013 will be to review sites and except bids in March so that the main cemeteries are on a routine schedule by Memorial Day.

Laundry Lawn was so efficient that we were able to save enough money on the budget to remove an extremely large dangerous tree in the Jones Cemetery. Unfortunately, Hurricane Sandy brought down another tree that destroyed two monuments. The trustees had mentioned in last year’s report that the cutting back of trees in and around most of the cemeteries is our most pressing problem. A plan with a budgeted tree removal amount will be developed for 2014.

The Trustees will be asking the town for a slight increase in the budget for 2013. Last year we added three cemeteries that had not been done routinely for years. This year we added a rather large cemetery that a volunteer had maintained for years. That person is no longer physically able to do the maintenance. We anticipate similar problems moving forward and would rather spend small amounts yearly than large amounts catching up as we lose volunteers.

The cemeteries maintained by volunteers are usually private plots on the volunteer’s property, but not always. This year we have been contacted by family members that now live out of state. They wish to contribute to the maintenance of their ancestor’s burial places and we plan to help them.

There has been a lot of building in Epping over the last decade and a lot of new residents.

Anyone with questions about a cemetery on or near their property is



encouraged to contact the Cemetery Trustees.

*Respectfully submitted,  
The Cemetery Trustees  
Daniel Harvey, Paul Ladd, Jerry Langdon*

## Conservation Commission

*A municipal conservation commission may be established by a New Hampshire municipality "for the proper utilization and protection of the natural resources and for the protection of watershed resources of said city or town." (New Hampshire Revised Statutes Annotated Chapter RSA 36-A). A commission is the only local board specifically charged to protect the natural resources of the municipality. Without a conservation commission, planning for this protection must be done by other boards, all of which have other primary responsibilities. A conservation commission provides a focal point within municipal government for environmental concerns.*

— New Hampshire Association  
of Conservation Commissions

Conservation Commission volunteers are appointed by the Selectmen and

serve to benefit the interests of the Town. Our primary meeting agenda item is to review wetland impact permit applications by developers. The Commission can directly approve small projects, saving the applicants time and money compared to a full State application. For larger projects, the Commission can send comments to the Department of Environmental Services. The DES takes these comments seriously; local Conservation Commission support can assist in the permitting process. For very large projects, where the developer is required to conserve land to offset wetlands that will be filled, the Commission can use local knowledge to help the developer find suitable land to purchase for conservation.

As a thoughtful Conservation Commission, we seek a balance between protecting Epping's most valuable natural areas and supporting development and commerce where it has less environmental impact.

2012 was again a quiet year due to the economy, with little new land development activity and few permit applications.

After the NHDES removed West Epping's Bunker Pond dam in 2011, there has been renewed interest in multiple uses at the nearby Mary Blair park. The Conservation Commission has been

reviewing proposals for improvements by the Recreation Commission and the Historical Society.

We welcome and need new members. The time commitment required for most members is small and we have a wide variety of projects to suit anyone's interests.

Meetings are held in the Town Hall, on first Thursdays at 7 P.M., with third Thursdays reserved if needed. The meeting room can be upstairs or downstairs depending on availability.

*Scott Pim, Acting Chair  
Jeff Conrad  
John Bennett  
Larry Young  
Lou Lanseigne  
Karen Falcone, Selectmen's Representative*

## Historical Society

The Epping Historical Society has undergone many changes this year. The most apparent change is the wonderful new coat of paint. A huge thank you to the Adam McPhee Memorial Foundation for their gift of the paint and repairs of our building. Also, many thanks to Analesa Harvey, for restoring and repainting our sign on the front of the building. The building now stands as a central landmark in Epping Village.

In June we received from the Sanborn family, the collection from Don Sanborn and his nephew, Richard Sanborn. Don researched and collected Epping history for 70 years. This was a large collection, including over 300 books, consisting of Town Histories, Genealogy, Vital Records, and about 200 old original deeds. Many of these deeds date back to 1735, when we were a part of Exeter. This collection also includes over 80 binders of research, early maps, and lots of photos, most of which are identified. A big thank you to the Sanborn family, you have been very generous.

We had two programs this past year, Rebecca Rule with her many local stories and legends from all around N.H. We all share local Epping stories with Becky, and she in turn shares with others around N.H. Always a crowd pleaser! We also had George Walker from Lee, he presented a program on the Creighton Mills here on



*Jerry Langdon and the Largest Northern White Cedar Tree in Rockingham County.*

Mill Street, a very interesting and informative program. Epping has a very rich history!

In October we had our first fund raiser, it was a big success. We held a "Barn Dance" in the upstairs of the Town Hall. To many people that attended the barn dance, it brought back memories of dances held there when we were teenagers, [including me]! Thanks again to our sponsors and volunteers, without you it would not have happened. A special thanks to Carol Harvey Clapp, we all appreciate your work and ideas.

I would like to thank our volunteers, Irene Cote, Lethia Talmadge, Marion Buffington, Sherry Chase, Carol Clapp, and Lee and Jennie Allen. These volunteers are here every Monday. This past summer Olivia Goodrich volunteered for several weeks, it is so nice to have the younger generation involved in History, thank you Olivia. It is wonderful to see Sherry Chase working on the computer at the Judge's bench, the bench her father presided over for many years, to come across a picture or story of someone we remembered from the past, and share it with others, everyone has a story to tell, and the Epping Historical Society is the place to share. Without these dedicated volunteers, we would not have been able to sort, archive and find a home for the Sanborn collection. We have had several people stop by with "papers and documents" they have found in their attics and

were so happy to find a home for them. One lady came in with a plastic bag full of papers from the Emily Edgerly House, another with a bag and box of papers of land disputes in Epping. Thank you!

In the spring, look for our new side entrance. We will have a ramp, covered porch, rails and outside lights. The new entrance will be handicapped accessible, and a much easier entrance from the Sally Plumer Park.

We had a vintage clothing exhibit in October and November. Most of the clothing we displayed was here in the building. Several pieces of clothing were on loan, and a big thank you for sharing. A lady stopped by, and the next day she came back with several items that she donated to the Society.

Our new hours are 8:00 to 12:00 on Mondays, or "when the flag is flying". Call anytime, and I will make an appointment to meet you there, I am available anytime during the day. Our phone number is 679-2944.

*Joy True, Curator*

## Parks & Recreation Commission

As another year comes to an end, the Recreation Commission would like to reflect on what has occurred within the

Recreation Department in 2012 and how it ties to our overall strategy. We hope you have noticed the Recreation Commission's transformations into becoming a more actively involved group within the community. We are here for our community to help make it a better place to live! Last year, we made some big strides that we would like to share and want to review our future plans. Here are some highlights of our accomplishments from 2012 and what is to come in 2013 and beyond!

### New Name

We have expanded our focus to include, not only Recreation, but also Parks. We are now the **Epping Parks & Recreation Commission**! We will be working closely with the Conservation Commission in 2013 to clarify how this change impacts the two Commissions and will work to establish policies around what can be expected from each of the groups in the future.

### New Website

We now have a new home on the web! We urge you to bookmark our page, which can also be found on the Town of Epping's website and the Recreation Department's website. You will be able to find out more about who we are and what we do there. We will be posting our monthly meeting minutes here and any other important information or updates on things we are working on! <http://eppingrecreationcommission.wordpress.com>

### New Bylaws

The commission underwent some big changes in 2012 and as a result the Bylaws have been completely rewritten. You may find the Bylaws, to gain a better understanding about us, on our new website. This rewrite helped to provide us with clearer guidelines and more structure around our goals and our accountability to our roles as members.

### Parks

- **Fox Run Park:** This forgotten jewel which was donated to the town many years ago and was an overgrown mess! We have revitalized this green space located on High Road as a result of two corporate volunteer days. Thanks to both



*The Epping Historical Society having fun! From Left to Right: Sandra Goodspeed, Carol Harvey, Nancy Chase, Michael Vose, Leitha Joubert and Joy True.*



**Timberland** and **Liberty Mutual** for coming out to bring the park back to life! Many thanks also to **Dave Reinhold**, Road Agent, the Road Crew and **Dennis Koch**, Public Works, for helping to get the project started and also for installing the new basketball hoops. This park is a lovely, quiet spot on a dirt road which offers a youth fishing pond, swings, see saws, basketball court, hopscotch and an alphabet hiking trail. We hope to celebrate the reopening of this park sometime in 2013 with a grand opening celebration!

- **Mary Blair Park:** This park, located off Route 27, is known for the town's annual canoe race and the two ball fields. This park is the site of our next project, which is already underway. We received a \$5000 grant from the *Lamprey River Advisory Committee* to support a planning project to help us get started. This grant provided us with enough funding to conduct GIS mapping of the park along with a design for a natural playground to be installed. The commission has also developed a project plan to oversee the entire project to ensure it comes to completion. This project has also brought together the Epping Historical Society, the Conservation Commission and the Epping Youth Athletic Association and members of the former Friends of Epping group to form a project committee. The Historical Society also received a \$5000 grant from the *Lamprey River Advisory Committee* for a trail company to map out a design for a trail that showcases the old mill archeological sites along the river and also a perimeter trail around the park. We will continue to work with these groups and oversee the overall project to build the trails and also add a natural playground at the park!
- **Friends of Epping:** These park projects have triggered some positive changes for our community which primarily started with a grass roots group started by **Andrea Loving**. This group inspired many of its

members including the Recreation Commission Chair, **Kim Milliken**, the Vice Chair, **Candace Schmitz**, the Secretary, **Kati Leombruno** and the Recreation Director, **Nicole Bizzaro**, to take on the roles they have now to ensure that the goals of the Friends of Epping became goals of the town. The Friends of Epping group's goals have now been absorbed into the Commission and Department along with the members! It shows that one person's ideas and actions can make a difference! Thanks Andrea for inspiring us all to get up and do something to make our town a better place to live!

Please visit our site for updates on what is happening in our two parks!

## Events

The commission has also taken on the planning for all the events originally run by the Friends of Epping group and continue to make them bigger and better! We plan the following events throughout the year; Tons of Trucks, Pumpkin Stroll & Haunted House, Town Holiday Party & Tree Lighting and also help to support the Director with the Easter Egg Hunt and Family Fun Day & Duck Race. We hope to continue to offer these events and new offerings as we continue to expand!

## Special Thanks

We want to thank **all of our volunteers** that have helped with our events and projects. It takes all of us to make a town a community. We look forward to working with you all again in the future. Thanks for your time and support!

We also want to thank **Dianne Gilbert**, our Selectmen Rep, for providing the direction our commission has required in the past year. We had some significant turnover in 2011, so most of us were new to being members of a formal municipal commission at the start of 2012. Dianne has helped guide us to better understand municipal regulations and how to go about achieving our goals the right way. She has truly helped us to grow and develop into a more knowledgeable commission and we extend our sincere thanks for her support.

Last, but most certainly not least, we want to formerly thank all that our Recreation Director, **Nicole Bizzaro**, does for our community. Nicole is the core to what has made the Recreation Department what it is today. She has personally invested herself and cares about the people of this community. We thank her for that and we look forward to helping her and having her help us continue to do great things!!

*Sincerely,*

*Kimberly Milliken, Chair  
Candace Schmitz, Vice Chair  
Kathryn Leombruno, Secretary  
Sandra Cray, Member  
Jeanne Fitzpatrick, Member  
Jeannette Hauschel, Member  
Patricia Sutcliffe, Member  
Nicole Bizzaro, Recreation Department Director  
Dianne Gilbert, Selectman Representative*

## Planning Board

The Planning Board consists of five voting members: Joseph Foley, Bruce Chapman, Dave Crowell, Dave Reinhold and Selectman's Representative Bob Jordan, with Selectman's Alternate Jim McGeough, and Alternate Paul Spidle.

The Board would like to thank Mike Morasco and Steve Colby for their service to the Board and the Town.

The Board voted Joe Foley as Chairman, and Dave Crowell as Vice Chairman. The Board could not do its job without the help of the Planning Department: Planner Brittany Howard and Planning Board Assistant Phyllis McDonough.

Even after the downturn in the economy, Epping is still continuing to build. The Brickyard Square Development continues to build with the following retail stores that are now open for business: Market Basket, The Paper Store, Lyn & Lulu Boutique, Sleepy's, Rue 21, PetSmart, Dress Barn, Famous Footwear, Marshalls, O'Neil Cinema, Brentwood Dental, GNC, Sally Beauty, Great Clips, and still more to come, how exciting.

In 2012 the Board reviewed **Four** (4) noticed Subdivision Plans, **Eleven** (11) noticed Site Plans, **Four** (4) Lot Line



Adjustments, and **One** (1) Sign Application along with a variety of informal discussions. They also continue to update and review Board regulations, and propose new zoning amendments.

All questions and issues relating to planning in the Town of Epping should be brought to Phyllis McDonough, at 679-1202, ext. 34. If necessary she will provide long-range planning or site plan issues to the new Town Planner. Contacting Ms. McDonough will ensure a timely meeting with the Planner.

The entire Board and Staff as always, wish to thank the citizens of Epping for the support, interest, and input we receive throughout the year. Please continue to let us know how we're doing.

#### *"Your Planning Board"*

*Officers: Joseph Foley, Bruce Chapman, Dave Crowell, Dave Reinhold, Selectmen's Representative Bob Jordan, and Alternate Paul Spidle; Planner/Code Enforcement Officer Brittany Howard; Planning Board Assistant Phyllis McDonough.*

## Zoning Board of Adjustment

The Zoning Board of Adjustment consists of five elected members: Chairman Dave Mylott, Vice Chairman Philip Gamache, Rob Silva, Mike Yergeau, Mark

Vallone and Alternate—Kim Sullivan. The Zoning Board Secretary is Phyllis McDonough.

In 2012, the ZBA heard **Seven** (7) requests for Variances.

New Hampshire law strictly controls the actions of ZBA Boards in the state. By law, a ZBA can only grant three kinds of requests: an appeal of a previous administrative decision regarding the meaning of the Town Ordinance; a request for a Special Exception (if it meets all the specific conditions of the Town Ordinance), and request for a Variance from the literal wording of the ordinance—if it meets five tests spelled out in state law.

For example, Epping's Zoning Ordinance states that certain uses are permitted by Special Exception in the Aquifer Protection District, provided they will not pollute the aquifer, significantly reduce the volume of water which it contains, or discharge hazardous materials on site. It is the ZBA's responsibility to decide whether or not a request meets these conditions. If the ZBA finds all the conditions have been met, it must grant the request; if it finds even one condition is not met, under the law it cannot grant it.

If a variance is requested, by State law the ZBA can grant it **only** if all five criteria are met:

- Value of surrounding properties would not be reduced.
- Granting the appeal would be in the

public interest.

- Denying the appeal would effectively prevent the owner from making any reasonable use of Hardship of the land.
- By granting the appeal substantial justice would be done.
- The use must not be contrary to the "spirit and intent" of the zoning ordinance. The courts have ruled "when an ordinance contains a restriction against a particular use of the land, The ZBA would violate the spirit and intent by permitting that use."

The principle underlying these laws is **only the voters have power to change their zoning ordinance**. No ZBA has this power.

The Board would like to remind the public that the Zoning Board of Adjustment meets as needed and all meetings are televised on ETV, Channel 22. The Board also invites the public to attend the meetings. The Zoning Board is always looking for people who would like to sit on the Board as an alternate. If interested, please contact the Zoning Board Secretary at 679-1202 ext. 34.

The entire Board and Staff as always, wish to thank the citizens of Epping for the support, interest, and input we receive throughout the year. Please continue to let us know how we're doing.

*Respectfully Submitted,  
Chairman Dave Mylott*

## Did You Know...

1. Did you know Epping had a Town Pound?
2. Did you know Epping had a skating rink in the 1880's?
3. Do you know where the ski tow was located in Epping?
4. Do you know the official title of the Animal Control Officer in the early 1900's?
5. Do you know what a "fence viewer" did?
6. Do you know where and why there was a company that produced and distributed gas in Epping?
7. Did you know there was a big explosion in downtown Epping? And why?
8. Did you know until 1950, Route 101 and Route 125 went through downtown Epping?

*To find out these answers,  
please visit the Historical Society.*



# 2013 Town Warrant and Budget

**T**o the inhabitants of the Town of Epping, County of Rockingham, in the State of New Hampshire, qualified to vote in town affairs:

## First Session

You are hereby notified to meet for the First (Deliberative) Session of the annual town meeting, to be held at the Epping Middle School Gymnasium, Epping, NH on the Fifth day of February 2013 being Tuesday, at seven in the evening (7:00 P.M.). The First (Deliberative) Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to propose, debate and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

## Second Session

You are also notified to meet for the Second Session of the annual town meeting, to elect town officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session, to be held at the Epping Middle School Gymnasium, Epping, NH on the Twelfth day of March 2013, being Tuesday, at eight o'clock in the forenoon (the polls are to be open at 8:00 A.M. and may not close prior to 7:00 P.M.) to act upon the following:

## Election of Officers

**Article 1:** To choose necessary town officers for the ensuing year:

- Two Selectmen for three (3) years
- Three Budget Committee Members for three (3) years
- One Budget Committee Member for one (1) year
- One Cemetery Trustee for three (3) years
- Two Library Trustees for three (3) years
- One Planning Board Member for three (3) years
- Two Board of Adjustment Members for three (3) years
- One Tax Collector for three (3) years

- One Town Clerk for three (3) years
- One Trustee of Trust Fund for three (3) years
- One Water and Sewer Commission Member for three (3) years

## Article 2: Residential Commercial Zone – Zoning Article 2 Section 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Town Zoning Ordinance to change Special Exceptions to Permitted Uses? Uses such as banks, professional offices, and veterinarians are granted through the Special Exception process by the Zoning Board of Adjustment and then the applicant must apply to the Planning Board. All uses listed under Special Exceptions already require Planning Board approval therefore this change will be removing an unnecessary step. **[Recommended by the Planning Board 4-0]**

**Majority Vote Required**

## Article 3: Aquifer Protection District – Zoning Article 7

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance to change the Aquifer Protection District? The change will add a section that protects the public water supply by creating 1200 foot protective radius around each of the current Town wells. The proposed changes also restructure some requirements, such as lot size, for property located within the Aquifer District. **[Recommended by the Planning Board 4-0]**

**Majority Vote Required**

## Article 4: Zoning Board of Adjustment – Zoning Article 13

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance to amend the variance section of the Article to be compliant with the State Law RSA: 674:33 regarding the criteria an application is required to meet? **[Recommended by the Planning Board 4-0]**

**Majority Vote Required**

## Article 5: Open Space Subdivision – Zoning Article 15

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance to restructure the requirements for *any new* open space subdivision? The changes will require that any new lot created will have a minimum of 100 feet of frontage, meet the setbacks for the zone it is in, and be large enough to have a well and protective radius (75 feet) on the lot. For example under the current regulations single family homes can have a minimum of 15 feet of frontage with 10 foot setbacks and the well radius can extend onto an abutting property. The new regulations will require a single family home in an Open Space Subdivision to have a minimum of 100 feet of frontage with the same setbacks as the underlying zone and the entire well radius shall be shown within the boundary lines of the newly created lots. These changes will not affect any existing lots. **[Recommended by the Planning Board 4-0]**

**Majority Vote Required**

## Article 6: Land Purchase

To see if the Town will vote to raise and appropriate the sum of Two Million, Five Hundred Thousand Dollars (\$2,500,000.00) for the purchase of land and for engineering and a hydro report. Two Million, Three Hundred Thousand Dollars (\$2,300,000.00) is for the purchase of 75 acres +/- of land with five existing water wells at Epping Crossing to include a portion of Tax Map 37, Lot 001 and Tax Map 37, Lot 003, and Two Hundred Thousand Dollars (\$200,000.00) is for engineering and hydro and to authorize the issuance of not more than Two Million, Five Hundred Thousand Dollars (\$2,500,000.00) in bonds or notes for a Twenty (20) year term in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to negotiate such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote



relative thereto. Each year ½ of the bond payment shall be paid by water rates and unit fees and each year 50% of all water connection fees shall be used toward repayment of the bond until it is paid in full. There will be no tax impact in 2013. [Recommended by the Board of Selectmen 4-0-0] [Recommended by the Municipal Budget Committee 7-0-1] 3/5 Ballot Vote Required

#### **Article 7: Road Bond**

To see if the town will vote to raise and appropriate the sum of Five Hundred Thousand Dollars (\$500,000.00) for the purpose of construction, reconstruction, and paving of various Town Roads as determined by the Board of Selectmen, and to authorize the issuance of not more than \$500,000.00 of bonds or notes for a five (5) year term in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to negotiate such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and authorize the Selectmen to take any other action or to pass any other vote relative thereto. There will be no tax impact in 2013. [Recommended by Board of Selectmen 4-0-0] [Recommended by the Municipal Budget Committee 8-0-0] 3/5 Ballot Vote Required

#### **Article 8: New Library**

To see if the town will vote to raise and appropriate the sum of Two Million, Three Hundred Forty Thousand Dollars (\$2,340,000.00) for the purpose of the construction and equipping of a new 9,072 square foot Library to be located adjacent to the existing building at 151 Main Street, to tear down the old building and replace it with a public park, to tear down and remove the old fire station/town garage and to authorize the issuance of not more than Two Million, Three Hundred Forty Thousand Dollars (\$2,340,000.00) of bonds or notes for a Twenty (20) year term in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to negotiate such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and authorize the Selectmen to take any other action or to pass any other vote

relative thereto. There will be no tax impact in 2013. *Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee.* [Not Recommended by Board of Selectmen 3-1-0] [Not Recommended by the Municipal Budget Committee 6-1-0] 3/5 Ballot Vote Required

#### **Article 9: 2013 Operating Budget**

To see if the Town will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling Six Million, Four Hundred Seventeen Thousand, Three Hundred Twenty Six Dollars (\$6,417,326.00). Should this article be defeated, the default budget shall be Six Million, Three Hundred Sixty Seven Thousand, Seven Hundred Seventy One Dollars (\$6,367,771.00), which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. [Recommended by the Board of Selectmen 4-0-0] [Recommended by the Municipal Budget Committee 7-0-1] Majority Vote Required

#### **Article 10: Town Hall Improvement Expendable Trust Fund**

To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000.00) to be placed in the previously established Town Hall Improvement Expendable Trust Fund. This sum will come from fund balance (surplus) and no amount will be raised through taxation. [Recommended by the Board of Selectmen 3-1-0] [Recommended by the Municipal Budget Committee 7-0] Majority Vote Required

#### **Article 11: Fire Truck Lease**

To see if the Town will vote to authorize the Board of Selectmen to enter into a Ten (10) Year Lease/Purchase Agreement for Five Hundred Forty Thousand Dollars

(\$540,000.00) with a One Dollar (\$1.00) purchase option at the end of the lease term for the purpose of leasing and equipping one (1) fire truck; and to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000.00) for the first years lease payment. This lease agreement will contain a non-appropriation clause. [Recommended by the Board of Selectmen 5-0-0] [Recommended by the Municipal Budget Committee 5-1-1] Majority Vote Required

#### **Article 12: Highway Truck with Plow**

To see if the Town will vote to raise and appropriate the sum of One Hundred Forty Five Thousand Dollars (\$145,000.00) for the purpose of purchasing a new Highway Truck with a complete plow assembly. One Hundred Twenty Five Thousand Dollars (\$125,000.00) to come from taxation, Ten Thousand Dollars (\$10,000.00) to come from the previously establish Highway Truck Capital Reserve Fund and Ten Thousand Dollars (\$10,000.00) to come from the previously establish Highway Equipment Capital Reserve Fund [Not Recommended by the Board of Selectmen 3-1-0] [Not Recommended by the Municipal Budget Committee 4-1-2] Majority Vote Required

#### **Article 13: By Petition – Rockingham Nutrition & Meals On Wheels Program**

To see if the Town will vote to raise and appropriate the sum of Three Thousand Nine Hundred Eighty Eight Dollars (\$3,988.00) to support the Rockingham Nutrition & Meals on Wheels Program service providing meals for older, home-bound and disabled Epping residents. [Recommended by Board of Selectmen 3-1-0] [Recommended by the Municipal Budget Committee 4-2-1] Majority Vote Required

#### **Article 14: School Resource Officer**

To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand, Five Hundred Seventy Dollars (\$35,570.00) for the purpose of hiring a police officer to serve as a School Resource Officer effective July 1, 2013. The estimated cost of the School Resource Officer for 2014 will be Seventy Six Thousand, Three

Hundred Fifty Dollars (\$76,350.00). The above figures represent costs associated with the officer's salary and benefits. [Not Recommended by Board of Selectmen 3-1-0] [Recommended by the Municipal Budget Committee 7-1-0] Majority Vote Required

#### **Article 15: Police Detail Revolving Fund**

To see if the Town will vote to Amend Warrant Article #15 which passed in 2009, titled Police Detail Revolving Fund, to the following: To see if the Town will vote to establish a revolving fund pursuant to RSA 31:95h, for the purpose of police special details, including grant funding for special patrols. All revenues deposited into the fund and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the Town's general fund unreserved fund balance. The Town Treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the Board of Selectmen and no further approval is required by the legislative body to expend. Any surplus in said fund shall only be expended for the purpose of purchasing a new cruiser or making the annual payment on a current cruiser lease. [Recommended by Board of Selectmen 4-0-0] [Recommended by the Municipal Budget Committee 6-0-1] Majority Vote Required

#### **Article 16: Epping Youth Athletic Association**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to support the Epping Youth Athletic Association. [Recommended by Board of Selectmen 4-0-0] [Recommended by the Municipal Budget Committee 7-0-0] Majority Vote Required

#### **Article 17: By Petition – Child and Family Services**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for Child and Family

Services. Child and Family Services provide accessible and affordable programs to children, youth, and their families leading to stronger family connections, improved school performance, and better citizenships. [Recommended by Board of Selectmen 3-1-0] [Recommended by the Municipal Budget Committee 4-2-1] Majority Vote Required

#### **Article 18: By Petition – Rockingham Community Action**

To see if the Town will vote to raise and appropriate the sum of Eleven Thousand, Three Hundred Dollars (\$11,300.00) for the purpose of providing financial assistance, budgeting education and support to residents of Epping who are in crises to move toward self-sufficiency. [Not Recommended by Board of Selectmen 4-0-0] [Recommended by the Municipal Budget Committee 4-3-0] Majority Vote Required

#### **Article 19: By Petition – Lamprey Health Care**

To see if the Town will vote to raise and appropriate the sum of Three Thousand Three Hundred Ninety Dollars (\$3,390.00) to support the Lamprey Health Care Senior Transportation Program. Lamprey provides senior citizens and disabled Epping residents transportation to medical appointments in addition to weekly shopping trips and a monthly day long recreational outing. [Recommended by Board of Selectmen 3-1-0] [Recommended by the Municipal Budget Committee 5-1-1] Majority Vote Required

#### **Article 20: By Petition – Watson Academy Repairs**

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) for the purpose of repairing Watson Academy (Epping Recreation Center), as deemed necessary for the Recreation Department and Senior Citizens Programs to safely return to the building. [Not Recommended by Board of Selectmen 4-0-0]

[Not Recommended by the Municipal Budget Committee 7-0-0]

Majority Vote Required

#### **Article 21: By Petition – Richie McFarland Children's Center**

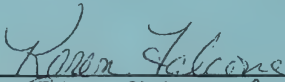
To see if the Town will vote to raise and appropriate the sum of Four Thousand, Five Hundred Dollars (\$4,500.00) for the Richie McFarland Children's Center's early intervention program that serves children from birth to three (3) years of age and their families. This will support the cost of providing early childhood special education, pediatric therapies and family support services to a record number of Epping residents this past year, twenty five (25) children and their families. The average number of children served over the past fifteen (15) years is fifteen (15). [Recommended by Board of Selectmen 3-1-0] [Recommended by the Municipal Budget Committee 6-2-0] Majority Vote Required

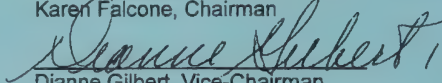
#### **Article 22: By Petition – Study Fiscal Year Change**


To see if the Town will vote to establish a Task Force to evaluate a change in the fiscal year in accordance with the provisions of RSA 31:94-a and 39:1-a. The Task Force shall consist of two (2) members of the Municipal Budget Committee, one (1) member of the Board of Selectmen, one (1) member of the School Board and three (3) members of the community at large who shall be appointed by the Moderator. The Task Force shall meet within sixty (60) days of approval of this article, and shall submit their recommendation jointly to the Board of Selectmen and Municipal Budget Committee within 120 days of their first meeting. The Budget Committee and Selectmen shall hold at least one public hearing on these recommendations within 45 days of their receipt, and act on them within 90 days of their receipt. [Not Recommended by Board of Selectmen 4-0-0] [Recommended by the Municipal Budget Committee 4-2-1] Majority Vote Required

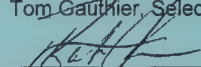
Given under our hand and seal and ordered posted this 22<sup>nd</sup> day of January, 2013:

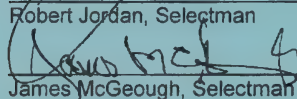
THE EPPING BOARD OF SELECTMEN:

  
Karen Falcone, Chairman

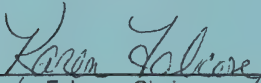
  
Dianne Gilbert, Vice-Chairman

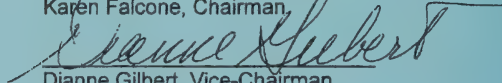
  
Tom Gauthier, Selectman

  
Robert Jordan, Selectman

  
James McGeough, Selectman

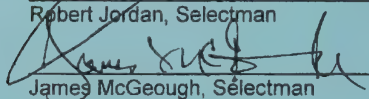
A TRUE COPY ATTEST:

  
Karen Falcone, Chairman

  
Dianne Gilbert, Vice-Chairman

  
Tom Gauthier, Selectman

  
Robert Jordan, Selectman

  
James McGeough, Selectman



# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: EPPING

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2013 to December 31, 2013

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This form was posted with the warrant on (Date): \_\_\_\_\_

## BUDGET COMMITTEE

*Please sign in ink.*

Tom Dwyer Jr

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

MS-7  
Rev. 08/05

1 2 3 4 5 6 7 8 9

ACOT #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		228185	221305.78	241450	XXXXXXX	XXXXXXX	XXXXXXX
4140-4149	Election, Reg. & Vital Statistics		109160	105108.29	114940			114940
4150-4151	Financial Administration		184105	174330.3	192030			192030
4152	Revaluation of Property		39000	35426.89	39000			39000
4153	Legal Expense		45000	17208.66	27000			27000
4155-4159	Personnel Administration		25300	22364.7	25300			25300
4191-4193	Planning & Zoning		11930	2274.28	17930			17930
4194	General Government Buildings		144450	135966.12	128440			128440
4195	Cemeteries		6000	6870	6500			6500
4196	Insurance		71000	65977.04	73000			73000
4197	Advertising & Regional Assoc.							
4199	Other General Government							
<b>PUBLIC SAFETY</b>								
4210-4214	Police		1396875	1353213.45	1601395	XXXXXXX	XXXXXXX	XXXXXXX
4215-4219	Ambulance		149285	130306.39	162000			162000
4220-4229	Fire		538269	493324.09	534525			534525
4240-4249	Building Inspection		209455	192414.31	205325			205325
4290-4298	Emergency Management							
4299	Other (Including Communications)							
<b>AIRPORT/AVIATION CENTER</b>								
4301-4309	Airport Operations					XXXXXXX	XXXXXXX	XXXXXXX
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration					XXXXXXX	XXXXXXX	XXXXXXX
4312	Highways & Streets		741845	687564.41	758600			758600
4313	Bridges							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
HIGHWAYS & STREETS cont.								
4316	Street Lighting		21500	20572.38	21500		21500	
4319	Other							
SANITATION								
4321	Administration							
4323	Solid Waste Collection		164240	145855.02	193855		193855	
4324	Solid Waste Disposal		148500	151691.49	169350		169350	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv.& Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration		15550	10720.23	15550		15550	
4414	Pest Control		6340	7836.16	6340		6340	
4415-4419	Health Agencies & Hosp. & Other		100	25	100		100	
4441-4442	Administration & Direct Assist.							
4444	Intergovernmental Welfare Pymnts							
4445-4449	Vendor Payments & Other							



1 2 3 4 5 6 7 8 9

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
CULTURE & RECREATION								
4520-4629	Parks & Recreation		69320	63191.49	69610		69610	XXXXXXX
4550-4559	Library		163440	159119.74	163440		163440	XXXXXXX
4583	Patriotic Purposes		1500	1567.63	2000		2000	XXXXXXX
4589	Other Culture & Recreation							XXXXXXX
CONSERVATION								
4611-4612	Admin.& Purch. of Nat. Resources							XXXXXXX
4619	Other Conservation		2000	0	2000		2000	XXXXXXX
4631-4632	REDEVELOPMNT & HOUSING							XXXXXXX
4651-4659	ECONOMIC DEVELOPMENT		0	0	0		0	XXXXXXX
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes		139540	139536.91	141010		141010	XXXXXXX
4721	Interest-Long Term Bonds & Notes		14140	14070	9565		9565	XXXXXXX
4723	Int. on Tax Anticipation Notes							XXXXXXX
4790-4799	Other Debt Service							XXXXXXX
CAPITAL OUTLAY								
4901	Land							XXXXXXX
4902	Machinery, Vehicles & Equipment							XXXXXXX
4903	Buildings							XXXXXXX
4909	Improvements Other Than Bldgs.							XXXXXXX
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							XXXXXXX
4913	To Capital Projects Fund							XXXXXXX
4914	To Enterprise Fund							XXXXXXX
	Sewer-		454445	383743.87	1023675		1023675	XXXXXXX
	Water-		266170	227701.46	472096		472096	XXXXXXX

**If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.**

5

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED	
	Land Purchase				2500000		2500000	
	Road Bond				500000		500000	
	New Library					2288000		2288000
	Epping Youth Athletic Assoc.		5000	6000	5000		5000	
	Landfill Closure		6000	6000				
	Town Hall Repairs CRF				10000		10000	
	Highway Truck CRF		6000	6000				
	Highway Equipment CRF		6000	6000				
	Rockingham Nutrition Prog				3988		3988	
	Lampry Health Care				3390		3390	
	Richie McFarland Center		4500		4500		4500	
	Child & Family Services				4000		4000	
	Rockingham Community Action					11300	11300	
	Watson Academy Repairs					150000		150000
	<b>SUBTOTAL 2 RECOMMENDED</b>		<b>XXXXXXX</b>	<b>XXXXXXX</b>	<b>3030878</b>	<b>XXXXXXX</b>	<b>3042178</b>	<b>XXXXXXX</b>

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED	
	Rockingham Nutrition Prog		3988	3988				
	Lampry Health Care		3800	3800				
	Child & Family Services		4000	4000				
	Epping Youth Athletic Assoc.							
	Lampry River Youth Soccer		2000	2000				
	Police Cruisers							
	Additional FT Police Officer		43500	25810.25				
	School Resource Officer					35570	35570	
	Highway Truck & Plow					145000		145000
	Fire Truck Lease		33750	33748.58		80000	80000	
	Ambulance Equipment							
	Safety Complex Exhaust System							
	Police Equipment							
	Highway Building							
	Town Hall - ADA Improvements		40000	2050				
	Library Architect Costs		30000	28000				
	Police Union Contract		38258	23061.04				
	<b>SUBTOTAL 3 RECOMMENDED</b>		<b>XXXXXXX</b>	<b>XXXXXXX</b>	<b>0</b>	<b>XXXXXXX</b>	<b>86670</b>	<b>XXXXXXX</b>

MS-7



1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Taxes - General Fund		44000	75100	25000
3180	Resident Taxes				
3185	Timber Taxes		10000	11242.12	5000
3186	Payment in Lieu of Taxes				
3189	Other Taxes			100.2	
3190	Interest & Penalties on Delinquent Taxes		159500	172398.64	146000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		2000	2450	1800
3220	Motor Vehicle Permit Fees		936000	993215.98	925000
3230	Building Permits		104500	119308.51	68000
3290	Other Licenses, Permits & Fees		8800	10664.25	8500
3311-3319	FROM FEDERAL GOVERNMENT		43500	0	65000
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		290054	290007.98	280000
3353	Highway Block Grant		160722	160722.17	160000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		10000	15123.14	15000
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>				<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		11200	19549.44	12200
3409	Other Charges		141900	151951.83	138500
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property		12500	17554.21	
3502	Interest on Investments		2000	3318.54	2000
3503-3509	Other		17100	25387.16	55000
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds		33750	33748.58	
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)		454445	622103.13	1023675
	Water - (Offset)		266170	252371.52	472096
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				3000000
	Amounts VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			2708141	2976317.4	6402771

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
SUBTOTAL 1 Appropriations Recommended (from pg. 5)	5366434	6417326	6417326
SUBTOTAL 2 Special Warrant Articles Recommended (from pg. 6)	24500	3030878	3042178
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from pg. 6)	197293	0	95570
TOTAL Appropriations Recommended	5588227	9448204	9555074
Less: Amount of Estimated Revenues & Credits (from above)	2708141	6402771	6402771
Estimated Amount of Taxes to be Raised	2880086	3045433	3152303

**Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$930,515**  
**(See Supplemental Schedule With 10% Calculation)**

# BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Increase)

(RSA 32:18, 19, & 32:21)

**VERSION #1: Use if you have no Collective Bargaining Cost Items or RSA 32:21 Water Costs**

LOCAL GOVERNMENTAL UNIT: Town of Epping FISCAL YEAR END 12/31/2013

	RECOMMENDED AMOUNT
1. Total <b>RECOMMENDED</b> by Budget Comm. (See Posted Budget MS7, 27, or 37)	\$9,555,074
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	\$221,963
3. Interest: Long-Term Bonds & Notes	\$27,959
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. Total exclusions (Sum of rows 2 - 5)	<\$249,922>
7. Amount recommended less recommended exclusion amounts (line 1 less line 6)	\$9,305,152
8. Line 7 times 10%	\$930,515
9. Maximum Allowable Appropriations (lines 1 + 8)	\$10,485,589

Line 8 is the maximum allowable increase to budget committee's recommended budget. Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

**Please attach a copy of this completed supplemental schedule to the back of the budget form.**





# *Epping School District*



*Photo taken by the National Guard Black Hawk Helicopter as Epping Middle and Epping High Schools formed a human red ribbon on the football field in honor of Red Ribbon Week.*

## 2012 Annual Report

### **The Epping School District Mission Statement**

The mission of the Epping School District is to focus on the potential of every student and engage them to be passionate, confident learners who demonstrate competence and have strength of character to reach their highest aspirations and thoughtfully contribute to a diverse and changing world.

# Epping School District Officers 2012–2013

---

## School Board

David Mylott, Chairman . . . . . Term Expires 2013  
Jeffrey Harris . . . . . Term Expires 2013  
Gregory Dodge . . . . . Term Expires 2014  
Brian Reed . . . . . Term Expires 2014  
Shannon Boelter . . . . . Term Expires 2015

## Administration

Barbara D. Munsey, *Superintendent of Schools*  
Martha Williamson, *Business Administrator*  
Catherine Zylinski, *Special Services Administrator*  
Lyn Ward Healy, *Director of Professional Learning*

## School Principals

Mark Vallone, *Grades PK – 5*  
Kyle Repucci, *Grades 6 – 12*

## School District Officers

Joe Foley, *School District Treasurer*  
Robin O'Day, *School District Clerk*  
Robert Goodrich, *School District Moderator*

## BALLOT VOTING

**Tuesday, March 12, 2013**

8:00 A.M. to 7:00 P.M.

Epping Middle School Gymnasium

Vote by Ballot on Warrant Articles Revised/Approved  
at Deliberative Session



# Letters to the Community

## School Board

The Epping School Board is continuously thrilled by the impressive achievements of our students. Throughout the year we have had the privilege of having numerous groups of students, athletic and academic, coming before the Board showing off some of the many successes. Thank you to the parents, coaches, teachers, administrators, and support staff for your continued professionalism and dedication to our students.

In addition to the routine responsibilities of the School Board, members lead or participate on many committees. These committees tie members of the schools, district, and (often) community to help understand and plan for important large scale plans for the district. We have many different committees that meet throughout the year. A few of the key ones that have been active this year are EES Facilities, District Technology, and District Fields Committee.

The EES Facilities Committee worked diligently to address short and long term concerns with space and resources at the elementary school. Immediate steps were taken to address concerns and interim steps were taken to ensure we were aligned for the additional 5<sup>th</sup> grade class coming next year. A demographic study was conducted to try and forecast long term population trends. The committee will be working in the upcoming year to map out a long term plan to address facility needs. We will continue to work closely with the town to look for any opportunities to combine efforts where there are overlapping needs.

The District Technology Committee has made great steps the last few years improving the technology infrastructure of our schools. In addition we have helped to increase the technology used by the students at all levels. Students and teachers now have many options for interactive learning greatly enhancing the teaching and learning options. We continue to focus on professional development and training to help ensure all

of the teachers understand new effective ways to implement these tools in their classrooms.

The District Fields Committee is currently working on long term options for improving the fields used by school and town groups. We are happy to say that the new fields will open this fall for soccer and football teams. In addition, steps are being taken to improve the softball fields. The committee will be making recommendations next year for future improvements throughout the district.

The Board is pleased to report that District Curriculum Committees are wrapping up the final district curriculum frameworks in alignment with the new Common Core State Standards and NH Curriculum Frameworks. They have been regularly presenting the new curriculum to the Board. The newly aligned curricula tie learning all the way from K through 12. The effort and collaboration throughout all levels of teachers has been incredible. One of the big changes in curriculum has been in the area of math. Last year we implemented the Math in Focus program and this year we have expanded it to the 7<sup>th</sup> and 8<sup>th</sup> grade. This is an exciting new program that has been very well received. The district will continue to monitor progress and evaluate this program making changes as needed.

The School Board welcomes comments, suggestions, and input about how we may serve you better and improve our schools. Please feel free to check out the information on our website, contact us via email, or come join us at a regularly scheduled school board meeting. Thank you to our parents and citizens for supporting our students and schools and best to you in the New Year!

*Respectfully Submitted,*

*David Mylott, Chairman  
Jeffrey Harris, Vice Chairman  
Gregory C. Dodge, Board Member  
Brian Reed, Board Member  
Shannon Boelter, Board Member*

## Superintendent's Message

The New Hampshire Center for Public Policy Studies has recently released a report on the New Hampshire economy. Over the past three decades New Hampshire has experienced a strong economy due to steady growth in population and economic productivity and educational attainment of its citizens. In recent years, the recession has disrupted the NH economy. However, there is more at large in the NH economy due to a shift toward net out-migration or very slow population growth, an aging population with less residents participating in the labor force, and educational attainment slowing at a faster rate than in other parts of the country. The study states that New Hampshire needs to reverse these trends by adopting policy to attract educated workers. This would entail addressing the higher cost of housing, energy, and healthcare and promoting a better quality of life outweighing the cost of NH living. The NH Center for Public Policy Studies specifically states that "research suggests some specific, effective approaches to boost economic development. These studies suggest that a palette of economic policy that focuses on developing the skills and education levels of the workforce, improves physical infrastructure like schools and transportation networks, and makes communities attractive places for families and businesses to relocate represents an effective use of state resources."

### District Educational Program & Infrastructure

Epping is a microcosm of larger NH and it may be said that the above stated recommendations may apply at the local level. The Epping School District has made a concerted effort to improve our educational program and infrastructure with the understanding that strong schools make for a strong community. These efforts have resulted in the district attracting and keeping a high quality workforce, increasing our student enrollment, and

preparing our students for the challenges of the 21<sup>st</sup> century. The 2013–2014 Budget continues these efforts with educational program and infrastructure investments that will play a critical role in getting the economy back on track. Difficult decisions have been made weighing the value and cost of educational programs. For example, an increasing enrollment has required the addition of an elementary teacher position which will be offset by the elimination of the district curriculum coordinator position. An increasing socio-economically disadvantaged student population in the middle school has necessitated the addition of a math specialist position which has been offset with savings in other positions. The warrant also includes an infrastructure investment in a new elementary school playground used by the school and open to the community. The new playground will promote physical activity, provide more play opportunities, and overall improve the school and community. Building impact fees are being used to offset the playground cost resulting in no tax impact.

### State Decisions Impacting District

This school year the Epping School District and other NH school districts have seen a new dynamic at the state level. The state has reduced social services funding pushing these responsibilities down to the local level, shifted state supported retirement fund costs down to the local level, and reduced state educational funding increasing local tax rates. It can certainly be argued that state actions have not contributed to lower costs or a better quality of life, but this dynamic is anticipated to continue next school year. The district is proposing actions which would help to protect the district from these outside decisions. For example, the NH Retirement System decision increased the tax rate by \$0.42. The district is proposing the establishment of capital reserve fund and approval to retain a school district fund balance to alleviate the wide fluctuation in the school tax rate caused by outside legislative and economic decisions.

### Moving Forward

The state can no longer ignore the economic trends and push its fiscal problems down to the local level. It is a short

term approach that does not address the bigger issue of attracting families and businesses to the state. It also places local communities in fiscal hardship. On a district level the answer is to continue doing what we've been doing—investing in educational program and infrastructure and working with the town to improve our community. At the end of this school year the district will have a district-wide aligned curriculum based on 21<sup>st</sup> century content and skills. The district continues to have facility challenges in meeting the diverse student needs, but our schools are foundationally sound. This school year also brought unique challenges, and the school and town have worked together to address the needs of the town recreation program, of residents in need of shelter and other basic necessities in time of emergency, and of the school in accessing and improving school safety.

We choose to work and live in Epping because Epping understands the value of community and believes children are an investment for a better future. Thank you to the dedicated school and town employees and community members for all your hard work and support!

*Barbara D. Munsey,  
Superintendent of Schools*

## Director of Professional Learning

The Epping community has many reasons to be proud of its schools—the students, teachers and families working together to ensure the success of each child. The data shows that our work together is helping our students prepare for their future. The Epping School District Model, “**21st Century Outcomes for College, Career and Life Ready Students**,” is in the third year of implementation as a roadmap to continuous improvement in our efforts on behalf of the students and provides a guide for our work together. It has five focus areas: curriculum, instruction, assessment, professional learning and accountability and is intended to be revised with new goals each year.

The area of curriculum asks the question, “*What is it we expect students to learn*

*(know, understand, and be able to do)?*” This is important for each unit, each course, every school year. We are continuing our work on Common Core State Standards alignment. The Epping School District is gradually implementing these standards which provide a more “common sense” approach to mathematics and language arts instruction and include the other content areas as well. The work on these standards means that teachers continue to adjust their instruction.

To address the curriculum planning, we continue to work in content areas as district committees. At this time there are written documents for all of our curricula and these are aligned to the appropriate standards. Please visit the website, [www.sau14.org](http://www.sau14.org), in order to have a clear understand of the content students are learning at the various grade levels. This is the first time that our district has had written documents that align from K–12 and an accomplishment for the community. Work in curriculum is an on-going effort as we continually update our content knowledge and the sequence of instruction.

Our District Model focuses on instruction and this continues to be addressed through professional learning at the school level. We are asking the questions, “*How do we teach so all students learn? How will we respond when students have already learned it? How will we respond when students don't learn?*” Our new math program now extends to grade 8 and teachers have attended many workshops to learn effective instructional strategies from experienced consultants. Middle School teachers are collaborating with teachers at Shaker Regional Middle School so that they have colleagues at their grade level to share experiences. Elementary teachers continue their work developing the practices to implement the Math in Focus series. Whether looking at how to teach mathematics, how to develop an effective lesson or discussing student responses to testing, our teachers are working hard to refine their professional skills.

Several consultants are working with teachers in the areas of literacy, mathematics and other content instruction and we have outside consultants continuing their work at the elementary, middle and high schools. This work connects directly



with the professional learning question in our model: “How will we grow professionally to support student learning?” and is a daily part of our work with Epping students. We have been using professional development days to work on lesson and unit design, assessment strategies and to collaboratively discuss instruction.

Equally important questions in the District Model focus on assessment, “How will we know when students have learned it?” and accountability, “How will we hold ourselves accountable for student learning?” Our work in professional learning teams focuses on these questions. We are meeting regularly to discuss how students are doing on assessments—not only standardized tests such as NECAP, but also teacher developed tests and observations. We use this data to make adjustments to our instruction so that students learn what we are trying to teach them. This year EHS is specifically focusing on aligning assessments not only to unit learning goals, but also to course competencies.

We are accountable to you, the Epping community, to provide the best possible learning experiences for our students. Student learning is a priority for us all!

*Lyn Ward Healy,*  
Director of Professional Learning

## Business Report

The business office oversees the district’s technology, food service and facilities as well as finance. There are many good things happening in these departments. Here are a few highlights.

### Technology

- Grant funds have been used to purchase mini iPads to support middle school math.
- The elementary school has received a free SMARTboard at the Christie McAuliffe conference which has been installed in their media center.
- District email is transitioning from an UNH system to Office 365, a free email service through Microsoft, to give the district more control over these services.
- A work order system has been put in

place to better utilize staff and make for a more efficient process.

- The elementary school phone system has been updated to an internal VOIP system to provide better services and a phone in every classroom.
- A new wireless system has been instituted, greatly enhancing the speed and capability of wireless use in all district buildings.

### Food Service

- Food service has been busy implementing new state and federal requirements for healthy meals.
- The elementary school kitchen has purchased a dishwasher and began using non-disposable trays to provide better safety and cost savings.
- The elementary school has been awarded the Healthier US School Challenge (HUSSC) Bronze Award. HUSSC is an award for schools who have demonstrated a commitment to excellence in both nutrition and physical education to promote a healthier school environment for children; there are only 13 schools in New Hampshire who have received this award and only 4,411 nationwide.
- Applications for free and reduced meals can now be completed online ensuring complete confidentiality.

### Facilities

- In the preschool, exhaust fans have been installed to improve air quality, the back interior walls have been sealed and exterior asphalt replaced around building to address exterior moisture issues, the children’s bathroom has been renovated, and doors have been added to all classroom closets.
- In the elementary school, an information technology (IT) room has been added to provide work space, permanent numbering has been put on all doors to meet safety requirements, three floors have been resurfaced to address moisture issues, and old chalk boards are being replaced with magnetic whiteboards to assist with air quality and technology needs.

- In the high school, the library has had a complete makeover to address air quality issues, the art room has been upgraded with more work scheduled for next school year, school store areas have been renovated, and seven more classrooms have had their asbestos floors encapsulated.
- District-wide, emergency go-kits have been hung by the main door of each classroom and office area for easy access and visibility during practice and emergency situations.
- In grounds, the softball infield has been upgraded, the new fields are being cultivated aggressively, a fence and gate have been added around the fields, parking lots have been restriped with lighting added to dark areas, and the area around the dumpsters has been paved to improve safety and quality of fields and facility access.
- In school security, the district, with assistance from the town, has met to review school and district safety protocols, facility safety resources and other safety measures, and has made recommendations for procedure and facility upgrades as well as the reinstatement of a district school resource officer.

### Finance

- Savings in workers’ compensation, unemployment and liability insurance rates has been realized due to the district’s documentation of best safety and risk practices.
- Electricity costs have been reduced due to outsourcing the purchase of electricity.
- Health care rates have come in lower than anticipated due to changes in district plans requiring higher employee co-payments and discontinuation of the highest costing plan option.
- Savings have been realized in school and district copier costs due to the bid process.

### 2013–2014 Budget

Despite these savings, the 2013–2014 Budget is up \$596,839 on the expense side and down \$325,627 on the revenue



side for a net increase of \$922,466. Much of this increase is the result of events the district cannot control.

For example, in August 2011 the state retirement system decided two months after the beginning of the fiscal year to reduce retirement rate increases that the district had budgeted for and voters had approved the prior March. This decision contributed to the return of a fund balance in June 2012 that counted towards revenue in the current year (2012–2013). Now the state retirement rates are set to increase by 21 to 29% next year. The net effect of these two decisions on next year's budget is a \$78,453 reduction to revenue and \$185,568 increase to expense for an overall impact of \$264,021. That amounts to 29% of the projected total district budget increase of \$922,466 and has an estimated tax impact of \$0.42. Working with state and federal regulations can be a frustrating experience due to the growing number of unanticipated and sudden changes. It has made it more difficult to budget and control the tax rate from year to year. For this reason the district is recommending a capital reserve fund and fund balance retention to address the financial implications at the state level.

The district will continue to work hard to minimize expenses and maximize revenues in order to lessen the impact on Epping citizens. Thank you for your support.

*Martha Williamson,  
Business Administrator*

## Elementary School

### Annual First Day Programs

Epping Elementary School welcomed students, their parents, guardians and other guests as part of its eleventh annual First Day Program. Students from grades one through five, along with their parents and the other guests met their teachers and took part in classroom activities. Parents later attended an information fair in the cafeteria that included community organizations such as the PTO, the Epping Police and Fire Departments, our Title I program and the Harvey Mitchell Library. All students received Epping Elementary School Eagle T-shirts purchased through donations from the Epping PTO, local businesses and individuals. The pre-school and kindergarten classes held separate and smaller scale opening programs designed to orient new students and families to the routines and practices of school.

### Student enrollment and staff changes

As of January 2, 2013, school enrollment for Pre-K–Grade 5, was at 500. The school hired a number of new staff for 2012–13. Epping Elementary welcomed Krista Stalzer and Samantha Hutchings (fourth grade), Virginia Fainer (music), Karen Donovan (Title I math), and Shannon Murphy (one-year substitute for grade 5). The school also hired its first science teacher, Kara

Reynolds, who joined the Unified Arts and Sciences team.

### Epping Elementary Makes Adequate Yearly Progress in Reading and Math

For the second year in a row, Epping Elementary made Adequate Yearly Progress in the state NECAP tests in reading and math, with scores improving in all subgroups. EES students scored higher than the state average in both reading and math. This represents a significant accomplishment by teachers and students as the State of New Hampshire has continually raised the achievement bar in math and reading. The school is no longer considered a school in need of improvement under the No Child Left Behind federal and state rules. To see the actual report online, please go to this web site: <http://reporting.measuredprogress.org/nhprofile/reports.aspx?view=38>

The school is in its second year of Math in Focus, a K–5 program developed in Singapore where its international tests in math are phenomenal. The program has been well-received by teachers, parents, and students. In addition to a new program, grade level teams of teachers meet during an extra 45 minute planning period every sixth day to plan math lessons, develop assessments and track student progress, especially of struggling students. This math planning period has been so successful that the school has begun investigating ways to adjust the schedule to accommodate a similar planning period for reading.



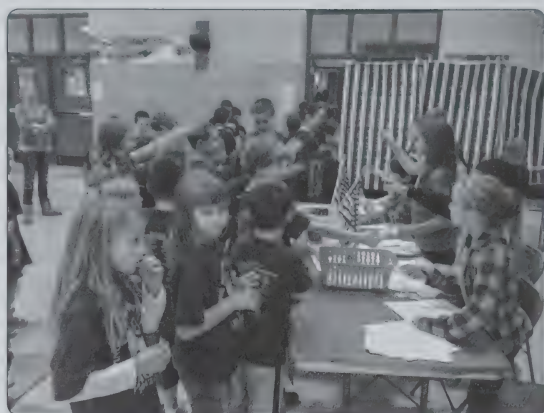
5th Graders with Artist in Residence, Huey (filmmaker).



EES Animation Festival.



*Mrs. True's 5th Grade students getting ready for our EES Mock Elections.*



*5th graders helping younger students vote in EES Mock Elections.*

### Science Classes

Epping Elementary School implemented a weekly science class that is taught as part of the school's Unified Arts and Sciences Program. With the emphasis on reading, writing and mathematics achievement under No Child Left Behind, the time for science instruction had been declining at EES as in elementary schools around the country. The new science "special" is taught by one teacher just like music and art and is designed to support the school's science curriculum. The focus is hands-on science with classes taking place both outside to observe plant and animal life, and inside with students conducting simple experiments. The program has been very well-received. The school also has begun offering after-school STEM (science, technology, engineering, mathematics) activities such as a LEGO robotics club. Over 80 students have requested to join that one club.

### Technology to Improve Student Learning

Epping Elementary School continues its effort to teach students the ethical and responsible use of technology tools as they prepare for life in a society that relies heavily on knowledge and access to information. The school teaches students to use 21<sup>st</sup> century tools to access, manage, integrate, evaluate, and create information in the major subject areas. This year students now can access e-books through the school library. They are preparing digital portfolios of their academic work,

conducting research with both traditional text and online resources. Classrooms have been equipped with two Apple iPads to help students in reading and math. These devices enable students who struggle with reading to listen along with a text they are reading, or to listen to and practice math problems. The tablets also are being used to record teacher instruction. The school's computer labs are heavily used by classes for independent research, writing, as well as for individual online tutorial programs such as Successmaker. Finally, all math teachers use the online versions of the Math in Focus programs so that they can use any lesson from any grade level K–6 to adjust their instruction to meet the needs of their students. Students and their families can also access the program online.

### Olweus Bullying Prevention

This year, Epping Elementary implemented the Olweus Bullying Prevention Program. Over the past year, staff members were trained in this program which was kicked off in September with student assemblies and parent presentations. The program is based on four simple rules: "We will not bully others. We will try to help students who are bullied. We will try to include students who are left out. If we know that somebody is being bullied, we will tell an adult at school and an adult at home." Teachers hold regular class meetings to teach the rules and address situations related to bullying and to help improve communication and conflict resolution skills.

### Continuous Professional Development to Improve Student Learning

Epping Elementary School staff and administrators continuously work to improve their instruction through study and research. Grade level teams work to constantly revise and improve the curriculum. For example, all classroom teachers take part in a Literacy Walk-through twice a year that is led by a literacy coach from the Teaching and Learning Alliance. Teams of teachers observe individual teachers instructing their classes in reading or writing and then share their observations with the whole staff. In math, teachers conduct a similar process called Lesson Study in which the team prepares a common lesson that is taught by one teacher while the others observe. The team then reviews the lesson and discusses ways to improve the instruction. Teachers also take graduate coursework. This past year, over 20 teachers took an online course on one aspect of the Math in Focus program.

### Facilities Needs

Epping Elementary School is a busy, crowded facility due to increasing needs of our students and in the increasing demands of teaching all students to high standards and in a safe and secure environment. Our student population is more diverse, more educationally and medically complex than ever before. Our facility is used from the early morning into the evening, providing space for the Town's before and after-school recreation programs,



for the EYAA, Girl Scouts, Boy Scouts and religious organizations. The school has inadequate space for health services, guidance, administration and physical education. Custodial equipment must be stored in the school lobby due to a lack of space. There is only one women's bathroom for a staff that has over 60 female employees. Music and science classes are taught "on the cart" for part of the day due to inadequate space. The school's cafeteria also serves as the gymnasium which causes scheduling problems during lunch time. The school's pre-school operates in another building—the old Epping grammar school. Traffic at the start and end of the day is congested with just a single driveway into and out of the facility. This problem will worsen next year as the School District begins using the athletic fields that are located behind the elementary school and can be reached only by driving through the school's driveway. Regarding security, the school does lock its doors and buzzes in visitors; video monitoring of the school entrances is limited.

The Facilities Committee has been meeting to analyze the school's need and to develop long-range, cost effective options to address the space needs. A Playground Committee analyzed the playground safety and space needs and recommended replacing the current equipment.

## Arts and Enrichment

The arts are a very important part of life-long learning and promote higher academic achievement. The arts are an integral part of the Epping Elementary School experience. In the fall, the art, music and physical education teachers teamed with the PTO to organize our annual barn dance with Two Fiddles. Last spring, our students learned how to create animated features with the filmmaker Huey. The school premiered the movies with a large potluck supper and opening night called *Eppingwood* that was a big hit. This year, the students will work with artist Mark Ragonese to create a series of paintings of our community that will be displayed throughout the school.

## Volunteers

Epping Elementary School is fortunate to

have so many volunteers. PTO volunteers run the school snack program, raise money to help fund field trips, run off papers, chaperone trips or just help out at special events. The University of NH student volunteers help students with their reading. The Foster Grandparent program arranges for senior citizens to volunteer in classrooms. St. Joseph Parish Knights of Columbus annually donate over \$1000 to our pre-school program.

Epping students and staff also volunteered for their school and community. In December, Epping Education Association and Paraprofessional Organizations collaborated with the Epping Fire Department and Toys for Tots to provide holiday gifts and clothing for children in need. The Student Council sold make-your-own holiday ornaments to donate money to the Chamber of Commerce Children's fund and conducted a food drive that sent hundreds of cans and boxes of food to the Epping Food Pantry.

In conclusion, I want to thank all the students, parents, staff and residents who make up the community that is Epping Elementary School and to all the Epping residents who support our school with tax dollars and donations. If you have not visited the Epping Elementary lately and would like to schedule a visit or just learn more about the school, please feel free to contact me at 679-8018 or [mvallone@sau14.org](mailto:mvallone@sau14.org).

*Mark Vallone, Principal*

## Middle School

The Middle School recently adopted a new mission statement:

*The Epping Middle School community educates and empowers students within a safe environment to become respectful, involved, and knowledgeable 21<sup>st</sup> century learners and citizens.*

Middle school students are at a very unique place in their development. Physically, this is the point in their lives where they are experiencing a wide range of emotional and physical growth. Socially, middle school students seek acceptance from peers and need a place to belong. Middle school students are very curious;

they move from concrete to abstract thinking and like to be actively engaged in their learning. Young adolescents have a highly developed sense of fairness and are a fun, energetic, and enthusiastic group. Our staff has created a middle school program to address the uniqueness of middle school students.

As a school, we strive to address young adolescent learners by:

- Creating grade level teams of adults and young people who work together to develop a sense of community.
- Fostering learning relationships that provide a sense of safety, community, and academic support for our middle school students.
- Presenting curriculum that meets a variety of learning styles, aligns with standards, and makes connections across content areas.
- Engaging parents and community members in the educational process through collaboration and partnerships.
- Meeting individual learning needs by providing an experiential learning environment frequently using project based and hands-on activities as well as field trips and other varied instructional practices.

Young adolescents thrive in environments with clear and consistently enforced expectations. Each new school year our students and staff review and demonstrate the Middle School "Guiding Principles":

1. Respect and encourage the right to teach and the right to learn at all times.
2. Be actively engaged in learning; ask questions, collaborate, and seek solutions.
3. Be on time to fulfill your daily commitments.
4. Be appropriate; demonstrate behavior that is considerate of the community, the school, and yourself.
5. Be truthful; communicate honestly.
6. Be respectful and accountable for your choices.

Our staff understands that middle school students are going to make mistakes as they start to form their own



identities and each of these mistakes is treated as a learning opportunity. The “Guiding Principles” are referenced while responding to these mistakes and used by staff as we help students formulate future decisions and or choices.

New hires at the Middle School include: Amanda Beidleman (6<sup>th</sup> grade Language Arts), Sean Clarke (6<sup>th</sup> grade Math). We also welcome two district transfers: Brie Rouse (6<sup>th</sup> grade Special Education Case Manager) and Matt Cartmill (6<sup>th</sup> grade Special Education Case Manager). EMS is happy to announce that Mrs. Irene Nelson and Mrs. Dee Mayne are our new Math Specialists in an 80/20 job share.

### Student Achievement

At EMS we try our very best to celebrate and recognize student achievements in and out of the classroom. Each month the middle school holds school assemblies to recognize the wonderful accomplishments of our students. Everything we do at the middle school stems from our “Guiding Principles” and our community strives to uphold a very high academic and behavioral standard. Two students from each grade are recognized by their teachers for exemplifying a particular guiding principle. “Nice Moves” awards are also given to students who have been noticed by adults exhibiting nice gestures that benefit others. These simple acts of kindness help create and foster a place of happiness and safety so important to the learning environment.

During our student assemblies we recognize academic, extra-curricular, and civic achievements. Examples of the achievements we recognize include: Honor Rolls, Tri-County Sports awards, NH Scholastic Arts awards, and individual students who engage in civic minded programs.

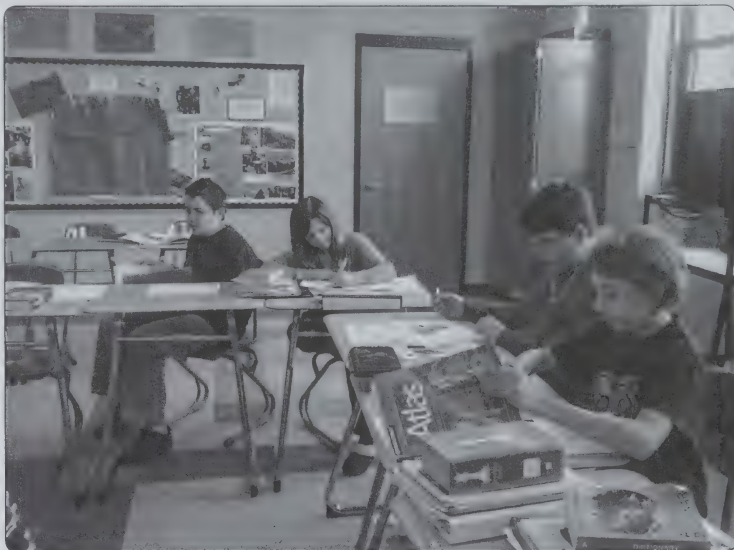
In the 2012–2013 school year, EMS has employed a full time math specialist. This new position has allowed the middle school to more actively differentiate math groupings. Our hope is to use timely data to intensely intervene on the behalf of our students. All students at EMS regularly engage in diagnostic math assessments to more accurately identify student needs. Groups meet daily by grade and focus on targeted instruction and frequent assessments to track progress.

This year the middle school is fully implementing *Math in Focus* in grades 6–8. *Math in Focus* now spans grades K–8 in the Epping School District. This program features concept mastery and uses a concrete-to-pictorial-to-abstract progression in its lessons. Teachers dedicate one day a week during their team meeting time to discuss and plan math

related topics through the lens of student data.

### Collaborative and Accountable Culture

EMS is an extremely collegial environment that revolves around our common instructional expectations, practices, and a focus on Bloom’s Higher Order



EMS Classroom.



EMS Basketball.



*EMS students cooking.*

**Thinking Skills.** A common instructional model called Framework for Effective Instruction (FEI) continues to guide instructional practices at the middle school. All teachers begin their lessons by making their learning goal, learning strategy, and assessment of the goal explicitly known to their students. Each lesson also has three common phases: Launch, Investigation, and Synthesis.

The launch is a short period of time at the beginning of a lesson that prepares students to explore the lesson's learning goal(s) during the investigation period that follows. This part of the lesson is devoted to three key activities: first, building students' background knowledge regarding the learning goal; second, ensuring that students have a sufficient grasp of the lesson's ideas and content that they will be successful during the more independent investigation; and third, ensuring that students understand the scope of the investigation they are about to begin.

Investigation is the largest component of a middle school lesson. Teachers try to allocate as much of the learning time as possible to students' active exploration of ideas. The exploration typically includes opportunities for students to analyze and evaluate concepts, in addition to creating their own responses. Taking the place of a more traditional lecture-format, effective investigations

place students at the center of their own meaning-making, as they work with their peers and the teacher to deepen their understanding of complex ideas.

Synthesis is one of the highest-order thinking skills that students will develop in EMS classrooms. This skill is critical for success in high school, college, as well as in the professional work world. An inherently individual and creative process that draws on one's reflective capacities, synthesis is the capacity to bring together an array of elements in such a way as to create a new way of looking at and thinking about them. In order to foster this capacity in students, all lessons close with a brief period of time devoted to this work. This period focuses on two tasks: first, providing students with an opportunity to revisit the lesson's objective in order to articulate new learning and insight. And second, fostering the critical practice of reflecting on one's learning process, particularly with regard to use of the independent learning strategies.

The FEI model is a lens through which teaching is examined. By focusing on a common, easily recognizable set of instructional best practices, both teachers and administration have a clear understanding of what effective instruction looks like. Teachers are observed using an FEI observation protocol that has been clearly discussed and which is the

foundation of their lesson plans and instructional practices.

The middle school staff recently collaborated with the staff at the high school to finish our New England Association of Schools and Colleges (NEASC) pre-self-study report. We await feedback in order to ready our school for its accreditation visit in 2015.

## **Communication**

EMS works very hard to continually communicate with students, parents, and community members. Weekly, EMS sends home "Wednesday Communication" newsletters. These newsletters are emailed to parents or guardians, posted on our school's website, and when requested sent home in hard copy. Our "Wednesday Communication" newsletters focus on relaying school news, upcoming events, as well as grade-level curriculum begin taught in each of the classrooms.

Parents, guardians, students, and school staff are partners in the Epping Middle School. Access to grades and attendance through PowerSchool® is being provided to make learning more transparent, to provide timely evidence of learning, and to facilitate communication about individual student learning. Ultimately, it is about all of us taking responsibility for student learning. If you need any assistance with the PowerSchool® portal, please contact administration at 679-2544.

The parent notification system through PowerSchool® has the ability to send parents reports of student progress. This system needs to be set up by parents when they are logged into PowerSchool®. For a brief video tutorial please reference <http://youtu.be/VxYriA5bLQA>.

Our website is filled with information regarding upcoming events. Please visit our website at [www.sau14.org/EMS](http://www.sau14.org/EMS) for the latest information about what is happening in the school. We also post school related information in the monthly editions of *Speak Up Epping*.

We want to make sure our school is a good place for students to learn. One way to support this desire was to formally roll out The Olweus Bullying Prevention Program at the start of this school year. The *Olweus Bullying Prevention Program (OBPP)* is one of the best-known bullying



prevention programs. *OBPP* has been proven to prevent or reduce bullying.

The goals of *OBPP* are to reduce bullying problems and prevent new bullying problems from happening. The program also works to make relationships better among students. The program is for all students, not just those who are being bullied or who are bullying others.

Parents and guardians play a key role in this program. Your child will be asked to tell an adult at school and at home if he or she is bullied or sees bullying happening at school. It will be very important that you take any bullying seriously and tell our school staff. Our school staff members are being trained to deal with bullying situations when we are told about them.

### Thank You

Epping Middle School is a wonderful place to come to each day and that is a direct result of all of the special people within the school community. As its principal, I am continuously in awe of all of the achievements, academic and social milestones, and wonderful ways that both students and faculty positively affect one another. I encourage anyone with comments or questions regarding the middle school to call me and come in for a cup of coffee or a tour of our school to witness all of the wonders found at EMS. I am proud to serve the students and families of the Epping community and I thank you all for your continued support. Thank you.

*Kyle Repucci, Principal*

## High School

The High School recently adopted a new mission statement:

*The Epping High School community educates and empowers students within a safe environment to become respectful, involved, and knowledgeable 21<sup>st</sup> century learners and citizens.*

This year Epping High School introduced a competency-based grading system, which is a radical departure from the traditional numerically-based system we are all familiar with from our school days. This assessment model, which was

mandated by the New Hampshire Department of Education and is aligned with the New England Association of Schools and Colleges (NEASC), our school's accreditation body, offers some exciting possibilities for improving the education of our children. However, with any substantive change to business as usual, this system will present challenges to the way to think and understand student learning and the way it is reported. So, I implore those that have questions or concerns to contact me directly, [krepucci@sau14.org](mailto:krepucci@sau14.org) or 679-2544 x222.

Major tenants of our competency-based grading and reporting model:

**I. All students must demonstrate what they have learned before moving on.** Before students can pass a course at EHS they must demonstrate that they have learned what they were expected to learn. If students fail to meet learning expectations, they are given more support and instruction from teachers, more time to learn and practice, and more opportunities to demonstrate progress. Until they acquire the most essential skills and grasp the most important concepts, students do not move on to the next level.

**II. Teachers are very clear about what students need to learn.**

All courses at EHS have units of instruction that outline the competencies taught as well as the lessons and assessments they are tied to during that particular unit. In every class, students know precisely what teachers expect—no guesswork required. School reports are no longer about an average, but shown a student's progress with each of the competencies. A student will know that they have achieved mastery of certain expected learning competencies, but that they may need to work harder to others before they can pass the course. Importantly, parents will also know precisely what their student has learned and what they may be struggling to learn.

**III. Common, consistent methods are used to evaluate student learning.**

At EHS all assessments are tied to competencies and assessed using a 90% summative 10% formative grading policy. Competency-based learning applies the same standards to all students, while teachers use consistent methods of evaluating and reporting on



*EHS Soccer.*



student learning—everyone knows precisely what grades stand for and what each student has learned. As a result, grades mean the same thing from course to course, and our school can certify that students are prepared when they move on after demonstrating mastery of a competency.

### Student Achievement

EHS is committed to helping all students to reach their highest aspirations and thoughtfully contribute to a diverse and changing world.

Knowing that many students would have questions related to our new competency-based grading and reporting system, EHS administration and guidance staff coordinated various class meetings to review and further explain how this system would work in their classrooms. After one quarter of living the new system students are highly aware that they must demonstrate mastery of course competencies and that reassessment may be necessary in order to achieve mastery. Students now understand that they must pass all parts of a course. The learning process is more evident and students have an increased awareness that formative assessments are practice opportunities prior to summative assessments.

EHS is proud of all its students and

their achievements. Special accolades go out to this year's senior class. Last year, as juniors, their performance on the state's NECAP test catapulted EHS forty-six places in the NH high school rankings. EHS ranked 31<sup>st</sup> of 84 NH high schools on last year's NECAP test. Great job!!

### Collaborative and Accountable Culture

Epping high school staff continues to develop their instructional practices guided by the research based Framework for Effective Instruction (FEI) as they enter the world of competency-based grading and reporting. In addition to the time allotted last year, time this year was designated during our four professional development days prior to the start of school to plan and align units of instruction to our newly adopted district competencies for learning. Departments worked together to align formative and summative assessments and to clearly articulate a scope and sequence of competencies across the curriculums contained within each department.

EHS is an extremely collegial environment that revolves around our common instructional expectations, practices, and a focus on Bloom's Higher Order Thinking Skills. All teachers begin their lessons by making their learning goal, learning strategy, and assessment of the

goal explicitly known to their students. Each lesson also has three common phases: Launch, Investigation, and Synthesis.

The launch is a short period of time at the beginning of a lesson that prepares students to explore the lesson's learning goal(s) during the investigation period that follows. This part of the lesson is devoted to three key activities: first, building students' background knowledge regarding the learning goal; second, ensuring that students have a sufficient grasp of the lesson's ideas and content that they will be successful during the more independent investigation; and third, ensuring that students understand the scope of the investigation they are about to begin.

Investigation is the largest component of a high school lesson. Teachers try to allocate as much of the learning time as possible to students' active exploration of ideas. The exploration typically includes opportunities for students to analyze and evaluate concepts, in addition to creating their own responses. Taking the place of a more traditional lecture-format, effective investigations place students at the center of their own meaning-making, as they work with their peers and the teacher to deepen their understanding of complex ideas.

Synthesis is one of the highest-order thinking skills that students will develop in EHS classrooms. This skill is critical

### Class of 2012 College Acceptances

Advanced Welding Institute  
Arizona State University  
Bay State College  
Bowling Green University  
Clarkson University  
Colby Sawyer College  
Culinary Institute of America  
Daniel Webster College  
Duquesne University  
East Carolina University  
Emmanuel College  
Franklin Pierce University  
Geneva College  
Great Bay Community College  
Hofstra University  
Johnson & Wales University  
Keene State College  
Manchester Community College

New England College  
New England School of  
Communication  
Northern Essex Community College  
Ohio State University  
Plymouth State University  
Rensselaer Polytechnic Institute  
Rivier College  
Salem State University  
San Diego State University  
Southern New Hampshire University  
Southern New Hampshire  
University—Honors  
Southern Maine University  
St. Anselm's College  
St. Joseph College  
St. Michael's College  
Steven Institute of Technology  
Suffolk University

Syracuse University  
Unity College  
University of Connecticut  
University of Maine  
University of New England  
University of New Hampshire  
University of New  
Hampshire—Honors  
University of Rhode Island  
University of Southern Maine  
University of West Virginia  
Vermont Tech College  
Wentworth Institute of Technology

### Military Branches

US Army (1)  
US Marines (3)  
US Navy (2)



*EHS students at the Browne Center.*

for success in high school, college, as well as in the professional work world. An inherently individual and creative process that draws on one's reflective capacities, synthesis is the capacity to bring together an array of elements in such a way as to create a new way of looking at and thinking about them. In order to foster this capacity in students, all lessons close with a brief period of time devoted to this work. This period focuses on two tasks: first, providing students with an opportunity to revisit the lesson's objective in order to articulate new learning and insight. And second, fostering the critical practice of reflecting on one's learning process, particularly with regard to use of the independent learning strategies.

The FEI model is a lens through which teaching is examined. By focusing on a common, easily recognizable set of instructional best practices, both teachers and administration have a clear understanding of what effective instruction looks like. Teachers are observed using an FEI observation protocol that has been clearly discussed and which is the foundation of their lesson plans and instructional practices.

The high school staff recently collaborated with the staff at the middle school to finish our New England Association of Schools and Colleges (NEASC) pre-self-study report. We await feedback in order to ready our school for its accreditation visit in 2015.

## Communication

Epping High School warmly welcomes new hires: Sarah Kiley (Art), Antonia

Earley (Spanish), Amy Birck (Special Education Case Manager), and Ben Bourgoin (Physical Education). Each of these distinctive educators bring new and various experiences that will positively enhance our student's high school experience.

The high school administration and staff hopes to positively and openly engage students, parents, and community members in dialogues pertaining to our school. Monthly newsletters are emailed home to families as well as posted on our school's website [www.sau14.org/EHS](http://www.sau14.org/EHS). Teachers use the email database found in their online teacher grade books, so please make every effort to keep our school's demographic information as up to date as possible.

Parents, guardians, students, and school staff are partners in the Epping High School. Access to grades and attendance through PowerSchool® is being provided to make learning more transparent, to provide timely evidence of learning, and to facilitate communication about individual student learning. Ultimately, it is about all of us taking responsibility for student learning. If you need any assistance with the PowerSchool® portal, please contact administration at 679-2544.

The parent notification system through PowerSchool® has the ability to send parents reports of student progress. This system needs to be set up by parents when they are logged into PowerSchool®. For a brief video tutorial please reference <http://youtu.be/VxYriA5bLQA>.

We want to make sure our school is a good place for students to learn. One way to support this desire was to formally

roll out The Olweus Bullying Prevention Program at the start of this school year. The *Olweus Bullying Prevention Program (OBPP)* is one of the best-known bullying prevention programs. *OBPP* has been proven to prevent or reduce bullying.

The goals of *OBPP* are to reduce bullying problems and prevent new bullying problems from happening. The program also works to make relationships better among students. The program is for all students, not just those who are being bullied or who are bullying others.

Parents and guardians play a key role in this program. Your child will be asked to tell an adult at school and at home if he or she is bullied or sees bullying happening at school. It will be very important that you take any bullying seriously and tell our school staff. Our school staff members are being trained to deal with bullying situations when we are told about them.

## Thank You

The teachers in Epping continually give to their community, students, and colleagues. Their efforts and kindness create the warm and welcoming environment necessary to foster learning. EHS is a great place to come to every day! Epping High School and all of its related programs are a testament to the town's commitment to education. As EHS's principal, I hope to continue the strong sense of pride shown throughout the community and bring the very best educational opportunities to the students of Epping. Thank you for your support!

*Kyle Repucci, Principal*



---

## Director of Special Services

This past December we marked an anniversary of the nation's first federal special education law, passed on December 2, 1975. President Gerald Ford signed this ground breaking legislature and set forth a tidal wave of change, bringing into the public schools more than 1 million children with disabilities who previously were shut out of schools or received limited educational services.

Since this law was first passed the United States has seen an increase in the number of students who receive support. It is estimated that the number of students who receive services is now closer to 6 million students. The majority of students who are identified in the United States have learning disabilities and speech language impairments. A much smaller percent are diagnosed with more significant disabilities such as autism, cognitive impairments, or traumatic brain injury.

What does this mean for students with disabilities in the Epping School District? In Epping our students with disabilities spend more than 80 percent of their day in the regular classroom. As the number of students with disabilities in the classroom increases several questions arise about academics expectations, teacher preparedness, and the cost of the services. The passage of the Individuals

with Disabilities Act (IDEA) helped inclusion in the regular education classroom become the norm for students with disabilities. It also mandated their participation in state mandated academic testing and public reporting. Some of the changes have required states to develop alternative ways to assess student assessments aligned with state standards. Today we are working to align IEP goals to the Common Core State Standards as well as looking at the way we teach and the materials we use with students. One approach is the "Universal Design for Learning" or UDL which supports a flexible approach of methods, materials and assessments that can be utilized for all students.

Parents play an important role in obtaining special education services for their students, however, the bulk of responsibility for helping students with disabilities falls to teachers. Both No Child Left Behind and IDEA require special education teachers to be "highly qualified" in special education as well as in any subject areas they teach. General education teachers must be able to work effectively with students with disabilities. States must now test 95 percent of their students with disabilities and the expectation is that they will be performing at the proficient level by 2013–2014. If a school does not make "Adequate Yearly Progress" at the required level of growth they face sanctions. Some states including New Hampshire are looking at the

implementation of growth models. These models are designed to show whether or not students have made growth even if they are not meeting grade-level targets for achievement. We will have to see if New Hampshire receives federal approval to implement these forms of assessment. In the meantime Epping teachers work diligently to teach all our students.

A critical issue facing New Hampshire is the need for more federal funds for special education. It is important to note that the 1975 law authorized federal funding "up to forty percent" of the national average per student expenditure. Law makers as well as educators often refer to the 40% as "full funding". As of 2011, federal funds accounted for less than 20%. This is a discussion we must have as a state and as a country as we support all students as they transition to adulthood.

In this time of transition it is important to celebrate the incredible growth we have made providing access to all our children. We need to take the time to honor progress and celebrate students with disabilities, their parents, teachers, paraprofessionals, and specialists. In the future we need to have conversations and plan, so we can together address the crucial issues facing education today.

I look forward to our dialogue and I thank you for all your support,

*Respectfully submitted,  
Catherine Zylinski*



# District Report Card

The intent of the Epping School District Report Card is to share successes and challenges in meeting the district student learning, professional learning, and accountability goals. Student demographic and educational data and financial data are routinely monitored to determine our successes and challenges. Detailed student demographic and learning data and financial data may be accessed on the Epping School District website [www.saul4.org](http://www.saul4.org) under Accountability. Please note that data may be from several school years due to the availability of information from the NH Department of Education.

**Demographically**, our schools continue to change due to the economy and changing town population.

- The district hired the NH School Administrators Association to conduct a demographic analysis to assist with student enrollment projections potentially impacting future budgets and facility needs. The enrollment decline has reversed with 28 new students added in the last three years. Enrollment is predicted to follow this trend increasing by 90 students over the next ten years. This is due primarily to an in-migration of students offsetting a declining birthrate. A spike in the 2011 birthrate has been noted and future birthrates will need to be monitored to determine if a birthrate trend reversal is taking place.

- The economy continues to significantly impact our student body with 26% of students qualifying for free and reduced meals. Although the district socio-economically disadvantaged student (SES) average has remained stable, the school demographics vary greatly from school to school with 26% SES at EES, 34% at EMS, and 21% at EHS. This school year a math specialist was added to address the academic needs of the SES population at the middle school level. Resources were reallocated to fund this position.
- The English Learner population is stable with 2% of students qualifying for services. As a result no changes were made in EL staffing.
- The student with disabilities (SWD) population increased slightly to 16%. Like the SES population, the SWD demographics vary greatly from school to school with 9% SWD at EES, 21% SWD at EMS, and 16% SWD at EHS. Special education staff were transferred from the elementary to middle school to meet student need. This year out-of-district special education placements have increased significantly due to new students moving into district, students electing to attend charter schools, and students requiring special programming. The budget this school year and next has been significantly impacted by special education placements out of district.

- Epping schools continue to be predominantly white with only 6% of our students meeting the criteria for ethnic/race diversity.
- Home and charter school student enrollments are stable. Home and charter school educated students continue to participate in Epping academics and athletics.

**Educationally**, the district continues to focus on curriculum, instruction, and assessment with program materials and professional development support.

- At the close of the school year the district will have a standards-based, aligned curriculum in all content areas from grades K to 12.
- The elementary and middle schools continue to work on

## Statistical Data: School Year 2011–2012

	Average Daily Membership	Percent of Attendance
Elementary	480.19	95.90
Middle School	213.99	95.40
High School	270.60	92.00
Kindergarten	58.99	95.35

## Enrollment As of 10/1/2012

Grade	Elementary School
1	88
2	78
3	76
4	83
5	63
Middle School	
6	86
7	66
8	77
High School	
9	77
10	66
11	65
12	67
Total Enrollment for Grades 1–12:	892
Kindergarten Enrollment:	75

reading, writing, and mathematics instruction. Grades K to 6 are in the second year of implementing the new Math in Focus program. Grades 7 and 8 are in their first year of implementation.

- Student reading and mathematics proficiency scores in grades 3 to 8, as measured by the state NECAP test, have trended upward for another year with 81% reading proficiency above state average and 78% mathematics proficiency above state average.
- The NH Department of Education has submitted a federal waiver to change from the present system which uses arbitrary achievement targets for student subgroups and designates schools and districts in need of improvement. The proposed waiver emphasizes individual student growth for all students in EL, SWD, SE, and other student subgroups. This waiver is significant in two ways. The first is that the new system assigns each student to one subgroup unlike the previous system which may place students in multiple subgroups placing more statistical weight on these student scores. The second is that schools will be measured by reasonable individual growth targets rather than arbitrary performance targets set for all schools. Using the proposed NH growth model based on the same student results reported above, Epping students designated as other (not EL, SWD, or SE) tested at 90% reading proficiency and 88% mathematics proficiency.

- This past school year the high school dropout rate increased to 1.8% slightly above state average. The increase has been associated with students moving into district. Other southeast region high schools have reported similar increases and high school student mobility from district to district will need to be closely monitored. Alternative learning options at EHS continue to promote high school completers with a high school diploma or GED certificate.

**Financially,** the district continues to work on being fiscally responsible by returning funds in the form of fund balance and saving resources wherever possible. Decisions made at the state level continue to negatively impact the district budget.

- This past year the district returned \$498,392 due to the NH Retirement System's decision not to fully implement retirement rate increases, changes in state vocational and drivers' education funding, utility savings due to a mild winter, special education costs being less than projected, and savings resulting from the bidding process and paperless initiatives.
- The 2012 assessed school tax rate decreased 5 cents. The school tax rate continues to account for 77% of the total tax rate.
- This school year financial projections are coming in close to budget due to unanticipated special education costs. As a result the district is not projecting a fund balance contributing to a net loss in revenue estimated to add \$0.58 to next year's tax rate.

- The district cost per pupil continues to be higher than state average due to costs in the southeast region and the size of our schools. The latest data shows that the difference has decreased to \$1,544, but the high school cost per pupil continues to be significantly higher at \$4,035 more than state average.
- The district continues to improve starting teacher salary placing 73 out of 160 school districts. As a result the district is more competitive attracting and keeping qualified teachers.
- The district continues to strive for class sizes of 20 or less in the primary grades and 25 or less in upper grades. An additional elementary teacher has been added to next year's budget in order to continue low class sizes. Resources have been reallocated to fund this position.
- Benefit costs continue to be monitored. The district has completed the change to higher co-payment health insurance plans for all employees. As a result next year's budget includes a reduction in health insurance costs.
- State level decisions regarding retirement continue to impact the district's budget. Next school year retirement rates are increasing 22 to 25% contributing an estimated \$0.30 to the tax rate.
- Epping taxpayers contribute 75% of the school budget in the form of local and state taxes. The federal government contributes 5% and the state 20%.

*January 7, 2013*

# 2011-2012 School Salaries

Employee		Dept	Amount Earned*
Altbergs	Jon M.	Admin	\$2,918.10
Anderson	Eric R.	TCH/Para	\$28,920.73
Arsenault	Stephanie A.	Para	\$20,877.83
Averill	Larry R.	TCH/Athletic Director	\$74,628.00
Baker	Stephanie A.	Teacher	\$60,726.00
Bartlow	Michael	Custodian	\$29,199.08
Bastien	Daniel T.	Teacher	\$50,860.90
Bell	Tracy	Admin Asst	\$36,514.20
Bender	Eldon	Teacher	\$44,419.00
Benson	Jon E.	Coach	\$999.00
Bent	Amanda C.	Para	\$14,724.41
Bernaby	Sheilaa.	Para	\$3,940.12
Bills	Maureen A.	Para	\$14,938.47
Bilodeau	Carole H.	Teacher	\$63,797.00
Bisaillon	Melolah K.	Teacher	\$68,225.50
Blais	Jesse D.	Teacher	\$46,471.00
Bliss	Valerie E.	Teacher	\$57,976.00
Blum	Michelle K.	Para	\$17,348.08
Boelter	Carrie K.	Teacher	\$47,191.50
Bolduc	Ephrem E.	Custodian	\$32,870.75
Bolduc	Georgia	Custodian	\$11,650.80
Boomhower	Josephine	Custodian	\$32,713.20
Booth	Deborah R.	Teacher	\$48,641.00
Bouchard	Donald J.	Teacher	\$57,058.00
Boudreau	Sarah J.	Teacher	\$49,806.50
Bouvier	Laurie M.	Para	\$20,283.28
Bozek	Marisa A.	Teacher	\$62,191.00
Brazas	Clariced.	Teacher	\$43,644.00
Breault	Jared A.	Teacher	\$50,779.00
Brooks	Deborah A.	Teacher	\$24,732.00
Brown	Maureen F.	Custodian	\$29,842.16
Buchanan	Katie L.	Teacher	\$42,923.00
Bullock	Linda A.	Food Service	\$8,636.58
Burke	John W.	Custodian	\$21,981.75
Bush	Veronica L.	Admin	\$34,885.00
Butt	Marilyn	Teacher	\$66,214.00
Cameron	Maria J.	Para	\$19,899.52
Carleton	Christina M.	Para	\$10,889.54

Employee		Dept	Amount Earned*
Carr	Rachel N.	Teacher	\$39,712.00
Carrier	Raymond L.	Teacher	\$41,516.00
Cartmill	Matthew B.	Teacher	\$37,799.00
Casper	Suzanne D.	Para	\$22,834.42
Chapman	Amanda A.	Para	\$14,009.64
Chevalier	Daphne M.	Teacher	\$46,749.00
Christie	Bruce R.	Teacher	\$64,716.00
Cogger	Judy	Para	\$21,051.11
Colby	Sarah E.	Teacher	\$40,689.32
Coleman	Mary Beth	Teacher	\$70,003.00
Colgan	Carol M.	Teacher	\$60,034.50
Conner	Margaret E.	Teacher	\$57,169.93
Costello	Amy L.	Para	\$18,402.28
Crane	Susannah E.	Teacher	\$41,383.00
Crosby	Katherine D.	Teacher	\$44,547.00
Daniels	Lisa A.	Teacher	\$49,003.00
De Faria	Charley N.	Teacher	\$40,069.00
Degruttola	Nicholas	Teacher	\$47,757.50
Demers	Barbara A.	Teacher	\$65,610.00
Diamond	Elizabeth S.	Para	\$15,716.53
Diberardinis	Lisa M.	Para	\$18,926.18
Dodge	Gregory C.	School Board	\$2,500.00
Dodge	Jacqueline A.	Teacher	\$59,617.00
Dolan	Michelle C.	Admin Asst	\$533.25
Donahue	Danielle R.	Teacher	\$61,198.50
Donovan-Needham	Annmarie	Teacher	\$47,544.00
Drown	Nathan A.	Custodian	\$31,565.40
Dutra	David	Teacher	\$54,297.00
Dwyer	Deryn A.	Para	\$21,545.04
Dyer	Deborah A.	Teacher	\$41,094.00
Eckhardt	H. Wyman	Teacher	\$40,040.00
Eckhardt	J. Kristin	Teacher	\$47,544.00
Esposito	Lisa M.	Admin Asst	\$28,266.33
Falagan	Sheryl A.	Para	\$21,788.37
Feld	Elizabeth H.	Teacher	\$47,286.00
Fogg	Lisa L.	School Asst Treas	\$500.00
Foley	Joseph M.	School Treasurer	\$3,000.00
Francoeur	Ryan D.	Coach	\$3,973.00

\*Includes summer school compensation and other stipends such as athletic, extracurricular, department head, team leader, curriculum & training, health insurance opt out, retirement, etc.



## 2011–2012 School Salaries (continued)

Employee		Dept	Amount Earned*
Frazer	Kimberly A.	Coach	\$1,104.00
Freed	Brian C.	Teacher	\$41,059.00
Gagnon	Alysa R.	Speech Asst	\$20,371.50
Galley Jr	Robert I.	Custodian	\$11,938.95
Gilligan	Peter H.	Admin	\$67,218.00
Gillis	Kathleen A.	Para	\$23,952.74
Godbout	Brandy L.	Teacher	\$46,054.00
Goodrich	Robert R.	School Moderator	\$300.00
Gormer	Scott	Coach	\$3,789.00
Goss	Henry-Michael	Custodian	\$15,554.80
Granbery	C Minot	Teacher	\$54,055.00
Greeley	Andrea	Teacher	\$51,729.00
Grenier	Susan R.	Custodian	\$32,384.63
Gruszczynski	Kristine	Teacher	\$54,628.00
Hagan	Carrie L.	Teacher	\$48,853.00
Hales	Ann	Para	\$23,990.09
Hallowell	Amy M.	Teacher	\$52,260.50
Harman	Tobey G.	Teacher	\$54,628.00
Harris	Jeffery F.	School Board	\$2,000.00
Harris	Joan M.	Teacher	\$76,658.00
Harris	Susane.	Para	\$18,860.88
Healy	Lyn Ward	Admin	\$52,639.00
Hebert	Christine	Admin	\$62,930.00
Herman	John	Teacher	\$50,316.00
Hopley	Tim	Coach	\$4,415.00
Houlihan	John P.	Admin	\$62,728.00
Hughes	Colby L.	Coach	\$530.00
Hughes	Michellea.	Admin Asst	\$14,001.29
Jarosz	Jaimie-Shea	Coach	\$3,648.00
Jensen	Deena L.	Admin	\$53,989.46
Kennedy	Francesca E.	Para	\$15,630.51
Kimball	George K.	Admin	\$54,106.00
Kimball	Susan H.	School Board/Secretary	\$3,700.00
Kirsch	Martha R.	Teacher	\$61,056.00
Kukesh	Suzanne	Para	\$12,285.18
Landis	Sandra S.	Title I Reading	\$27,213.00
Langlais	Heidi H.	Para	\$21,733.20
Laplande	Deanna	Teacher	\$68,267.25

Employee		Dept	Amount Earned*
Lavallee	Sharon M.	Admin Asst	\$34,618.00
Lavigne	Brenda L.	Custodian/Food Service	\$27,867.02
Lavoie	Angele T.	Coach	\$1,386.00
Limperis	Stephanie L.	Teacher	\$45,652.00
Lister	Scott E.	Teacher	\$55,717.00
Luongo	Christine M.	Teacher	\$64,163.50
Macfarland	Courtney E.	Teacher	\$38,554.00
Macleay	Cheryl A.	Admin Asst/Bookkeeper	\$44,269.82
Macleod	Kimberly D.	Food Service	\$8,111.25
Mahalaris	Phyllis	Teacher	\$51,603.00
Mahoney	Sarah A.	Teacher	\$65,295.00
Mailhot	Lori F.	Food Service	\$10,491.75
Marasca	Rachelle	Food Service	\$9,081.00
Marcotte	Richard P.	Facilities/Maintenance	\$46,426.00
Martell	Faydra A.	Para	\$18,160.83
Martin	Andrea M.	Para	\$18,287.71
Masury	Julia A.	Teacher	\$44,051.00
Mattson	Teresa L.	Teacher	\$31,468.00
Mayne	Deanna C.	Teacher	\$39,228.00
McAllister	Jennifer L.	Para	\$22,585.27
McCallion	Karen A.	Teacher	\$44,813.00
McCann	Joanne W.	Teacher	\$42,570.00
McCarthy	Angela C.	Para	\$3,629.28
McDermott	Kerry W.	Teacher	\$63,459.00
McDonough	Marianne	Teacher	\$39,355.00
McGeough	Susan V.	Teacher	\$65,963.00
McKay	Kathleen M.	Admin	\$45,797.57
McPhee	Kristine A.	Custodian/Food Service	\$31,801.65
Meade	Edward	Coach	\$2,998.00
Mikkelsen	Beverly A.	Para	\$22,067.33
Milbury	Erin	Admin	\$58,650.00
Mix	Christine A.	Para	\$25,166.04
Mlcuch	Danielb.	Teacher	\$45,229.00
Mongeon	Karen L.	Admin Asst	\$35,693.20
Moran	Patrice A.	Title I Reading	\$27,625.99
Morin	Julie E.	Teacher	\$44,269.00
Mosca	Gabriel R.	Teacher	\$46,166.00
Munsey	Barbarad.	Admin	\$113,056.00
Murphy	Daniel F.	Tech Support	\$46,507.00
Murphy	Shannon E.	Speech Asst	\$13,764.73

Employee		Dept	Amount Earned*
Mylott	David T.	School Board	\$2,000.00
Nekton	Tyler R.	Teacher	\$52,531.50
Nelson	Irene M.	Para	\$23,062.32
Nevins	Matthew J.	Para	\$17,806.00
Newton	Samantha R.	Facilities/Maintenance	\$38,000.71
Nicosia	Mary Ann	Para	\$22,523.47
Nollet	Sylviax.	Food Service	\$10,757.10
O'Day	Robin A.	School Clerk	\$300.00
O'Brien	Wendy J.	Para	\$19,238.21
O'Day	Ryan J.	Para	\$17,460.54
O'Donnell	Michael J.	Teacher	\$63,519.00
Page	Joy C.	Teacher	\$52,259.11
Page	Karen M.	Teacher	\$52,361.50
Parsons	Elaine F.	Para	\$17,426.28
Pattee	Rachael J.	Teacher	\$46,669.50
Peck	Annemarie S.	Para	\$9,082.25
Pender	Jacqueline S.	Teacher	\$45,167.00
Peterson	Beth A.	Teacher	\$54,753.00
Petrie	Luetta M.	Para	\$10,859.67
Pettengill	Danielle L.	Speech Asst	\$22,246.38
Porter	James G.	Custodian	\$34,423.10
Quinones-Reed	Joanne	Teacher	\$45,734.00
Raymond	Jennifer A.	Para	\$26,009.03
Reed	Brian G.	School Board	\$2,000.00
Repucci	Kyle M.	Admin	\$91,260.00
Retelle	Sarah	Para	\$16,874.59
Reynolds	Kara C.	Teacher	\$38,948.50
Ridpath	Adele M.	Para	\$13,921.02
Robblee	Lisa A.	Teacher	\$61,945.00
Robert	Melanie F.	Para	\$13,986.15
Rollins	Elizabeth M.	Para	\$15,897.30
Rossel	Kerstin A.	Teacher	\$51,555.00
Rouse	Brienne T.	Teacher	\$40,918.00
Roux	Suzanne W.	Title I Reading	\$27,380.43
Salovitch	Ross E.	Coach	\$1,181.00
Saluto	Heather R.	Teacher	\$39,443.00
Santa	Gayle E.	Teacher	\$70,502.00
Sargent	Lindsay J.	Para	\$20,519.76
Sawyer	Lorraine A.	Teacher	\$54,628.00
Seaman	Karen J.	Para	\$21,248.94

Employee		Dept	Amount Earned*
Smart	Gregory E.	Teacher	\$65,895.00
Smith	Candace A.	Teacher	\$56,908.00
Smith	Emilie L.	Para	\$18,365.86
Solomon	Jennifer L.	Para	\$22,464.21
Sprackland	Nicole A.	Para	\$18,411.85
Sprague	Catherine	Title I Math	\$19,940.00
Stalzer	Krista A.	Para	\$15,305.02
Stanley	Melinda M.	Payroll/A P	\$39,283.20
Stanley-Berting	Kathleen	Teacher	\$45,235.50
Stedfast	Aaron R.	Tech Support	\$23,904.00
Stoltzfus	Hattie H.	Para	\$17,623.82
Sturzo	Stephanie S.	Admin Asst/Bookkeeper	\$29,990.40
Sullivan	Timothy J.	Coach	\$4,415.00
Sweitzer	Lindsey W.	Teacher	\$44,792.00
Swirbliss	Melissam.	Admin Asst	\$36,593.82
Tadgell	Robert E.	Teacher	\$61,697.00
Tansey	Emily K.	Teacher	\$41,234.00
Thompson	Karen R.	Teacher	\$68,260.00
Thompson	Susan P.	Admin Asst	\$39,234.20
Thompson	Thelma J.	Teacher	\$56,113.00
Thornton	Kelli A.	Para	\$17,668.28
Tincher	Jennifer C.	Teacher	\$43,137.00
Triff	Trang D.	Para	\$15,230.24
Trinceri	Michelle M.	Admin Asst	\$13,859.86
True	Kristen	Teacher	\$58,740.00
Tulchinsky	Taryn E.	Title I Reading	\$28,326.93
Turcotte	Dustin L.	Coach	\$1,205.00
Vallone	Mark A.	Admin	\$96,126.00
Vangundy	Paula J.	Admin Asst	\$41,363.20
Weisberg	Pat	Teacher	\$65,825.00
Wendelken	Dorothy	Para	\$23,902.17
Williamson	Martha	Admin	\$79,862.44
Wong	Nicholas Q.	Para	\$16,309.18
Yergeau	Robin L.	Teacher	\$58,642.00
Young	Barbara J.	Teacher	\$58,848.00
Young	Susan P.	Teacher	\$59,447.20
Zylinski	Catherine F.	Admin	\$86,277.00

\*Includes summer school compensation and other stipends such as athletic, extracurricular, department head, team leader, curriculum & training, health insurance opt out, retirement, etc.

# 2012 Ballot Results

**ABSENTEE  
OFFICIAL BALLOT  
ANNUAL SCHOOL DISTRICT ELECTION  
EPPING, NEW HAMPSHIRE  
MARCH 13, 2012**

*Robin A ODay*  
*Robin A ODay*  
SCHOOL DISTRICT CLERK

## INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

### SCHOOL BOARD MEMBER

3 years ☐ Vote for not more than 1 ☐

MICHELE LAMOTHE KING ☐

SHANNON BOELTER ☐

SUSAN H. KIMBALL ☐

(Write-in) ☐

166

375

204

## ARTICLES

**Article 1.** To see if the Epping School District will vote to approve the cost item included in the collective bargaining agreement reached between the Epping School Board and the Epping Education Association which calls for the following changes in salaries and benefits at the current staffing levels:

Year	Estimated Increase/(Decrease)
2012-2013	(\$11,076)
2013-2014	\$175,096

543  
YES ☐

NO ☐

234

and to further raise and appropriate no additional funds for the upcoming fiscal year, such sum representing the fact that there are no additional costs attributable to increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The school board (5-0-0) and the budget committee (9-0-1) recommend this appropriation. (Majority vote required.)

**Article 2.** Shall the Epping School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$16,630,940? Should this article be defeated, the default budget shall be \$16,667,037, which is the same as last year with certain adjustments required by previous action of the Epping School District or by law or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in any other warrant articles. The school board (5-0-0) and the budget committee (10-0-1) recommend this appropriation. (Majority vote required.)

625  
YES ☐

NO ☐

145

**Article 3.** Citizens' petition per T. Kucera, J. Comeau, T. Dwyer Jr., et al. To see if the school district will vote to keep in place the elementary School Library/Media Specialist position and to raise and appropriate the sum of \$79,523.00, which includes salary and benefits, for this position. This will ensure that the Elementary School Library continues to be managed and staffed by a full-time Librarian/Media Specialist. The school board (5-0-0) and the budget committee (5-2-2) do not recommend this appropriation. (Majority vote required.)

459  
YES ☐

NO ☐

324



# 2013–2014 School District Budget

MS-27

## SCHOOL BUDGET FORM

BUDGET FORM FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

OF: EPPING, NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2013, to June 30, 2014

### IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.

2. Hold at least one public hearing on this budget.

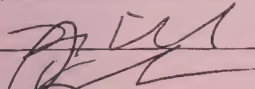
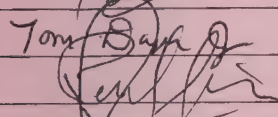
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.


This form was posted with the warrant on (Date): January 22, 2013

### BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete

  
\_\_\_\_\_  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

MS-27  
Rev. 12/11

## Budget - School District of Epping FY 2013-2014

1 2 3 4 5 6 7 8 9

Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. WARR. ART. #	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year as Approved by DRA	School Board's Appropriations		Budget Committee's Approp.	
					Ensuing Fiscal Year (Recommended)	(Not Recommended)	Ensuing Fiscal Year (Recommended)	(Not Recommended)
INSTRUCTION								
1100-1199	Regular Programs	4	\$5,710,424	\$5,701,580	\$5,945,711		\$5,945,711	
1200-1299	Special Programs	4	\$2,629,640	\$2,784,043	\$3,043,340		\$3,043,340	
1300-1399	Vocational Programs	4	\$74,745	\$103,650	\$106,650		\$106,650	
1400-1499	Other Programs	4	\$312,628	\$353,286	\$402,071		\$402,071	
1500-1599	Non-Public Programs							
1600-1699	Adult/Continuing Ed. Programs							
1700-1799	Community/Jr. College Ed. Programs							
1800-1899	Community Service Programs							
SUPPORT SERVICES								
2000-2199	Student Support Services	4	\$1,223,565	\$1,261,933	\$1,288,569		\$1,288,569	
2200-2299	Instructional Staff Services	4	\$868,547	\$910,685	\$794,250		\$794,250	
GENERAL ADMINISTRATION								
2310 840	School Board Contingency							
2310-2319	Other School Board	4	\$61,635	\$68,441	\$62,965		\$62,965	
EXECUTIVE ADMINISTRATION								
2320-310	SAU Management Services	4	\$448,960	\$465,224	\$481,449		\$481,449	
2320-2399	All Other Administration	4	\$232,724	\$236,764	\$244,139		\$244,139	
2400-2499	School Administration Service	4	\$876,979	\$959,122	\$962,546		\$962,546	
2500-2599	Business							
2600-2699	Operation & Maintenance of Plant	4	\$1,465,055	\$1,484,199	\$1,531,352		\$1,531,352	
2700-2799	Student Transportation	4	\$503,726	\$534,547	\$557,202		\$557,202	
2800-2999	Support Service Central & Other	4	\$72,143	\$103,300	\$107,752		\$107,752	
NON-INSTRUCTIONAL SERVICES								
3100	Food Service Operations	4	\$348,240	\$360,827	\$396,819		\$396,819	
3200	Enterprise Operations							

## Budget - School District of Epping FY 2013-2014

1	2	3	4	5	6	7	8	9
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud WARR. ART. #	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Current Year As Approved by DRA	School Board's Appropriations Ensuing Fiscal Year (Recommended)	(Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	(Not Recommended)
<b>FACILITIES ACQUISITION AND CONSTRUCTION</b>								
4100	Site Acquisition							
4200	Site Improvement							
4300	Architectural/Engineering							
4400	Educational Specification Develop.							
4500	Building Acquisition/Construction							
4600	Building Improvement Services	4	\$122,920	\$1	\$1		\$1	
4900	Other Facilities Acquisition and Construction Services							
<b>OTHER OUTLAYS</b>								
5110	Debt Service - Principal	4	\$470,000	\$495,000	\$520,000		\$520,000	
5120	Debt Service - Interest	4	\$440,333	\$416,213	\$390,838		\$390,838	
<b>FUND TRANSFERS</b>								
5220-5221	To Food Service							
5222-5229	To Other Special Revenue	4	\$538,303	\$471,649	\$471,649		\$471,649	
5230-5239	To Capital Projects							
5254	To Agency Funds							
5300-5399	Intergovernmental Agency Alloc.							
	<b>SUPPLEMENTAL</b>							
	<b>DEFICIT</b>							
	<b>Operating Budget Total</b>		\$16,400,567	\$16,710,464	\$17,307,303		\$17,307,303	



## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3, VI, as: 1) appropriations in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

[illegible]

## \*\*INDIVIDUAL WARRANT ARTICLES\*\*

"individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be:

- 1) Negotiated cost items for labor agreements;
- 2) Leases;
- 3) Supplemental appropriations for the current year for which funding is already available; or
- 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/11 to 6/30/12	Appropriations Prior Year As Approved by DRA	WARR. ART.#	School Board's Appropriations Ensuing Fiscal Year (Recommended)	School Board's Appropriations Ensuing Fiscal Year (Not Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Recommended)	Budget Committee's Approp. Ensuing Fiscal Year (Not Recommended)
	Paraprofessional Agreement			1	\$36,578		\$36,578	
INDIVIDUAL ARTICLES RECOMMENDED								

## Budget - School District of Epping FY 2013-2014

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
<b>REVENUE FROM LOCAL SOURCES</b>					
1300-1349	Tuition	4	\$90,990	\$92,900	\$92,900
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments				
1600-1699	Food Service Sales	4	\$206,827	\$242,519	\$242,519
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources	4	\$101,500	\$106,000	\$106,000
<b>REVENUE FROM STATE SOURCES</b>					
3210	School Building Aid	4	\$211,875	\$221,875	\$221,875
3220	Kindergarten Aid				
3215	Kindergarten Building Aid				
3230	Catastrophic Aid	4	\$27,000	\$27,000	\$27,000
3240-3249	Vocational Aid	4	\$5,236	\$5,236	\$5,236
3250	Adult Education				
3260	Child Nutrition	4	\$4,000	\$4,300	\$4,300
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>					
4100-4539	Federal Program Grants	4	\$234,528	\$234,528	\$234,528
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition	4	\$150,000	\$150,000	\$150,000
4570	Disabilities Programs	4	\$237,121	\$237,121	\$237,121
4580	Medicaid Distribution	4	\$164,360	\$171,500	\$171,500
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>					
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Est. Revenues
<b>OTHER FINANCING SOURCES (Cont.)</b>					
5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-d for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	<b>Supplemental Appropriation (Contra)</b>				
	<b>Voted From Fund Balance</b>	2		\$50,000	\$50,000
	<b>Fund Balance to Reduce Taxes</b>		\$498,392	\$0	\$0
	<b>Total Estimated Revenue &amp; Credits</b>		\$1,931,829	\$1,542,979	\$1,542,979

**\*\*BUDGET SUMMARY\*\***

	Current Year Adopted Budget	School Board's Recommended Budget	Budget Committee's Recommended Budget
<b>Operating Budget Appropriations Recommended (from page 3)</b>	\$16,710,464	\$17,307,303	\$17,307,303
<b>Special Warrant Articles Recommended (from page 4)</b>		\$50,000	\$50,000
<b>Individual Warrant Articles Recommended (from page 4)</b>		\$36,578	\$36,578
<b>TOTAL Appropriations Recommended</b>	\$16,710,464	\$17,393,881	\$17,393,881
Less: Amount of Estimated Revenues & Credits (from above)	\$1,931,829	\$1,542,979	\$1,542,979
Less: Amount of State Education Tax/Grant	\$4,621,828	\$4,735,051	\$4,735,051
Estimated Amount of Local Taxes to be Raised For Education	\$10,156,807	\$11,115,851	\$11,115,851

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$1,648,354  
(See Supplemental Schedule With 10% Calculation)



# BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)

(RSA 32:18, 32:19, & 32:21)

Use VERSION #2 if budget includes Collective Bargaining Cost Items or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: SAU 14 FISCAL YEAR END June 30, 2014

Col. A

	RECOMMENDED AMOUNT		
1. Total <b>RECOMMENDED</b> by Budget Committee (see budget MS-7, 27, or 37)	\$17,393,881		
LESS EXCLUSIONS:			
2. Principal: Long-Term Bonds & Notes	\$520,000		
3. Interest: Long-Term Bonds & Notes	\$390,838		
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b			
5. Mandatory Assessments			
6. TOTAL EXCLUSIONS (Sum of rows 2-5)	<\$910,838>		
7. Amount <b>recommended</b> less recommended exclusion amounts (Line 1 less Line 6)	\$16,483,043		
8. Line 7 times 10%	\$1,648,304		
9. Maximum allowable appropriation prior to vote (Line 1 + 8)	\$19,042,185	Column B	Column C (Column B-A)
10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV, (Complete Column A prior to meeting & Column B and Column C at meeting)	Cost items recommended (Also included in line 1) \$36,578	Cost items voted	Amount voted over recommended amount
11. Bond Override RSA 32:18-a	XXXXXXXXXX	XXXXXXXXXX	Amount voted

## MAXIMUM ALLOWABLE APPROPRIATIONS VOTED

At meeting, add Line 9 + amounts in Column C.

\$19,042,185

Line 8 plus any amounts in Column C (amounts voted above recommended amount) is the allowable increase to budget committee's recommended budget.

**Attach a copy of this completed supplemental schedule to the back of the budget form.**

# DEFAULT BUDGET OF THE SCHOOL

OF: EPPING, NH

Fiscal Year From July 1, 2013, to June 30, 2014

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

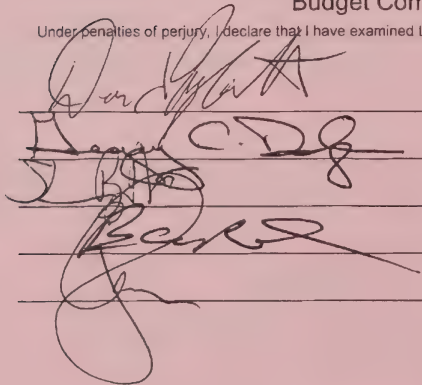
1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## SCHOOL BOARD

or

### Budget Committee if RSA 40:14-b is adopted

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.




---

---

---

---

---

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

MS-DS  
Rev. 12/11

Default Budget - School District of Epping FY 2013-2014

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>INSTRUCTION</b>					
1100-1199	Regular Programs	\$5,701,580	\$170,929		\$5,872,509
1200-1299	Special Programs	\$2,784,043	\$259,297		\$3,043,340
1300-1399	Vocational Programs	\$103,650	\$0		\$103,650
1400-1499	Other Programs	\$353,286	\$12,177		\$365,463
1500-1599	Non-Public Programs				
1600-1699	Adult/Continuing Ed. Programs				
1700-1799	Community/Jr.College Ed. Programs				
1800-1899	Community Service Programs				
<b>SUPPORT SERVICES (2000-2999)</b>					
2000-2199	Student Support Services	\$1,261,933	\$19,375		\$1,281,308
2200-2299	Instructional Staff Services	\$910,685	(\$75,108)		\$835,577
<b>GENERAL ADMINISTRATION</b>					
2310 840	School Board Contingency				
2310-2319	Other School Board	\$68,441	\$0		\$68,441
<b>EXECUTIVE ADMINISTRATION</b>					
2320-310	SAU Management Services	\$465,224	\$9,637		\$474,861
2320-2399	All Other Administration	\$236,764	\$3,498		\$240,262
2400-2499	School Administration Service	\$959,122	\$3,804		\$962,926
2500-2599	Business				
2600-2699	Operation & Maintenance of Plant	\$1,484,199	\$1,820		\$1,486,019
2700-2799	Student Transportation	\$534,547	\$18,164		\$552,711
2800-2999	Support Service Central & Other	\$103,300	\$2,629		\$105,929
<b>NON-INSTRUCTIONAL SERVICES</b>					
3100	Food Service Operations	\$360,827	\$35,992		\$396,819
3200	Enterprise Operations				
<b>FACILITIES ACQUISITION AND CONSTRUCTION</b>					
4100	Site Acquisition				
4200	Site Improvement				
4300	Architectural/Engineering	\$1	\$0		\$1
4400	Educational Specification Develop.				
4500	Building Acquisition/Construction				
4600	Building Improvement Services				
4900	Other Facilities Acquisition and Construction Services				

MS-DS  
Rev. 10/10



**Default Budget - School District of Epping FY 2013-2014**

1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>OTHER OUTLAYS (5000-5999)</b>					
5110	Debt Service - Principal	\$495,000	\$25,000		\$520,000
5120	Debt Service - Interest	\$416,213	(\$25,375)		\$390,838
<b>FUND TRANSFERS</b>					
5220-5221	To Food Service				
5222-5229	To Other Special Revenue	\$471,649	\$0		\$471,649
5230-5239	To Capital Projects				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.				
	<b>SUPPLEMENTAL</b>				
	<b>DEFICIT</b>				
	<b>TOTAL</b>	\$16,710,464	\$461,839	\$0	\$17,172,303

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1100-1400	Contractual based on current staff and CBA agreements	2200-2299	Contractual savings, staff changes
2000-2299	Contractual based on IDEA and staff CBA agreements		
2320-2600	Contractual based on current staff, CBA's		
2700	Contractual		
2800-2999	Contractual		
3100	Contractual		

MS-DS  
Rev. 10/10

# 2013–2014 Warrant Article Information

## WARRANT ARTICLE 1 PARAPROFESSIONALS’ AGREEMENT

Recommendation - Epping School Board (5-0-0) Epping Budget Committee (7-1-0).

Compensation – Paraprofessionals’ compensation is based on a salary schedule which includes a cost of living adjustment (COLA) on the base salary (B1) and experience steps based on years of service and educational attainment. This school year the district employs 44 full-time and 4 part-time paraprofessionals. The average paraprofessional salary is \$17,769. The agreement is for two years including an average 3.3% step and a 1% adjustment to the schedule in the first year and a 2% adjustment to the schedule in the second year.

In year 1 the average paraprofessional increase is 3.4%. In year 2 the average paraprofessional increase is 3.7%. These percentages include the step (3.3%) and cost of living adjustment. The agreement also adds Columbus Day as a paid holiday.

Health Insurance - This agreement protects the district from potential penalties and changes to health insurance under the Patient Protection and Affordable Care Act.

Cost & Estimated Tax Impact – The additional cost for each year and the estimated tax impact is shown below.

<u>School Year</u>	<u>Cost</u>	<u>Estimated Tax Impact</u>
2013-2014	\$36,578	\$0.06
2014-2015	\$35,705	\$0.06

## WARRANT ARTICLE 2 CAPITAL RESERVE FUND

Recommendation - Epping School Board (5-0-0) Epping Budget Committee (7-1-0).

Purpose & Process – This article establishes a capital reserve fund to address future improvements to school buildings and grounds. The school district has active committees studying elementary school and athletic field needs. Funds will be held by the Trustee of the Trust Funds. The school board is authorized to use these funds only for the stated purpose and after holding a hearing to receive public input. Additional contributions are to be requested in a warrant article.

Cost & Estimated Tax Impact – No amount is to be raised from taxation. The \$50,000 in startup funds will come from this school year’s fund balance.

## WARRANT ARTICLE 3 ELEMENTARY SCHOOL PLAYGROUND

Recommendation - Epping School Board (3-2-0) Epping Budget Committee (7-1-0).

Purpose – This article replaces the existing EES playground with a new higher capacity playground with more challenging play elements. EES recess has 80 to 150 students outside. The existing playground equipment engages 30 to 40 students. The new design has a 200 student capacity which can engage 80 to 150 students.

Cost & Estimated Tax Impact - No amount is to be raised from taxation. The \$181,246 project cost is fully offset with impact fees. The estimated tax impact is \$0.00.

# WARRANT ARTICLE 4

## BUDGET – EXPENSE

Recommendation: Epping School Board (3-1-0) Epping Budget Committee (5-3-0).

		2011-2012	2012-2013	2013-2014	BUDGET TO
		ACTUAL	APPROVED	DISTRICT PROPOSED	BUDGET VARIANCE
<u>Fund Account</u>					
1100	Regular Education	\$5,737,737.99	\$ 5,729,153	\$ 5,945,711	\$216,558
1200	Special Education	\$2,629,639.85	\$2,784,043	\$3,043,340	\$259,297
1300	Vocational Education	\$74,745.00	\$103,650	\$106,650	\$3,000
1400	Other Programs	\$312,627.94	\$353,286	\$402,071	\$48,785
	<b>TOTAL INSTRUCTION</b>	<b>\$8,754,750.78</b>	<b>\$8,970,132</b>	<b>\$9,497,773</b>	<b>\$527,641</b>
2110	Attendance	\$0.00	\$1	\$1	\$0
2120	Guidance	\$326,296.88	\$346,207	\$361,215	\$15,008
2130	Health	\$203,715.52	\$206,316	\$225,478	\$19,162
2140	Psychological	\$133,649.01	\$141,132	\$135,120	(\$6,012)
2150	Speech & Audiology	\$369,461.17	\$368,902	\$358,710	(\$10,192)
2160	Physical & Occupational	\$190,442.11	\$199,375	\$208,044	\$8,669
2210	Improvement of Instruction	\$132,231.69	\$254,088	\$189,501	(\$64,587)
2220	Educational Media	\$216,325.67	\$220,674	\$190,398	(\$30,276)
2225	Technology	\$492,676.41	\$408,350	\$414,351	\$6,001
2310	School Board	\$61,635.01	\$68,441	\$62,965	(\$5,476)
2320	Office of Superintendent	\$448,959.90	\$465,224	\$481,449	\$16,225
2330	Special Educ Administration	\$232,724.02	\$236,764	\$244,139	\$7,375
2400	School Administration	\$876,978.84	\$959,122	\$962,546	\$3,424
2600	Operation of Plant	\$1,465,055.01	\$1,484,199	\$1,531,352	\$47,153
2700	Student Transportation	\$503,725.80	\$534,547	\$557,202	\$22,655
2900	Support Benefits	\$72,142.59	\$103,300	\$107,752	\$4,452
	<b>TOTAL SUPPORT</b>	<b>\$5,726,019.63</b>	<b>\$5,996,641</b>	<b>\$6,030,223</b>	<b>\$33,581</b>
4000	Facilities	\$122,920.00	\$1	\$1	\$0
5100	Debt Service	\$910,333.26	\$911,213	\$910,838	(\$375)
5200	Fund Transfers	\$0.00	\$0	\$0	\$0
	<b>GENERAL FUND</b>	<b>\$15,514,023.67</b>	<b>\$15,877,987</b>	<b>\$16,438,835</b>	<b>\$560,847</b>
3100	Food Service	\$348,240.00	\$360,827	\$396,819	\$35,992
	<b>FOOD SERVICE FUND</b>	<b>\$348,240.00</b>	<b>\$360,827</b>	<b>\$396,819</b>	<b>\$35,992</b>
	<b>GENERAL &amp; FOOD SERVICE FUNDS</b>	<b>\$15,862,263.67</b>	<b>\$16,238,814</b>	<b>\$16,835,654</b>	<b>\$596,839</b>
	<b>FEDERAL &amp; other grants/donations</b>	<b>\$538,303.00</b>	<b>\$471,649</b>	<b>\$471,649</b>	<b>\$0</b>
	<b>BUDGET FOR ALL FUNDS</b>	<b>\$16,400,566.67</b>	<b>\$16,710,463</b>	<b>\$17,307,303</b>	<b>\$596,839</b>



**WARRANT ARTICLE 4**  
**BUDGET – REVENUE**

	ACTUAL 2011-2012	MS 24 2012-2013	PROPOSED 2013-2014	NET INC/(DEC)
General Fund Balance	\$494,371	\$498,392	\$0	(\$498,392)
State Education Grant	\$3,136,088	\$3,138,805	\$3,294,008	\$155,203
State Education Tax	\$1,436,032	\$1,483,023	\$1,441,043	(\$41,980)
State School Building Aid	\$201,875	\$211,875	\$221,875	\$10,000
State Vocational Transportation Aid	\$7,854	\$5,236	\$5,236	\$0
State Driver Education	\$1,350	\$0	\$0	\$0
State Catastrophic Aid	\$38,126	\$27,000	\$27,000	\$0
State Miscellaneous (1 time only)	\$11,777	\$0	\$0	\$0
Federal Medicaid	\$171,742	\$164,360	\$171,500	\$7,140
Federal EdJobs Fund	\$2,717	\$0	\$0	\$0
Local High School Tuition	\$3,364	\$0	\$0	\$0
Local Summer School Tuition	\$1,750	\$990	\$900	(\$90)
Local Preschool Tuition	\$13,870	\$14,000	\$14,000	\$0
Local Kindergarten Tuition	\$79,725	\$76,000	\$78,000	\$2,000
Local Earnings on Investment	\$1,092	\$0	\$0	\$0
Local Rent	\$8,797	\$8,000	\$8,000	\$0
Other Local Sources	\$131,574	\$93,500	\$98,000	\$4,500
Transfer from Federal Funds (IDC)	\$0	\$0	\$0	\$0
General Fund	\$5,742,104	\$5,721,181	\$5,359,562	(\$361,619)
Local School Lunch	\$216,687	\$206,827	\$242,519	\$35,692
State Child Nutrition	\$4,311	\$4,000	\$4,300	\$300
Federal Child Nutrition	\$146,379	\$150,000	\$150,000	\$0
Food Service	\$367,377	\$360,827	\$396,819	\$35,992
Title I	\$154,117	\$142,489	\$142,489	\$0
Title IIA	\$55,288	\$55,288	\$55,288	\$0
Title IID	\$2,000	\$0	\$0	\$0
Title VI	\$0	\$18,874	\$18,874	\$0
Preschool	\$7,887	\$7,887	\$7,887	\$0
IDEA	\$214,646	\$229,234	\$229,234	\$0
FEMA	\$1,510	\$0	\$0	\$0
ARRA IDEA	\$422	\$0	\$0	\$0
Education Grant 2010-2012	\$98,638	\$0	\$0	\$0
Other non-federal funds	\$3,050	\$17,877	\$17,877	\$0
Federal & Other Grant Funds	\$537,558	\$471,649	\$471,649	\$0

**WARRANT ARTICLE 4**  
**BUDGET – MAJOR CHANGES**

MAJOR CHANGES IN BUDGET	AMOUNT	TOTAL	TAX IMPACT
<b>Staff Salary and Benefits</b>		<b>\$273,817</b>	<b>\$0.44</b>
Health & dental premium GMR decrease budget to budget	(\$36,920)		
Health & dental one time refund from LGC	(\$86,000)		
Retirement rates	\$185,568		
Teachers' agreement year 2	\$175,006		
Administrative and support staff raises	\$60,344		
New hire savings	(\$24,181)		
<b>Staffing Changes</b>		<b>\$83,751</b>	<b>\$0.13</b>
EES grade 5 teacher	\$55,326		
EES library/media para eliminated 2012-2013	(\$23,944)		
EES preschool teacher from 50 to 100%	\$37,459		
EMS math specialist in place 2012-2013	\$66,638		
EMS/EHS nursing para from 50 to 100%	\$12,829		
District curriculum coordinator eliminated	(\$64,557)		
<b>Special education tuition &amp; tutoring</b>		<b>\$225,457</b>	<b>\$0.36</b>
Tuition & tutoring	\$270,028		
Paraprofessional positions less 2.5	(\$44,571)		
<b>Program books, equipment, furniture, &amp; services</b>		<b>\$9,297</b>	<b>\$0.01</b>
EES books for different reading abilities	\$13,777		
EES reading/math tutors (reduced fed funds)	\$6,880		
EHS athletic trainer	\$6,000		
School copier agreements	(\$17,360)		
<b>Transportation</b>		<b>\$22,655</b>	<b>\$0.04</b>
<b>Facilities</b>		<b>\$14,669</b>	<b>\$0.02</b>
Playground maintenance	\$15,000		
Grounds Maintenance	\$7,500		
Electricity purchase	(\$19,000)		
Fields equipment	\$11,169		
<b>Other lines</b>		<b>(\$68,799)</b>	<b>-\$0.11</b>
<b>General Fund Expenditure Increase</b>		<b>\$560,847</b>	<b>\$0.90</b>
<b>General Fund Revenue Decrease</b>		<b>\$361,619</b>	<b>\$0.58</b>
Adequacy grant and School Wide Property Tax increase	\$113,223		
All other revenue increase	\$23,550		
Fund balance decrease	(\$498,392)		
<b>Food Service Expenditure Increase</b>		<b>\$35,992</b>	<b>\$0.06</b>
<b>Food Service Revenue Increase</b>		<b>(\$35,992)</b>	<b>-\$0.06</b>
<b>Total All Funds</b>		<b>\$922,466</b>	<b>\$1.47</b>

\*Net Assessed Valuation

625,444,000

**WARRANT ARTICLE 4**  
**BUDGET – DEFAULT**

	2013-2014 <u>Proposed</u>	2012-2013 <u>Default</u>	Proposed/Default <u>Difference</u>
Expense increase	\$596,839	\$461,839	\$135,000
Revenue decrease	<u>325,626</u>	<u>325,626</u>	<u>0</u>
<b>Total</b>	<b>\$922,465</b>	<b>\$787,465</b>	<b>\$135,000</b>
 <b>Tax Impact</b>	 <b>\$1.48</b>	 <b>\$1.26</b>	 <b>\$0.22</b>

The default is \$135,000 lower than the proposed budget.

**DEFAULT (2013-2014) COMPARED TO CURRENT YEAR (2012-2013)**

The default budget is **increased by:**

1. Teacher's agreement year two	\$175,006
2. Increase in retirement rates	185,568
3. Changes in current staff due to new hires, new positions since budget	25,371
4. Special education tuition and tutoring	225,457
5. Transportation	18,164
6. Food service (offset by corresponding revenue increase, net zero impact)	35,992

The default is **decreased by:**

1. Health and dental savings	(122,920)
2. Electricity savings	(19,000)
3. Books, supplies, equipment, furniture, etc. increases, one-time expenses	<u>(61,799)</u>

Net Increase of default (2013-2014) over current year (2012-2013)	\$461,839
---	-----------

**DEFAULT COMPARED (2013-2014) TO PROPOSED (2013-2014)**

The following items are in the proposed budget, but not in default:

1. Elementary school grade 5 teacher	\$55,326
2. Elementary school tutors	6,880
3. Administrative and support raises	60,344
4. Curriculum coordinator position	(42,733)
5. Athletic trainer	6,000
6. Career and technical education tuition increase	3,000
7. Elementary school RTI and non-fiction books	13,777
8. Dugouts and goal posts	11,169
9. All other	<u>21,237</u>

Net increase of proposed (2013-2014) over default (2013-2014)	\$135,000
---	-----------



## **WARRANT ARTICLE 5**

### **FUND BALANCE RETENTION AUTHORIZATION**

Recommendation - Epping School Board (5-0-0) Epping Budget Committee (8-0-0).

Purpose & Process – Towns have the authority to retain a fund balance. New legislation has given school districts this same authority, but with a limit of 2.5% of the school district's net assessment. For the 2013 tax year the total fund balance that may be retained by the Epping School District is estimated to be \$290,996.

This article authorizes the school board to retain a fund balance to be used for emergency expenditures, over expenditures, and/or tax rate reduction. Examples are:

- Funds may be used to address unanticipated facility costs due to a structural or weather related emergency.
- Funds may be used for over expenditures due to an unanticipated student enrollment increase or special education costs.
- Funds may be used to address a revenue shortfall. The 2013-2014 Budget is significantly impacted by a revenue shortfall.

In cases of an emergency or over expenditure the school district must receive approval from the Epping Budget Committee and NH Department of Education prior to expending the retained funds. In cases of a sudden or unexpected emergency requiring immediate action, application to the NH Department of Education may be made after the emergency and a vote of the Epping Budget Committee is not required.

Cost & Estimated Tax Impact – No amount is to be raised from taxation. The estimated tax impact is subject to when the funds are taken and when the funds are used. The purpose of retaining/using fund balance is to stabilize the tax rate due to emergency, over expenditure, and/or budget situations.

# Deliberative Session Minutes

**Epping Middle School Gymnasium  
Thursday, February 7, 2013, 7 P.M.**

**C**all to Order: The Epping School Board held its annual Deliberative Session in the Middle School Gymnasium. In attendance were School Board members David Mylott, Chair; Jeffrey Harris, Vice Chair; Gregory Dodge and Brian Reed; Superintendent Barbara Munsey; Business Administrator Martha Williamson; Legal Counsel Maureen Pomeroy, and School Board Secretary Susan Kimball (filling in for School District Clerk Robin O'Day). Member Shannon Boelter was absent. Budget Committee members in attendance were Thomas Dwyer, Jr., Chair; Paul Spidle, Vice Chair; Matthew Killen, Michael King, Adam Munguia, Chris Sousa and James McGeough, Selectmen's Representative. Members Kelli Deboer, Philip Gamache, and Ryan Boccelli were absent. Moderator Goodrich called the meeting to order at 7:00 P.M.

Moderator Goodrich read the Rules of Procedure.

Superintendent Munsey provided demographic information in which she noted a reversal of the enrollment decline as of 2010–2011. She reported that the socio-economic student population continues to be high at 26%, students with disabilities has increased slightly to 16%, and there has been a significant increase in students who are placed out-of-district. Educationally speaking, Superintendent Munsey was pleased to report that, at the close of this school year, the district will have a K–12 aligned standards-based curriculum in all content areas. She noted that a lot of work went into this effort over the past several years and she thanked all of the teachers and administrators who were involved. Superintendent Munsey also reported that the New England Common Assessment Program (NECAP) reading scores for grades 3–8 have increased from 60% in 2005 to 81% in 2012, which is above the state average. Mathematics has increased from 54% in 2005 to 78% in 2012 which is above state average. She also announced that

28% of students are testing at “proficient with distinction” in reading and 32% are testing at “proficient with distinction” in mathematics. With regard to the financial picture, Superintendent Munsey stated that the district does not anticipate returning a fund balance as large as last year, which has an estimated tax impact of \$0.80. The state has increased the retirement rates from 22 to 25% for a tax impact of \$0.30. The district has added an elementary teacher in order to maintain current class sizes, for a tax impact of \$0.09. Lastly, health insurance rates have stabilized, coming in less than projected for a savings of (–\$0.20). Throughout the meeting, a PowerPoint slide show was used as a visual tool.

Moderator Goodrich read the details of the First Session of Annual Meeting (Deliberative) which included the process for amending warrant articles. He then read the details of the Second Session of Annual Meeting (Voting) which included the following information:

The second session of the annual meeting of the Epping School District shall be held at the Epping Middle School Gymnasium on the twelfth day of March, 2013 at 8:00 A.M. The polls will not close earlier than 7:00 P.M.

**Article A:** To elect by ballot the following School District Officers:

<b>School Board Member</b>	<b>3-Year Term</b>
<b>School Board Member</b>	<b>3-Year Term</b>

Moderator Goodrich reported that there are seven candidates running for the two positions. They are Susan Kimball, David Mylott, Robin O'Day, Chris Sousa, Karen Sott-Falcone, Dianne Gilbert, and Jeffrey Harris.

**Article 1:** Shall the Epping School District vote to approve the cost item included in the collective bargaining agreement reached between the Epping School Board and the Epping Paraprofessional Association NEA-NH and NEA which calls for the following changes in salaries and benefits at the current staffing levels:

Year	Estimated Increase
2013–2014	\$36,578
2014–2015	\$35,705

and further to raise and appropriate the sum of \$36,578 for the upcoming fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? The school board (5-0-0) and the budget committee (7-1-0) recommend this appropriation. (Majority vote required.)

Chairman Mylott motioned to accept the article as read; seconded by Member Harris.

See page 1 of attached handout for further details.

Member Harris stated that he and Member Boelter were the School Board representatives on the negotiating team. The school district currently employs 44 full-time and 4 part-time paraprofessionals who are located in various departments including kindergarten, special education, media/library, and nurse's office. The average salary is \$17,769. The salary schedule is based on certification, years of experience, and educational attainment. It is important to note that Epping is one of the few school districts which employ only certified paraprofessionals. The average step increase is 3.3%.

The new agreement is for two years. Salary and benefit changes in the first year include a 1% increase on the salary base and step for an average increase of 3.4%, plus the addition of Columbus Day as a paid holiday. In the second year, there is a 2% increase on the salary base and step for an average increase of 3.7%. With regard to health insurance, the new agreement protects the district from potential penalties and changes associated with the Patient Protection and Affordable Care Act. The estimated tax impact is \$0.06 for each of the two years.

There were no comments or questions from the audience.

**Article 2:** Shall the school district vote to establish a capital reserve fund under the provisions of RSA 35:1 to be known as the

Buildings and Grounds Capital Reserve Fund for the purpose of school building and ground improvement, maintenance, renovation, and construction, and appoint the School Board as agents to expend this fund, and further raise and appropriate up to the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund with the sum to come from the June 30 fund balance available for transfer on July 1? No amount to be raised from taxation. The school board (5-0-0) and the budget committee (7-1-0) recommend this appropriation. (Majority vote required.)

Chairman Mylott motioned to accept the article as read; seconded by Member Harris.

See page 1 of attached handout for further details.

Chairman Mylott stated the purpose of this article is to establish a capital reserve fund to address future improvements to school buildings and grounds. The district currently has active committees studying elementary school and athletic field needs. The funds will be held by the Trustee of the Trust Funds and may be used only for this purpose. A public hearing is required prior to expending said funds. Any additional contributions would need to be requested in a warrant article.

The initial start-up cost is \$50,000 which would come from the current school year's fund balance. The tax impact is zero as no amount is to be raised from taxation.

There were no comments or questions from the audience.

**Article 3:** Shall the school district vote to raise and appropriate the sum of One Hundred Eighty-one Thousand Two Hundred Forty-six Dollars (\$181,246) to replace the existing elementary playground and increase student capacity? This appropriation will be offset by \$181,246 in impact fees. No amount to be raised from taxation. The school board (3-2-0) and the budget committee (7-1-0) recommend this appropriation. (Majority vote required.)

Chairman Mylott motioned to accept the article as read; seconded by Member Harris.

See page 1 of attached handout for further details.

Chairman Mylott stated that the purpose of this article is to replace the existing elementary school playground with a new higher capacity playground with more challenging play elements. The new playground was designed and is being recommended by the Playground Committee after extensive research. The committee was comprised of school board representatives as well as community members.

During a typical recess at the elementary school there are 80–150 students outside, but the existing playground equipment can engage only 30–40 students. Most of the equipment on the current playground is from the 1980s and 1990s, with some dating back to the 1970s when it was brought over from the old Central School. The new playground has a 200 student capacity and would serve the Epping Recreation Program and the community, in addition to the elementary school students.

The cost of the project is \$181,246 which would be fully offset with the use of impact fees; therefore, no amount is to be raised from taxation.

Heather Clark, who is a member of the Playground Committee, provided a more in-depth PowerPoint presentation including several different views of the new playground. She stated that the committee worked hard to design a playground that would promote physical activity, offer elements suitable to all students in grades 1–5, and require low maintenance. The committee brought current elementary students into the process in order to have their opinions heard. Ms. Clark also stated that the new playground is designed to meet expected future growth, as well as the needs of students with disabilities, without burdening the taxpayers. She described many of the new pieces of equipment, all of which can be seen on the blue handout (attached).

Paul Spidle explained that he was the one nay vote from the Budget Committee, not because he is against the playground, but because of the funding method being used. He was on the Planning Board years ago when impact fees were approved by the voters. Impact fees take a percentage of every residential building permit and give it to the school for the purpose of improving infrastructure and buildings. It

is his understanding that the elementary school has space needs, as well as storage and HVAC issues, so he feels the impact fee money could be better spent on these items. Mr. Spidle was also concerned with the legality of using impact fees for funding a playground. He stated that legal counsel at Local Government Center determined it was a “stretch” to use the funds for this purpose, although the School Board reported that their attorney determined it was permissible. As of this morning, there was \$350,000 in the fund; however \$90,000 was given to the school today to go toward the annual bond payment. With building permits declining, and the cost of the new playground equaling two bond payments, Mr. Spidle was concerned about keeping enough in the fund to make future bond payments. He also stated that if this article passes, it may be challenged in court.

Andrea Loving stated that she has three children in the elementary school and has been an advocate of creating a town park in Epping since 2009 when she formed a group called Friends of Epping. The group has found it challenging due to issues with funding, location, and support so she fully agrees with renovating the playground for the benefit of all children in the community.

Mark Vallone, principal of the elementary school, spoke in favor of the article. He was initially concerned about the tax burden a new playground would place on residents, so is pleased that there is a way to fund it without any impact on property taxes. The current playground was created as an afterthought, without sufficient funding, and has been identified as having safety issues. He is very impressed with the high quality of the equipment that the committee chose for the new playground. He feels this is the best proposal he has seen for the children of Epping since he's been involved with youth and education, which dates back to the 1970s.

Jennifer Hackett has lived in Epping for 14 years and feels it is time for a new playground that can accommodate more children. It will help to address childhood obesity and general physical development, improve gross motor skills, and promote creativity. She stated that academics are important, but so is physical activity.



With regard to Paul Spidle's comments, Matt Killen stated that research of town ordinances and state law dictates that using impact fees for this purpose is appropriate. He agreed that a new playground is long overdue, especially considering the safety issues that were addressed recently which cost in the vicinity of \$25,000 to repair.

Tracy Dwyer stated that the playground area at the elementary school will be similar to a community park with the nearby field, picnic tables, and the shade structure that was recently erected with funding from the Elementary School Parent Teacher Organization.

***There was a motion and a second to move the question. Motion carried.***

**Article 4:** Shall the Epping School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$17,307,303? Should this article be defeated, the default budget shall be \$17,172,303, which is the same as last year with certain adjustments required by previous action of the Epping School District or by law or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in any other warrant articles. The school board

(3-1-0) and the budget committee (5-3-0) recommend this appropriation. (Majority vote required.)

Chairman Mylott motioned to accept the article as read; seconded by Member Harris.

See pages 2-5 of attached handout for further details.

Chairman Mylott explained that, on the expenditure side, staff salary and benefits, as well as staffing changes make up \$0.57 of the \$0.90 tax impact increase. Health and dental insurance rates were favorable to the district this year; however, retirement costs increased by \$185,568 which makes up \$0.30 of the estimated tax impact. Also, the second year of the

teacher's agreement takes effect which equals \$175,006 for \$0.28 on the tax rate. The proposed budget includes the addition of a fifth grade teacher in order to maintain current class size, a 50% preschool teacher impacted by a reduction in funding, a math specialist at the middle school to address socio-economic issues, and a 50% nursing assistant for the middle and high schools. Reductions in staffing include the elimination of the media/library paraprofessional at the elementary school, as well as the district curriculum coordinator for a savings of \$88,501 or \$0.14 on the tax rate.

On the revenue side, the most significant item contributing to the overall \$0.58 increase was returning a fund balance of \$498,392 which has an estimated tax impact of \$0.80.

To summarize, on the expenditure side, there is an increase of \$560,847, for an estimated tax impact of \$0.90, with 40% being attributed to increases in special education due to higher than expected out-of-district placements, 33% in retirement due to the additional cost passed down from the state onto the town, and 27% from all other components combined. The revenue shortfall of \$361,619, for an estimated tax impact of \$0.58, is attributed to the fund balance. The total increase is \$922,466, for an estimated tax impact of \$1.48.

In comparing the proposed budget to the default budget, there is a difference of \$135,000. With the tax impact for the proposed budget at \$1.48, and the default at \$1.26, it brings the net difference to \$0.22.

With regard to the list of items that are in the proposed budget, but not in the default budget (page 5 of the handout), Tracy Dwyer received confirmation that the grade 5 teacher would not be funded if the proposed budget did not pass. She asked why the curriculum coordinator position was on the list if it was being cut, to which Business Administrator Williamson explained that the money for the curriculum coordinator is still in the default budget because that position is filled this year, but the district does not have to use it for that purpose next year. The \$42,733 could be used for something else, such as the fifth grade teacher.

With regard to an additional fifth grade teacher, Mark Vallone explained that there will be approximately 20 more students in grade 5 next year than this year. Without an additional teacher, the average class would be comprised of approximately 27.3 students, which exceeds recommended class size.

**Article 5:** Shall the Epping School District vote to authorize, indefinitely until rescinded, the retention of year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5% of the current fiscal year's net assessment, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and over expenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate, all in accordance with RSA 198:4-b, II? The school board (5-0-0) and the budget committee (8-0-0) recommend this appropriation. (Majority vote required.)

Chairman Mylott motioned to accept the article as read; seconded by Member Harris.

See page 6 of attached handout for further details.

Chairman Mylott explained that passage of this article would authorize the School Board to retain a fund balance at the end of the year. The fund balance could only be used in the following three situations:

- Emergency expenditures, such as structural damage to school due to weather
- Over-expenditures, such as special education costs due to out-of-district placements
- Tax rate reduction, such as revenue shortfall due to the return of a large fund balance

Towns have had the authority to retain a fund balance for years; however, new legislation has given school districts the same authority, although there are some limitations to the amount of money and how it can be used. The maximum retention of funds is set at 2.5% of the school district's net assessment. This would be \$290,996 based on the 2012 tax year.

In cases of an emergency or over-expenditure, approval from the Budget

Committee and NH Department of Education must be received prior to expending the funds. In the case of a sudden or unexpected emergency requiring immediate action, application to the NH Department of Education may be made after the emergency, and a vote of the Budget Committee is not required. In the case of a tax rate reduction, the School Board has the authority to approve that without going before any other boards.

The tax impact is zero as no amount is to be raised from taxation. The estimated tax impact is subject to when the funds are taken and when the funds are used. The purpose of retaining and using fund balance is to help stabilize the tax

rate. Chairman Mylott stated that this year was a great example of how it could have been used to prevent having such a large revenue decrease because of the fund balance.

There were no comments or questions from the audience.

**Article 6:** To transact any other business which may legally come before this meeting.

Moderator Goodrich announced that Candidates Night will be held on Wednesday, March 6th at 7:00 p.m. upstairs at the Town Hall. This will give folks an opportunity to see the new

elevator and recent renovations that have taken place. He also announced that voting will take place in the middle school gymnasium on Tuesday, March 12th from 8:00 A.M. to 7:00 P.M.

The meeting was adjourned at 7:59 P.M.

*Respectfully submitted,*

*Susan H. Kimball  
School Board Secretary  
Deliberative Recording Clerk*

Note: Minutes are subject to approval at the next school board meeting on February 21, 2013.

# Auditor's Report



Roberts & Greene, PLLC

## INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board  
Epping School District  
Epping, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Epping School District, as of and for the year ended June 30, 2012, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Epping School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note I.B.3 to the financial statements, management has not determined its liability or annual cost for postemployment benefits other than pensions (OPEB) in governmental activities. Accounting principles generally accepted in the United States of America require that management recognize OPEB expense for the required contributions and a liability for unpaid required contributions, which would increase the liabilities, decrease net assets, and increase expenses of the governmental activities. The amount by which this departure would affect the liabilities, net assets, and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter noted in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Epping School District as of June 30, 2012, and the changes in financial position thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Epping School District, as of June 30, 2012, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 20, 2012, on our consideration of the Epping School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 9 and 26 through 28 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information

47 Hall Street • Concord, NH 03301  
603-856-8005 • 603-856-8431 (fax)  
[info@roberts-greene.com](mailto:info@roberts-greene.com)



EPHING SCHOOL DISTRICT  
INDEPENDENT AUDITOR'S REPORT

and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Epping School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. The combining and individual fund schedules and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements.

November 20, 2012

*Roberto A. Greene, PLLC*



## Roberts & Greene, PLLC

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Members of the School Board  
Epping School District  
Epping, New Hampshire

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the School District, as of and for the year ended June 30, 2012, which collectively comprise the School District's basic financial statements and have issued our report thereon dated November 20, 2012. Our report on the governmental activities was adverse due to the School District not reporting the actuarial information required by the Governmental Accounting Standards Board Statement No. 45; and our opinion on each major fund and the aggregate remaining fund information was unqualified. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control Over Financial Reporting

Management of the Epping School District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the School District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Epping School District's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all instances in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

47 Hall Street ■ Concord, NH 03301  
603-856-8005 ■ 603-856-8431 (fax)  
[info@roberts-greene.com](mailto:info@roberts-greene.com)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Epping School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the School Board, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

November 20, 2012

*Robert & Theano, PLLC*



# Detailed Expenditure

EPPING SCHOOL DISTRICT 2011-12

DETAILED EXPENDITURE & REVENUE DATA FOR SPECIAL  
EDUCATION (HANDICAPPED / DISABLED ONLY) ( ALL FUNDS)

REQUIRED PER RSA 32:11-a

<u>EXPENDITURE</u>	<u>2010-2011</u>	<u>2011-2012</u>
Instruction	\$2,842,108	\$2,777,120
Related Services	\$581,611	\$693,552
Administration	\$211,708	\$232,724
Legal	\$1,576	\$179
Transportation	<u>\$145,147</u>	<u>\$135,953</u>
TOTAL	\$3,782,150	\$3,839,528

<u>REVENUE</u>	<u>2010-2011</u>	<u>2011-2012</u>
Tuition (Local)	\$13,315	\$13,870
Adequate Education (State)	\$275,078	\$296,512
Catastrophic Aid (State)	\$66,341	\$38,126
Medicaid (Federal)	\$166,268	\$171,742
Disability Programs (Federal)	<u>\$305,593</u>	<u>\$222,955</u>
TOTAL	\$826,595	\$743,205

<u>EXPENDITURE</u>	<u>2010-2011</u>	<u>2011-2012</u>
MINUS REVENUE	\$2,955,555	\$3,096,323

DETAILED EXPENDITURE & REVENUE DATA FOR SPECIAL  
EDUCATION (CULTURALLY DEPRIVED, BILINGUAL, AND  
GIFTED & TALENTED) ( ALL FUNDS)

<u>BILINGUAL EDUCATION</u>	<u>2010-2011</u>	<u>2011-2012</u>
Expenditure	\$57,424	\$69,960
Revenue	<u>0</u>	<u>0</u>
Expenditure minus Revenue	\$57,424	\$69,960

No expense / revenue reported for culturally deprived or gifted/talented.

## School Directory

<b>Epping Elementary School</b> .....	679-8018
Principal: Mark Vallone – ext. 221, mvallone@sau14.org	
<b>Epping Middle School</b> .....	679-2544
Principal: Kyle Repucci – 679-5472 ext. 212, krepucci@sau14.org	
<b>Epping High School</b> .....	679-5472
Principal: Kyle Repucci – ext. 212, krepucci@sau14.org	
<b>Epping School District SAU 14</b> .....	679-8003
Superintendent: Barbara Munsey – ext. 101, bmunsey@sau14.org	
Financial Administrative Assistant: Melinda Stanley – ext. 106, mstanley@sau14.org	
Administrative Assistant to Superintendent: Paula Vangundy – ext. 101, pvangundy@sau14.org	
Business Administrator: Martha Williamson – ext. 104, mwilliamson@sau14.org	

## Other Resources

Citizens Services: Government Office .....	800-852-3456
Department of Motor Vehicles .....	227-4000
Epping Post Office .....	679-5952
Epping Watson Academy Seniors .....	679-3797
Exeter Chamber of Commerce .....	772-2411
NH Fish and Game .....	271-3211
NH Veteran's Council .....	800-622-9230
Raymond Chamber of Commerce .....	895-2254
Rockingham County Sheriff .....	679-2225
Rockingham Planning Commission .....	778-0885

## Area Statistical Information

County .....	Rockingham
Labor Market Area .....	Portsmouth/Manchester
Distance to:	
Manchester .....	23 miles
Boston, MA .....	54 miles
Portland, ME .....	74 miles
New York, NY .....	257 miles
Montreal, Canada .....	278 miles
Road Access	
State Routes .....	101, 125 & 27
Nearest Interstate .....	1-95, Exit 2
Distance .....	15 miles
Railroad .....	Amtrak Downeaster (Exeter)
Airport .....	Manchester Boston Regional Airport (Manchester)

## Largest Employers (as of 12/2011)

Market Basket .....	400 employees
Wal-Mart .....	317 employees
Epping Elementary/Middle and High School .....	210 employees
Lowes .....	135 employees
McDonald's .....	65 employees
ERRCO (recycling) .....	30 employees
Wendy's .....	22 employees
Abenaki Timber .....	16 employees
PSNH .....	15 employees
Goodrich Brickyard .....	12 employees



# Town Directory

Town Offices • 157 Main Street • 679-5441 • fax 679-3002

**Emergencies: Police, Fire and Ambulance – 911**

<b>Administrator</b> .....	679-5441
Gregory C. Dodge – ext. 22, administrator@townofepping.com	
<b>Animal Control</b> .....	679-5834
<b>Assessor's Office</b> .....	679-5441
Joyce Blanchard – ext. 20, secretary@townofepping.com	
<b>Building Department</b> (Inspectors: Building, Wire, Gas and Plumbing) .....	679-5441
Dennis Pelletier – ext. 25, buildinginspector@townofepping.com	
Paula Brown – ext. 32, assistantceo@townofepping.com	
<b>Code Enforcement</b> .....	679-5441
Brittney Howard – ext. 33, planner@townofepping.com	
<b>Epping Television</b> .....	679-5441
<b>Finance Department</b> .....	679-5441
Lisa Fogg – ext. 27, finance@townofepping.com.	
<b>Fire Department</b> .....	Emergency – 911
Chief, Don DeAngelis – ddeangelis@eppingfire.com	
	Non-Emergency – 679-5446
<b>Harvey Mitchell Public Library</b> .....	679-5944
Bradley Green – director@eppinglibrary.com	
<b>Health Inspector</b> .....	679-5441
Dennis Pelletier – ext. 25, buildinginspector@townofepping.com	
<b>Planning/Zoning</b> .....	679-5441
Phyllis McDonough – ext. 34, planningboard@townofepping.com	
Brittney Howard – ext. 33, planner@townofepping.com	
<b>Police Department</b> .....	Emergency – 911
Chief, Mike Wallace – eppingnhpd@comcast.net	
	Non-Emergency – 679-5122
<b>Recreation Department</b> .....	679-5441
Nicole Bizzaro – rec@townofepping.com	
<b>SAU 14 Department</b> .....	679-8003
Barbara Munsey – ext. 101, bmunsey@sau14.org	
<b>Selectmen's Office</b> .....	679-5441
Gregory C. Dodge, Town Administrator – ext. 22, Administrator@townofepping.com	
Joyce Blanchard – ext. 20, secretary@townofepping.com	
Erika L. Robinson – ext. 21, deputyclerk@townofepping.com	
<b>Tax Collector / Town Clerk</b> .....	679-8288
Linda Foley – ext. 29, clerkandtax@townofepping.com	
Erika L. Robinson – ext. 29, deputyclerk@townofepping.com	
Michele Murphy – ext. 29	
<b>Water, Sewer &amp; Public Works</b> (Water, Sewer, Highway and Transfer Station).....	679-5441
Dennis Koch – ext. 28, waterandsewer@townofepping.com	
<b>Welfare Department</b> .....	679-5441
Phyllis McDonough – ext. 34, planningboard@townofepping.com	

## Town Hall Hours

### Planning, Zoning & Building

Monday – Thursday 8:00 A.M. – 4:00 P.M., Friday 8:00 A.M. – 2:00 P.M.

### Selectmen / Assessing

Monday – Thursday 8:00 A.M. – 4:00 P.M., Friday – 8:00 A.M. – 12:00 P.M.

### Town Clerk / Tax Collector

Monday 11:00 A.M. – 7:00 P.M., Tuesday – Thursday 9:00 A.M. – 3:30 P.M., Friday 9:00 A.M. – 2:30 P.M.

**Town Website:** [www.townofepping.com](http://www.townofepping.com)



